

CITY OF NEWBERG
PUBLIC SAFETY BUILDING TRAINING ROOM A/V SUBCOMMITTEE MINUTES
JULY 12, 2007
6:00 P.M. MEETING
CITY HALL – 2ND FLOOR CONFERNECE ROOM

I. CALL MEETING TO ORDER

Chair Soppe called the meeting to order.

II. ROLL CALL

Council:

Robert Soppe
Roger Currier
Bart Riersen
Bob Andrews (ex-officio)

Staff:

Dave Brooks, IT Director
Norma Alley, City Recorder

III. DISCUSSION ON INFORMATION GATHERED

Chair Soppe said he would like to finalize this today and make a recommendation to the Council. The equipment would be presented in packages for purchasing. From the meetings he gathered three solutions:

- Purchase eight wireless microphones that would sit on the table to serve 2-3 people, have eight hour talk time, can charge in two hours, and have docking stations mounted to the wall.
- Purchase boundary zone microphones, less expensive, has cables which would require additional time to set-up meeting room, and they sit on the table.
- Look into purchasing Microsoft Roundtable at a later date.
- Continue to use our existing system as is and as it fails we replace the failed parts.

Dave Brooks said he found out that Microsoft Roundtable would not be a good alternative for sound. Until we are able to see how it really works, this may not be a viable system for Newberg.

Consensus was met to not purchase Roundtable.

Mayor Andrews asked how portable the new system would be.

Chair Soppe said the City would use the new system for the training room and the current system as the portable for other meetings.

Discussion commenced on the cost breakdown for the microphone options and personnel costs to set-up the microphones now.

Consensus was met to recommend purchasing an expandable docking unit, but only purchase what we need now. Include in the recommendation the mountable speakers, lobby speakers, new sound board and the rest of the infrastructure needed to support this system.

IV. NEXT MEETING

The subcommittee decided they were ready to make a recommendation to Council.

V. ADJOURN

Meeting adjourned at 7:40 p.m.