



**CITY COUNCIL
COUNCIL RULES SUBCOMMITTEE MINUTES
FEBRUARY 28, 2018, 5:00 PM
NEWBERG CITY HALL · 414 E. First Street
Permit Center Conference Room**

I. CALL MEETING TO ORDER

Chair Patrick Johnson called the meeting to order at 4:58 p.m.

II. ROLL CALL

Members Present: Mayor Bob Andrews Chair Patrick Johnson Councilor Scott Essin

Staff Present: Truman Stone, City Attorney DawnKaren Bevill, Administrative Assistant

III. SUBCOMMITTEE QUESTIONS

Mayor Andrews asked for future discussion regarding issues dealing with sexual harassment involving the Mayor and/or City Councilors, staff and volunteers. Truman Stone, City Attorney, has gathered information and articles regarding harassment. The subcommittee will discuss at a later meeting when reviewing Chapter 9 of the League of Oregon Cities (LOC) Model Rules.

IV. REVIEW LOC MODEL RULES

The subcommittee reviewed Chapter 3 of the LOC Model Rules. Mayor Andrews asked if the subcommittee would want to add a section in the Council Rules dealing with ordinances, resolutions, orders and motions, or simply rely on periodic instruction from the city attorney.

Truman Stone stated he could provide training at a work session, individually, or offer training materials for the council to read and reference. Chair Johnson asked Truman to bring back to the subcommittee language that defines ordinances, resolutions, and processes for motions. This would be helpful especially for new councilors. Truman will bring back language as a reference document to the subcommittee.

The subcommittee chose to defer Chapter 4 of the LOC Model Rules pending the outcome of a Hearings Officer in the future. Chair Johnson asked if the City could contract out for a Hearings Officer. Truman replies yes and he will look into it.

Chair Johnson referred to Chapter 5 of the Model Rules and the subcommittee agreed to add the section entitled "Debate", A & C to Council Rules Section 7.5 and to include language stating each councilor will be limited to speak for five-minutes. Chair Johnson will draft language and forward to DawnKaren Bevill.

The subcommittee agreed to insert a section to the Council Rules entitled "Verbal and Electronic Crosstalk" following Section 7.5, renumbering the remainder of Chapter 7.

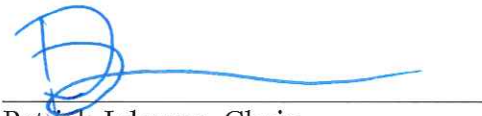
Mayor Andrews suggested adding language referencing Section 7.3 regarding crosstalk exchanges between councilors, which can be verbal, electronic or written. Any exchange must go through the presiding officer. Any exchange, whether electronic or written becomes public record.

V. NEXT MEETING: WEDNESDAY, MARCH 14, 2018

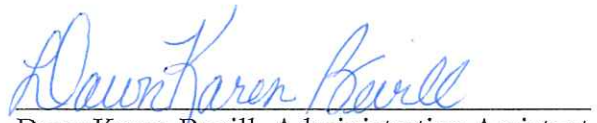
VI. ADJOURNMENT

Chair Johnson adjourned the meeting at 6:02 p.m.

Approved by the City Council – Council Rules Subcommittee this 14th day of March, 2018.

A blue ink handwritten signature, appearing to be "Patrick Johnson", written over a horizontal line.

Patrick Johnson, Chair

A blue ink handwritten signature, appearing to be "DawnKaren Beville", written over a horizontal line.
DawnKaren Beville, Administrative Assistant