

NEWBERG CHARTER REVIEW SUBCOMMITTEE MINUTES
JUNE 1, 2005
7:00 P.M. MEETING
CITY HALL – 2ND FLOOR CONFERNECE ROOM

MEMBERS:

Council:

Bob Andrews
Mike McBride
Robert Soppe
Bob Stewart (ex-officio)

Staff:

James Bennett, City Manager
Terry Mahr, City Attorney
Norma Alley, Deputy City Recorder

Motion: Soppe/McBride to nominate Councilor Andrews as chair. Motion carried unanimously.

I. CALL MEETING TO ORDER

Chair Andrews called the meeting to order.

II. ROLL CALL

Present:

Council:

Bob Andrews
Mike McBride
Robert Soppe

Staff:

James Bennett, City Manager
Terry Mahr, City Attorney
Norma Alley, Deputy City Recorder

Absent:

Mayor Stewart (ex-officio)

III. DISCUSSION TIME TABLE

1. May 2006 Election

Discussion was held to decide if May 2006, or if November 2006, election would be better. It was unanimously decided to set as a target to have the Charter revision on the May 2006, ballots (should be Tuesday, May 16, 2006). This would require the submission of the ballot measure 60 days ahead of the election (should be Thursday, March 16, 2006). Submission to the Council would have to be earlier with committee recommendation made and submitted in time for council meeting deadlines. James Bennett, city manager, pointed out that there was no rush and the November election could be a “fall back” election. Chair Andrews stated that it was important to establish some tentative time frames/ time targets. The staff could bring back some “target deadlines” based upon the May 2006 election.

Discussion was held on goals and items the committee would like to review and possibly change in the Charter. The preliminary list is as follows:

1. Need for Significant Changes.
 - a. Council Boundaries (Section 14) – addressing re-districting, having an at-large member(s), removing districts, and procedure when member moves out of their district.

- b. Hospital (Section 43-48) – repeal.
 - c. Liability (Section 50) – repeal.
 - d. Public Parks (Section 54) – repeal.
 - e. Bonds (Section 56) – repeal.
- 2. Legal Issues.
 - a. Utilities (Section 4[3]) – clarifying definitions and review authority.
 - b. Residency (Section 14[a]) – clarify definition.
 - c. Council Membership (Section 19, 21, 34, 35 and 37) – address definition of vacancy, abstention, and entire membership (relates to 1.a.).
 - d. Voting and Acting Mayor (Section 20 and 21) – clarify.
 - e. Canvass of Returns (Section 30) – correspond with State law.
- 3. Additions, Changes, Clean up, Improvements.
 - a. Vote for Annexation (Section 3) – clean up.
 - b. Compensation (Section 13) – clean up.
 - c. City Manager (Section 23) – change bonding, improve.
 - d. City Recorder (Section 25) – revise or repeal.
 - e. Debt Exemption (Section 53) – improve pre-existing debt.

IV. PROCEDURES AND MEETINGS

- 1. Town Hall Meetings**
- 2. Public Hearings**
- 3. Public Members on Task Force**
- 4. Reports to Council**

V. TERRY MAHR, CITY ATTORNEY, TO PRESENT CURRENT CHARTER USING LEAGUE OF OREGON CITIES (LOC) MODEL CHARTER FORMAT AND REVIEW PROPOSED REVISIONS/ADDITIONS USING PRODUCT.

Discussion was held as to the timing of presenting the committees ideas to the public and Council. It was decided:

- 1. Preliminary list of topics should be presented to the Council at the work session on July 5, 2005.
- 2. Establish nature and timing of future public meetings.
 - a. General information meeting for the public (not a problem resolution meeting).
 - b. Public Hearings/public testimony.

VI. MATERIAL NEEDED

- 1. Model Charter**
- 2. Other Charters**

Nothing further to be provided at this time.

VII. NEXT MEETING

After July 18th. Date to be set after the minutes and ideas are presented to Council at the work session on July 5, 2005.

Chair Andrews adjourned the meeting.