

**CITY COUNCIL
COUNCIL RULES SUBCOMMITTEE MINUTES
NOVEMBER 29, 2017, 5:00 PM
NEWBERG CITY HALL · 414 E. First Street
Permit Center Conference Room**

I. CALL MEETING TO ORDER

Chair Patrick Johnson called the meeting to order at 5:09 p.m.

II. ROLL CALL

Members Present: Bob Andrews, Mayor Patrick Johnson, Chair Scott Essin, Councilor

Staff Present: Truman Stone, City Attorney DawnKaren Bevill, Administrative Assistant

III. APPROVAL OF OCTOBER 26, 2017 MINUTES

Andrews/Essin moved to approve the Council Rules Subcommittee minutes for October 26, 2017. (3/Yes/0/No)
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IV. REVIEW COUNCIL RULES

The subcommittee reviewed Rule 7.5 regarding agenda items. The subcommittee agreed to change the language of the first sentence to, “*Agenda items may be considered at any time during the meeting.*”

The subcommittee discussed Rule 7.6 and agreed to rename the section to “Procedures on Motion”. The sentence, “Routine motions that have the general consent of the council do not require a second, unless requested by any member of the council” be deleted and “The initial discussion of the motion will acknowledge the motion maker has the first opportunity to explain their motion.” will be added to the section.

Rule 7.9 First Reading of Ordinances, the subcommittee agreed to change the word from preference to *policy* in the fourth sentence.

Chair Johnson revisited Rule 7.5 and asked if councilors should be limited to discussion of five-minutes as the public is limited. Mayor Andrews referred to the League of Oregon Cities (LOC) Model Rule of Procedure for Council Meetings, Chapter 5, Section II, A & C. He also suggested including the following third subparagraph under Section 7 regarding limiting councilor’s comments to five minutes. Mayor Andrews suggested adding language regarding councilors talking to each other and not the audience.

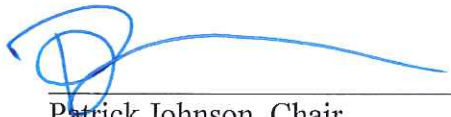
V. NEXT MEETING: THURSDAY, DECEMBER 7, 2017

Chair Johnson will bring proposed language regarding Rule 7.5 to the next scheduled meeting on December 7, 2017.

VI. ADJOURNMENT

Chair Johnson adjourned the meeting at 6:15 p.m.

Approved by the City Council – Council Rules Subcommittee this 14th day of December, 2017.



Patrick Johnson, Chair



DawnKaren Bevill, Administrative Assistant