
City of Newberg

City Council

October 5, 2020

Meeting held electronically due to COVID-19 pandemic

WORK SESSION

Meeting called to order at 6:00 p.m.

Councilors Present: Mayor Rick Rogers, Councilors: Julia Martinez Plancarte, Denise Bacon, Elise Yarnell Hollamon, and Bryce Coefield.

Councilors Absent: District 5 seat vacant, Councilor Stephanie Findley (excused).

Staff Present: City Manager Dan Weinheimer, City Attorney Truman Stone, City Recorder Sue Ryan, Engineers Brett Musick and Kristen Svicarovich

WORK SESSION:

Engineers Musick and Svicarovich presented on the City's watershed and stormwater management policies. They discussed the history of the watershed and stormwater system, cultural heritage of the Willamette River, subbasin pollutants, City's TMDL Plan, development of stormwater management municipal code, Chapter 13.25 stormwater management, Public Works design and construction standards, stormwater facility terminology, detention (quantity) and treatment (quality), onsite stormwater implementation challenges, rain garden design, infiltration planter, flow through planter, and what the facilities looked like in practice in the R-1 and R-2 zones. The next steps moving forward included updating the City's 2014 Stormwater Master Plan and reviewing and updating the City's design standards.

The Council discussed:

- Service providers use of 10-foot public utility easement,
- Process for dedicating an easement, and costs.
- Water quality education for youth, and the community.
- Costs for stormwater facilities passed along to buyers.
- Outreach to Latinx community.

BUSINESS SESSION:

Councilors Present: Mayor Rick Rogers, Councilors: Julia Martinez Plancarte, Denise Bacon, Bryce Coefield, and Elise Yarnell Hollamon.

Councilors Absent: District 5 seat vacant, Councilor Stephanie Findley (excused).

Staff Present: City Manager Dan Weinheimer, City Attorney Truman Stone, City Recorder Sue Ryan, Community Development Director Doug Rux,

Meeting called to order at 7:10 p.m.

CITY MANAGER'S REPORT:

City Manager Dan Weinheimer reported on Covid-19 mask wearing, Cares Act funding, new Assistant City Manager/Human Resources Director, Public Works Director interviews, See Click Fix app, annual auditor site visit, Comprehensive Annual Finance Report, kick off meeting with ICLEI regarding sustainability, Communication Plan kick off meeting, and Equity Audit.

COUNCIL APPOINTMENTS:

Action: Appoint Josh Duder to the Urban Renewal Citizens' Advisory Committee for a term of October 2020 to April 2021.

Motion: Councilor Bacon

Second: Councilor Martinez Plancarte

Vote: 5 Yes 0 No [District 5 seat vacant], 1 Absent [Findley].

PUBLIC COMMENTS:

None

NEW BUSINESS:

1. Visit Newberg Audit Report – Leslie Caldwell, Executive Director, Dennis Lewis, Board president, and Todd Massinger, consultant, presented the Audit Report for Visit Newberg for the fiscal year ending June 30, 2020.

Discussion: Communication letter to the Board, using an accrual instead of cash basis for future audits, and high management cost

Action: Accept the Visit Newberg Annual Audit Fiscal Year 2019-2020

Motion: Councilor Coefield

Second: Councilor Yarnell Hollamon

Vote: 5 Yes 0 No [District 5 seat vacant], 1 Absent [Findley].

2. Resolution 2020-3700, Employee Handbook Changes

City Manager Weinheimer said these were recommended changes before he came to the City. Appendix B was updated to reflect the Oregon Work Place Fairness Act and Appendix J, Cybersecurity Policy, was added to the document.

Discussion: Complaint procedure, confidentiality of reporting, and typos

Action: Approve Resolution 2020-3700, amending Resolutions 2019-3594 and 2019-3566 by updating the City's Employee Handbook, and to bring it back at a future date for typographical errors.

Motion: Councilor Coefield

Second: Councilor Martinez Plancarte

Vote: 5 Yes 0 No [District 5 seat vacant], 1 Absent [Findley].

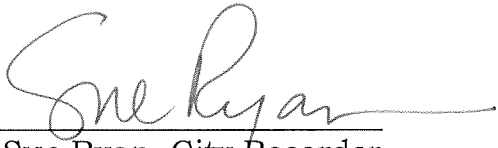
COUNCIL BUSINESS:

1. Council Committee Report

Mayor Rogers reported on community meetings involving discussion of the sale of the former paper mill site (WestRock), and the Newberg-Dundee Bypass.


Councilor Yarnell Hollamon reported the Community Wellness Collective was launching its new website soon.

Meeting adjourned at 7:50 p.m.



Sue Ryan, City Recorder

ATTEST:



Rick Rogers, Mayor

