

NEWBERG LEADERSHIP TEAM WEEKLY MEETING AGENDA SEPTEMBER 07, 2022 (900-1000)

Items for the week and upcoming items for the month

Finance / Acting CM (Kady):

- Incode Update

City Recorder (Sue):

- Retention schedule for Contracts & RFP items
- KYLG reboot

Information Technology (Ian):

- SharePoint
- Duo launch date

Public Safety (Jeff):

- National Policewoman's Day (Sept 12) – Facebook article
- Background for Code Enforcement is finished, need to get a conditional offer, psych, & medical completed.
- Trying to finish up the background on a dispatch candidate

Public Works (Russ):

- Elliot Rd Project
- School Zone Speed Signs
- Water Demand
- Purple Air Stations
- E. Vermillion & N. College Sequoia Tree
- AWWA WIFIA Conference

Personnel (Issues related to global personnel matters)

Public Works (Russ):

- PW Recruitment: PWE - Assistant City Engineer, PWM - Utility Tech 1

Finance / Acting CM (Kady):

- Planning Manager start date 10/21

Accolades and requests for help

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VACATION SCHEDULES						
Alison						
Doug	9/7-9/28 Acting Director: Kaaren 9/7-9/9 Brooks 9/12-9/28					
Ezequiel						
Ian	9/8-9/16					
James						
Jeff	9/14-9/16	9/28-9/29				
Kady						
Korie	10/7-10/8					
Russ	10/4-10/7					
Sue						
Will	8/30-9/13 acting CM Kady					

- Contact Zaira to make any changes to the vacation schedule