

City of Newberg
ANIMAL SHELTER SUBCOMMITTEE MINUTES
APRIL 5, 2007 (Thursday)
12:30 P.M.

MEMBERS

<u>COUNCIL:</u>	<u>STAFF:</u>
Present:	Present:
Councilor Jeff Palmer, Chairperson	Terrence D. Mahr, City Attorney
Councilor Mike Boyes, Member	Darleen Harding, Animal Control
Councilor Bart Rierson, Member	Mary Newell, Support Svs/911
Mayor Bob Andrews (ex-officio)	Dan Danicic, Public Works Director

I. CALL MEETING TO ORDER

Chairperson Palmer called the meeting to order.

II. ROLL CALL

<u>COUNCIL:</u>	<u>STAFF:</u>
Councilor Jeff Palmer, Chairperson	Terrence D. Mahr, City Attorney
Councilor Mike Boyes, Member	Darleen Harding, Animal Control
Councilor Bart Rierson, Member	Mary Newell, Support Svs/911
Mayor Bob Andrews (ex-officio)	Dan Danicic, Public Works Director

III. GREETING & INTRODUCTION BY CHAIRPERSON PALMER

Chairperson Palmer welcomed everyone to the meeting. Notebooks had been furnished to all members, which included the agenda, historical facts, a timeline, a draft Memorandum of Understanding concerning the animal shelter, Newberg Animal Shelter Friends (NASF) business plan, and the Articles of Incorporation for NASF. These matters were reviewed by Terry Mahr.

Dan Danicic was present to provide an update on the status of the site and the possibility of where the animal shelter could be located at the Wynooski site. The current facilities plan update for the Wastewater Plant is 90% complete. The results indicate that the commonly understood location of the future animal shelter along Wynooski Road is not viable. Anticipated expansion of the composter system will need to utilize this site. Any expansion of the overall Wastewater Plant will require acquisition of some of the Baker Rock property between the plant and Sandoz Road. There has been some preliminary discussion to purchase the entire lot to allow for expansion of the Public Works Maintenance Yard. His review of the location indicated that if the Public Works yard were relocated to the Wastewater Treatment Plant, there would still be enough area for the animal shelter at that location somewhere along Sandoz Road. He indicated that discussions concerning the relocation of the Public Works shops were ongoing and nothing had been determined. It was also discussed that the shelter could be located on property that would be annexed from Sandoz Road. This would be contingent upon acquiring additional property from Baker rock. This would take into consideration the future location of the bypass.

Other location possibilities discussed included remaining at the present South Blaine location. The advantages and disadvantages of that location were discussed. More land would need to be acquired from the Parks Department in order to remain at the South Blaine location.

Darleen Harding (animal control officer) was present and gave a history of the present animal shelter. Furthermore, she expressed an interest in the City continuing to operate and run an animal shelter. She expressed her opinion that the present structure of the building was not salvageable. There were other discussions concerning the amount of animals and volunteer work at the present animal shelter.

IV. ORGANIZATION AND DIRECTION OF SUBCOMMITTEE

Chairperson Palmer reviewed the purpose and mission of the Animal Shelter Subcommittee. The purpose of the committee was given by Mayor Andrews when he appointed the subcommittee and is contained in a document in the notebook. There was a discussion on the history and timeline of the effort to raise money to build the shelter which includes NASF history and its organization.

The committee discussed how shelters operated and, perhaps, that it was a good idea to tour other animal shelters. Another consideration of the tour is to look at the construction alternatives of other shelters. The committee would like to consider lower cost alternatives. Saturday would be the only day that all members could be available to tour the animal shelters.

There was further discussion on the design of the new animal shelter as contained in the NASF business plan that was in the notebook. A number of questions were asked concerning how the design would work and the layout of the dog kennels. The design seemed very thought-out. The committee had concerns about the shelter and where available funds could be attained to construct this shelter.

V. SCHEDULING OF NEXT MEETING

Date: April 19, 2007

Time: 12:00 P.M. (Noon)

Tentative Schedule – Action Items:

1. Prepare for next meeting on April 19, 2007.
2. Arrange a tour for the subcommittee of nearby animal shelters.

VI. ADJOURNMENT

Adjourned at 1:40 p.m.