

NEWBERG LEADERSHIP TEAM WEEKLY MEETING AGENDA DECEMBER 8, 2021 (830-1000)

Items for the week and upcoming items for the month

Interim City Manager (Will):

- Comp surveys must be in by the 20th of December to meet the April budget deadline.

City Recorder (Sue):

- ORMS and the importance of file structures (organizing your records)

Community Development (Doug):

- DLCD Technical Assistance Grant
- Fairfield Inn
- School District Projects
- City Surplus Land – HB 2918
- SB 458 – Expedited Land Division Middle Housing

Finance (Kady):

- PERS Board Meeting Update
- SB 112 – Administrative change regarding the determination of employee or independent contractor status

Human Resource (Karen):

- Class & Compensation Surveys
- Remote Work Agreements
- George Fox Recruitment Reception

Library Interim (Korie):

- Moving forward with library services to Dundee

Public Safety (Jeff):

- NDPD goes digital on Dec 8th with communications, could be a small delay because of other agencies. This has been delayed, estimated 30 days. We are ready to go

Public Works (Russ):

- Infrastructure Investment & Jobs Act - State Information
- ADA Transition Plan
- Redundant Water Project.
- Pavement Rehab Project
- GIS- Keith Vacation December 13-Jan 3
- Water Main Flushing
- Stormwater Work – Railroad
- WTP Hypo Tank and Cells
- WWTP Projects – Sawdust, Admin Bldg.- CL2 System

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Personnel (Issues related to global personnel matters)

Community Development (Doug):

- Assistant Planner/Associate Planner

Public Safety (Jeff):

- Amy Kepler started on December 6th, new Records / Evidence Tech
- Interviewing 1 lateral this Friday
- Meeting with another Lateral this Friday for a meet and greet about the department.
- SWAC this Saturday, 2pm @ Fred Meyer.

Accolades and requests for help

None.

VACATION SCHEDULES					
Alison	12/23	1/18-1/21	5/12-6/5		
Cameron					
Doug					
Ian					
James					
Jeff					
Kady					
Karen	12/29-12/31				
Korie	12/18-12/26				
Lacey					
Russ	1/14-1/31				
Shannon					
Sue					
Will					

- Contact Zaira to make any changes to the vacation schedule