

**CITY OF NEWBERG
COUNCIL GUIDELINES AD-HOC COMMITTEE MINUTES
JANUARY 10, 2006
7:00 P.M. MEETING
CITY HALL – 2ND FLOOR CONFERENCE ROOM**

MEMBERS:

Council:

Mike Boyes
Roger Currier
Dawn Nelson
Bob Stewart (ex-officio)

Staff:

James Bennett, City Manager
Terry Mahr, City Attorney
Norma Alley, Deputy City Recorder

I. CALL MEETING TO ORDER

The meeting was called to order by the consensus of the ad-hoc committee.

II. ROLL CALL

Present Council:

Mike Boyes
Roger Currier
Dawn Nelson

Present Staff:

James Bennett, City Manager
Terry Mahr, City Attorney
Norma Alley, Deputy City Recorder

Absent:

Mayor Stewart (ex-officio)

III. APPOINTMENT OF COMMITTEE CHAIR

The ad-hoc committee unanimously appointed Councilor Currier as committee chair.

IV. REFERRALS FROM CHARTER REVIEW SUBCOMMITTEE

This item was not discussed and will be continued to the next meeting.

V. REVIEW OF CURRENT GUIDELINES

Discussion was held regarding Council asking staff questions about the staff reports prior the Council meeting, so the staff can come prepared to the meeting.

Chair Currier suggested to add a bullet on page 1 saying “make every attempt to communicate with staff of research questions prior to meetings when ever possible.”

Councilor Nelson suggested changing the title to Newberg City Council Guidelines.

Chair Currier requested a cover page be made with the City logo and the title of the Guidelines.

Councilor Nelson stated the last sentence in the definition of Quorums will need to be deleted and the definition of the entire membership will need to be changed if the mayor becomes a voting member.

Chair Currier suggested removing the words “before discussion and” in the second sentence of the paragraph titled “Seconds on Motions” and add a paragraph to address discussion on agenda items to state discussion may occur at any time on an item.

VOTE: Consensus was held to remove the language and add the “Discussion on Agenda Items” paragraph.

Chair Currier suggested removing the last sentence of the reconsideration paragraph.

Discussion was held on if citizens sharing their time during communications from the floor.

Councilor Nelson suggested removing the language that citizens could not share time and say they can at the discretion of the Mayor or presiding officer.

Chair Currier wanted to see language in the office eligibility paragraph addressing that the citizen must live in the district they are running for.

Councilor Nelson recommended adding the word absence in the title of the paragraph “Explanation of Unexcused”.

VI. NEXT MEETING

The next meeting will be held February 13, 2006, at 6:00 p.m. in the City Hall.

Chair Currier adjourned the meeting.