

**CITY OF NEWBERG
CITY MANAGER RECRUITMENT SUBCOMMITTEE AGENDA
NOVEMBER 7, 2007
7:00 A.M.
PUBLIC SAFETY BUILDING TRAINING ROOM**

I. CALL MEETING TO ORDER

Chair Rierson called the meeting to order.

II. ROLL CALL

Council:

Chair Rierson, Mayor Andrews, Councilor Currier, Councilor Boyes, Councilor Palmer

Staff:

Bob Tardiff, Terrence Mahr, Becky Green, Norma Alley, Dave Brooks

Community:

Melinda VanBossett (School Board Representative), Dana Miller (GFU Representative), Kris Horn (NDRC Representative), Don Clements (CPRD Representative), Spike Sumner (Providence Hospital Representative) Commissioner Lewis, Sheryl Kelsh (Chamber Representative), Joe Kavale (Adec/Springbrook Properties Representative), Commissioner George, Rob Dayton (City of Dundee Representative), Nancy Boyer (COG Executive Director)

III. DISCUSSION WITH COMMUNITY ON CITY MANAGER PROFILE

COG Executive Director Nancy Boyer asked the community members what challenges Newberg is facing.

Kris Horn stated from a downtown perspective it is transportation and traffic. Finding an alternative to what we are doing now and to the bypass should be a priority.

Commissioner Lewis reiterated transportation and there is a need to include plans for the future growth, as well as, where and what kind of infrastructure is needed to support the growth.

Sheryl Kelsh stated funding of existing local roads.

Spike Sumner stated concern for the traffic on First Street. This has to be the biggest issue for the livability of downtown.

Don Clements said we need consensus on issues and the ability to move forward.

Commissioner Lewis said someone who can help educate the public.

Commissioner George stated someone to pull us together as a community and keep us together. I hope we do not lose that sense of small town community.

Commissioner Lewis said an important challenge is economic development and to grow jobs locally. I would like to see a partnering with other local government entities continue.

Melinda VanBossett stated collaborating and coordinating with other governmental agencies has helped to coordinate and pool resources. This has been useful through the years.

Commissioner George stated not just government, but the non-profit as well.

Dana Miller stated the manager is going to have to be good at managing growth, helping the people identify the big issues and communicate those to the community, and to be able to focus, identify and get on the same page as the appropriate constituency.

Rob Dayton stated the City of Dundee does enjoy a special relationship with Newberg and I hope the next manager will note this relationship and continue it.

Nancy Boyer asked for what characteristics they would like to see in a city manager.

Joe Kavale stated to have a financial background, planning background, a good communicator, entrepreneurial, someone who is willing to be the mortar and not the bricks, and someone who holds things together and lets others do the work.

Councilor Palmer added someone who understands marketing and can convey what this community is about; a bit of a spokesperson.

Commissioner Lewis suggested including in the brochure what a jewel Newberg is. We have good people who care about the community, good faith based organizations, and GFU is outstanding with all the new programs. Some characteristics for the manager are problem solving skills, working well with all constituencies, and the ability to get to the yes answer.

Commissioner George said we need to find ways that peoples concerns are brought in and heard.

Councilor Palmer said a city leader that is committed to good outcomes and the process; the process of good diligence and not just focusing on the outcome.

Commissioner Lewis stated understanding labor law and understanding how to work with your labor force in a collaborative way.

Don Clements said they need relational talents, need to be organized, creative, have good supervisory skills, helping talents, being service minded, intuitive, persuasive, detailed, problem solver, researching information, contemplative, decisive and good decision making skills.

Melinda VanBossett said someone who is transparent in communication and has high integrity.

Commissioner George said someone the community can trust and when the manager says something they know they are getting the truth and not getting the run-around.

Sheryl Kelsh said someone that is not satisfied with the status quo, who wants a better government that is more efficient, and makes government work better in our community.

Melinda VanBossett stated needs to be a visible leader so the community knows who that person is. This person needs to know when and how to make the tough decisions and how to make those decision with finesse.

Nancy Boyes summarized all the comments and thanked everyone for their input.

IV. OTHER BUSINESS

None stated.

V. ADJOURNMENT

Meeting adjourned at 8:05 p.m.