

NEWBERG LEADERSHIP TEAM WEEKLY MEETING AGENDA SEPTEMBER 21, 2022 (900-1000)

Items for the week and upcoming items for the month

City Manager (Will):

- Push awareness on the new platforms and training resources

Finance (Kady):

- InCode update

Public Safety (Jeff):

- Dave Brooks is vetting an E-ticketing software program. Initial cost looks like \$75k with \$10k/year maintenance.
- Evidence room has been re-keyed

Public Works (Russ):

- New WTP Status – Funding
- Dept SOP's – ADA Exceptions in PROW
- Hess Creek Sewer Trunk Line
- Water Demand
- PWM Improvements status
- Sewer Connection - 401 N Harrison / 402 N Morton
- Staff City Tours

Personnel (Issues related to global personnel matters)

Public Safety (Jeff):

- 2 Entry level interviews for police this week

Public Works (Russ):

- PWM - Tyler Spencer promoted to Utility Tech 2 - Finalizing Vacant UT 1 Recruitment.

Accolades and requests for help

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VACATION SCHEDULES						
Alison						
Doug	9/7-9/28 Acting Director: Brooks 9/12-9/28					
Ezequiel						
Ian						
James						
Jeff	9/28-9/29					
Kady						
Korie	9/21 8:30-1:30pm	10/4-10/6	10/7-10/8	11/1-11/2		
Russ	10/4-10/7					
Sue	9/21					
Will						

- Contact Zaira to make any changes to the vacation schedule