Administration Department Meeting November 28, 2022 10:30 AM

Meeting Agenda

Team Check-in

Sue, Will, Zaira, Joshua & Emily

Stand Alone Items

Social media policy

Upcoming

- Thin clients for Community Engagement ETA (in licensing process)
- Video on how to use the Ricoh OCR function

Retention: 166-200-0235 Administrative (6) Meeting Records, Staff — Minimum retention: 2 years