



**CITY COUNCIL  
COUNCIL RULES SUBCOMMITTEE MINUTES  
JANUARY 10, 2018, 5:00 PM  
NEWBERG CITY HALL · 414 E. First Street  
Permit Center Conference Room**

**I. CALL MEETING TO ORDER**

Chair Patrick Johnson called the meeting to order at 5:00 p.m.

**II. ROLL CALL**

Members Present: Bob Andrews, Mayor Patrick Johnson, Chair Scott Essin, Councilor

Staff Present: Truman Stone, City Attorney DawnKaren Bevill, Administrative Assistant

**III. APPROVAL OF DECEMBER 14, 2017 MINUTES**

**Andrews/Essin** moved to approve the Council Rules Subcommittee minutes for December 14, 2017. (3/Yes 0/No)

Chair Johnson asked the subcommittee to discuss the topic of council compensation.

Mayor Andrews referred to City Council Rules, Section 4, rules that define a regular meeting, notice of meetings, meeting times, and special meetings. The Council Rules currently state Section 12 of the city charter provides that the council must meet at least once a month at a time and place designated by the council. It further provides that the council may designate other regular council meetings besides the once a month meeting mandated by the city charter. The council designates through these rules two regular meetings of the council, which will be held on the first and third Monday of each month, except on holidays in which event the council will meet on the next ensuring business day as provided by city code Section 2.05.150. The regular meeting of the council will begin with a work session at 6:00 p.m. followed by a regular business session at 7:00 p.m. Regular council meetings will take place in the Public Safety Building in the training room, unless specifically designated to occur at another location.

That being said, if there are additional meetings such as special council meetings, subcommittee meetings of the council; a study session, or an executive session that are in addition to the regular meetings, there is justification for compensation for those meetings. If there is an executive session that is part of a regular council meeting, Mayor Andrews does not believe there is justification for additional compensation under the current Council Rules. The \$10.00 compensation is intended for reimbursement of expenses for attending a meeting, not an hourly rate. Mayor Andrews stated the city manager will present a resolution to clarify this point, recognizing additional meetings.

Chair Johnson believes two agendas means two meetings. The charter says there will be compensation through resolution.

Councilor Essin stated it is a way to have extra meetings for no extra money for the councilors and attends some meetings that he does not get paid for. He believes the work session and the business session are two separate meetings.

Chair Johnson sees two issues regarding compensation. The historical issue and how compensation is administered, and how the Council Rules is interpreted. Is the work session a separate meeting from the regular business meeting?

Truman Stone, City Attorney, stated from the OPML standpoint, they are separate meetings. Chair Johnson stated \$10.00 is sufficient compensation for an entire night of meetings and suggested there be specific language stating that in the Council Rules.

#### **IV. COUNCIL RULES – DRAFT REVISIONS**

The subcommittee briefly discussed adding the word, “normally” to Rule 4.3, stating, “The regular meeting of the council will normally begin with a work session...”

Chair Johnson will return to the next meeting with language for Section 5 regarding limiting time for councilor’s comments to three minutes, as well as no new items will be heard after 10:30 p.m. instead of 11:00 p.m.

#### **V. PROJECT ASSIGNMENTS**

To be discussed at the next subcommittee meeting on January 24, 2018.

#### **VI. NEXT MEETING: Wednesday, January 24, 2018**

#### **VII. ADJOURNMENT**

Chair Johnson adjourned the meeting at 5:58 p.m.

**Approved by the City Council – Council Rules Subcommittee this 7<sup>th</sup> day of February, 2018.**

  
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Patrick Johnson, Chair

  
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DawnKaren Beville, Administrative Assistant