

NEWBERG LEADERSHIP TEAM WEEKLY MEETING AGENDA AUGUST 03, 2022 (900-1000)

Items for the week and upcoming items for the month

City Manager (Will):

- Please send me any issues you have with the current staff manual

City Recorder (Sue):

- Elections Update

Community Development (Doug):

- NUAMC
- HPS CAC
- NAPS ROW Vacations
- City/County ROW Jurisdictional Transfer

Information Technology (Ian):

- Citrix Servers update
- Dell Member Purchase Plan

Public Safety (Jeff):

- McMinnville PD officers were involved in an OIS Saturday. Our Detective Team is the lead agency on the OIS portion.

Public Works (Russ):

- Elliot Rd Project Start
- City Hall HVAC
- DEQ at WWTP – Air Discharge Permit, Pretreatment Program
- Water Infrastructure Finance and Innovation Act (WIFIA) meeting -
- Continuity of Operations Planning (COOP) Workshop Aug 1 – Karen - Alan
- Onsite Fueling Project
- Hess Creek Trunk Line – Clean & TV

Personnel (Issues related to global personnel matters)

Public Safety (Jeff):

- Conditional Offer for PPB Lateral
- Another dispatcher has put in his 2 weeks to work at the Port or Portland

Public Works (Russ):

- Old PWM - Blake Downing – Promotion to Street Crew Chief – Vacant Utility Tech 2

Accolades and requests for help

City Manager (Will):

- 3 cheers for Doug!

Public Works (Russ):

- Craig Brault & PWM Staff – O.F.F.
- Craig Pack – PWO Staff – WWTP Plant Upset

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VACATION SCHEDULES						
Alison						
Doug	9/7-9/28					
Ezequiel						
Ian	9/8-9/16					
James						
Jeff						
Kady						
Korie	7/30-8/4					
Russ	8/31-9/2	10/4-10/7				
Sue	8/5	8/12	8/22-8/24			
Will	8/30-9/13 acting CM Kady					

- Contact Zaira to make any changes to the vacation schedule