

CITY OF NEWBERG
PUBLIC SAFETY BUILDING TRAINING ROOM A/V SUBCOMMITTEE MINUTES
MARCH 29, 2007
6:00 P.M. MEETING
CITY HALL – 2ND FLOOR CONFERNECE ROOM

I. CALL MEETING TO ORDER

Chair Soppe called the meeting to order.

II. ROLL CALL

Council:

Robert Soppe
Roger Currier
Bart Rierson

Staff:

Dave Brooks, IT Director
Norma Alley, Deputy City Recorder

III. DISCUSSION ON INFORMATION GATHERED

Chair Soppe handed out information (see official packet for material). He mentioned he did surveys of other cities and found Toledo uses conventional microphones and is having the same problems Newberg is having, Dayton is using boundary zone microphones and they are fairly happy, and McMinnville's public television is using the same types of microphones as Newberg and is having the same problems. He discussed the best option between the microphones we have, lapels, and boundary microphones the best will be boundary microphones because they are designed to pick-up sound over a wide area and uses the table as a reflective service. He suggested getting one microphone for every two people.

Councilor Rierson asked if the boundary microphones were wireless.

Chair Soppe answered yes, and would require a 9V battery.

Councilor Rierson suggested a docking method for microphones as a beter option.

Chair Soppe said he knows of a set that uses the docking system, which would run \$6,000 for eight microphones and a lapel microphone for a guest speaker is \$400. This would allow for up to eight hours of use.

Councilor Rierson said the wireless would be on its own receiver, which would add the need for space for another receiver.

Chair Soppe said the amount would not be too bad if the receivers get mounted on the wall.

Dave Brooks asked would speakers be mounted in the lobby for overflow.

Discussion commenced on options and costs of mounting speakers in the lobby.

Dave Brooks said he spoke with someone at Microsoft who would be willing to come to Portland and give a demo on Roundtable. The City is currently configured to use the system except a light stream server would need to be purchased. Roundtable could accommodate for the audio recording, video and projector.

Chair Soppe stated the system would also allow the meetings to be streamed live on the website. I would prefer to wait to purchase it until it has been out for a while so the kinks can be worked out. He asked Dave Brooks to get more information on the cost for Roundtable.

IV. NEXT MEETING

Next meeting will be determined at a later date.

V. ADJOURN

Chair Soppe adjourned the meeting at 7:47 p.m.