

# **NEWBERG LEADERSHIP TEAM WEEKLY MEETING AGENDA NOVEMBER 17, 2021 (830-1000)**

## **Items for the week and upcoming items for the month**

### **Interim City Manager (Will):**

- Starting work soon on missed steps for unrepresented and management.

### **Economic Health (Shannon):**

- Holiday Tree Lighting
- Business Survey

### **Finance (Kady):**

- Budget Committee Meeting – ARPA Funds discussion and project presentation by departments at the meeting

### **Public Safety (Jeff):**

- Working on ARPA documents/requests

### **Public Works (Russ):**

- Rainfall event 11/10- 11/12 – WWTP Flows
- Yamhill County Winter Planning Meeting
- PSB Ham Radio Project
- Tree Trimming flyer and program
- Bluezone Units
- Community Holiday Tree Status
- Library Connectivity Project

### **Library Interim (Korie):**

- Library drop box damaged in hit-and-run

## **Personnel (Issues related to global personnel matters)**

### **Public Safety (Jeff):**

- We currently have 8 people out of the patrol schedule, we are running some shifts with three officers for 27,500 population which does not include GFU.

## **Accolades and requests for help**

### **Library Interim (Korie):**

- Thanks to IT for getting up on the City Hall roof on an almost daily basis to keep our network working as much as possible.

### **Public Safety (Jeff):**

- Officers are attending the OPOA awards banquet on Friday. I'll have a list of the awards later.

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| VACATION SCHEDULES |             |           |           |          |  |
|--------------------|-------------|-----------|-----------|----------|--|
| Alison             | 11/23       | 12/23     | 1/18-1/21 | 5/12-6/5 |  |
| Cameron            | 11/20-11/29 |           |           |          |  |
| Doug               |             |           |           |          |  |
| Ian                |             |           |           |          |  |
| James              |             |           |           |          |  |
| Jeff               |             |           |           |          |  |
| Kady               | 12/6-12/7   |           |           |          |  |
| Karen              | 12/29-12/31 |           |           |          |  |
| Lacey              | 11/22-11/26 | 12/2-12/3 |           |          |  |
| Russ               | 1/2-1/27    |           |           |          |  |
| Shannon            |             |           |           |          |  |
| Sue                |             |           |           |          |  |
| Will               |             |           |           |          |  |

*\*Tentative - Contact Zaira to make any changes to the vacation schedule*