

NEWBERG LEADERSHIP TEAM WEEKLY MEETING AGENDA AUGUST 17, 2022 (900-1000)

Items for the week and upcoming items for the month

City Manager (Will):

- No council meeting for September 6
- Personal manual continues

Public Works (Kaaren):

- Elliott Rd project
- ODOT Bypass Phase 2A status update
- Water System Demand
- APWA National Conference – Brett, Preston.
- Meridian St. ADA

City Recorder (Sue):

- Elections Update

Finance (Kady):

- Incode update
 - Due to payroll module implementation, there cannot be any new hires (or any other payroll changes) from 9/26-10/31
 - New Online PO Module will roll out week of 10/14 – training to follow
- Barb on FMLA – PO's process will be handled by Robin Nance until Barb is back full time

Community Development (Doug):

- Bellairs
- TVF&R Service Provider Letters
- YC EDAC

Personnel (Issues related to global personnel matters)

Community Development (Doug):

- Planning Manager

Public Safety (Jeff):

- Interviewing 3 more applicants for dispatch

Accolades and requests for help

Public Safety (Jeff):

- I would like to thank our IT department for spending a good portion of their weekend working through an attack on our dispatch center that took down our phone system. We are fortunate to have such a talented group working here.

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VACATION SCHEDULES						
Alison						
Doug	8/19	9/7-9/28				
Ezequiel						
Ian	9/8-9/16					
James						
Jeff						
Kady						
Korie						
Russ	8/31-9/2	10/4-10/7				
Sue	8/22-8/24					
Will	8/30-9/13 acting CM Kady					

- Contact Zaira to make any changes to the vacation schedule