

NEWBERG LEADERSHIP TEAM WEEKLY MEETING AGENDA AUGUST 25, 2021 (830-1000)

Management (Administrative matters)

- Dan:
 - ARPA framework and budget committee plans

Leadership (Strategy and leadership development)

- Lacey:
 - Review of upcoming communications plan activity

Communications (Sharing Items for week and upcoming items for the month)

- Doug:
 - New Land Use applications – Vacation Rental Taylor Drive, T Mobile antenna replacement N Lincoln Street, Design Review Johnson Furniture Storage Building, Marijuana Processing Facility
 - PSU Population Estimates
 - Code Enforcement
 - Urban Renewal
- Russ:
 - City Water System Status
 - Water leaks last week
 - Green Transportation Summit – Columbia Willamette Clean Cities
 - DEQ VW Settlement grant opportunities – EV Sweeper
 - TUFF Projects

Events happening around town

- GFU Freshman Friday - Rest of Students Monday start.
 - Rotary Summer Fest this weekend
- Jeff:
 - Protest at the flagpole - Tuesday

Personnel (Issues related to global personnel matters)

- Doug:
 - Associate Planner – Adam Moore
 - Assistant Planner interviewing
- Jeff:
 - 1 Lateral interview this week, one is scheduled for Thurs the other is Friday

Hot, Help, and Hooray

- Russ:
 - Hooray - PWM crew response to 2 leaks last Thursday Morning

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Long-Term Projects and Priorities (parking lot items)

- All:
 - SME employees present to the Leadership Team (need a plan)
- Dan:
 - Development of City DEI initiatives and program
 - Citywide leadership development/program
- Kezia:
 - Employee Handbook/policy development – Plan to tackle this as a summer project
 - Finance Software/System needs assessment
- Jeff/Cameron:
 - Dave is getting started on the evaluation kits for the BWC's.
 - Jeff is working through Policy Corrections for the BWC policy.
 - Lexipol Policy Manual changes

VACATION SCHEDULES					
Cameron	9/4-9/13	11/20-11/29			
Dan					
Doug	8/30-9/17				
Jeff					
Kezia	8/23-8/25				
Lacey					
Russ					
Shannon	8/25-8/26				
Sue	8/23-8/27	9/22-9/29			
Will					

*Contact Zaira to make any changes to the vacation schedule