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**City of Newberg**

**City Council**

**August 3, 2020**

Meeting held electronically due to COVID-19 pandemic

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**WORK SESSION**

Meeting called to order at 6:00 p.m.

Councilors Present: Mayor Rick Rogers, Councilors: Julia Martinez Plancarte, Denise Bacon, Stephanie Findley, and Elise Yarnell Hollamon.

Councilors Absent: District 4 and District 5 seats vacant

Staff Present: City Manager Dan Weinheimer, City Attorney Truman Stone, City Recorder Sue Ryan, Community Engagement Specialist Lacey Dykgraaf

**PRESENTATIONS:**

City Manager Weinheimer and Community Engagement Specialist Dykgraaf discussed the Council Goal of Community Engagement and Community Leadership. Questions to consider included: What did successful community engagement look like, How to make it accessible, What did succession planning look like for community leadership, Who could the City partner with for community engagement, and What activities did the Council want to prioritize when it came to community engagement and leadership. They reviewed the NewBERG Community Vision for 2040 goals and strategies, current community engagement tactics, barriers to engagement, building networks with ongoing and sustained relationships, ideas for future opportunities, utilizing the Communications Consultant contractor the City had put out an RFP to fill, developing timelines and strategies to implement the NewBERG Community Vision, working closely with partner organizations to mentor leaders and reach more people, understanding and removing barriers for populations not currently being reached and developing strategies to ensure broader community engagement, and meeting people where they were.

There was discussion regarding holding town halls and listening sessions out in the community, discussing the Council Goals at those meetings, organizations participating in a leadership role, civic leadership training program, creating a student council to discuss issues, and tying the discussions back to the five Council Goals.

**CITY MANAGER'S REPORT:**

City Manager Weinheimer reported on Covid reimbursement programs, converting work station space to allow for physical distancing and purchasing software to be paperless and provide online services to customers and improving ways to dispose of potential

contaminants in public spaces, Council vacancies and elections, Department Head training, Assistant City Manager and Public Works Director recruitment, equity assessment, and webinar on building and maintaining an equity mindset in local government. There were no new items on Issue Tracker.

### **BUSINESS SESSION:**

Councilors Present: Mayor Rick Rogers, Councilors: Julia Martinez Plancarte, Denise Bacon, Stephanie Findley, and Elise Yarnell Hollamon

Councilors Absent: District 4 & 5 seats vacant

Staff Present: City Manager Dan Weinheimer, City Attorney Truman Stone, City Recorder Sue Ryan, Community Development Director Doug Rux, Information Technology Director Dave Brooks,

Meeting called to order at 7:00 p.m.

### **PRESENTATIONS:**

Mayor Rick Rogers declared August 9-15, 2020 as National Health Center Week. Martin Peters, Virginia Garcia Health Center, thanked the Council and explained their services.

Sean Andries, Chehalem Cultural Center director, presented the annual report for the Chehalem Cultural District. He reported on their 2019 activities.

Shannon Buckmaster, Chehalem Valley Chamber of Commerce director, presented the 4<sup>th</sup> quarter report for the chamber for their FY 19-20 contract.

Dave Brooks, Information Technology Director said the goal of the IT Master Plan is to identify areas where IT can better support City operations.

Tony Ardueser and Duane Oertell of Technology Integration Group said throughout the process that TIG observed some key challenges that came through information provided by the city's departments. These included transparency, visibility, roles, and projects. In conclusion, many of the overarching themes creating many of the challenges are communication and process. This leads to frustration for all departments including IT, project and service delays, security issues, and budget challenges.

### **PUBLIC COMMENTS:**

None

### **NEW BUSINESS:**

1. Resolution 2020-3694

CDD Rux said staff are working with a number of property owners within the Riverfront Master Plan area on annexations to further advance the plan. These parcels are owned by the City. Staff are requesting the City express its intent to annex these two parcels.

Action: Resolution 2020-3694, A Resolution expressing the City Council's intent to change the Comprehensive Plan designation from COM/RD to P/RD for parcel R 3229 02700 and to annex parcels R3229 02700 and R 3229 02800.

Motion: Councilor Martinez Plancarte  
Second: Councilor Bacon  
Vote: 5 Yes 0 No [District 4 & 5 seats vacant]

2. Resolution 2020-3692, Public Safety Union MOU

City Attorney Stone said the City and the Newberg Dundee Public Safety Association Entered into a Collective Bargaining Agreement for 2017-2022. City staff negotiated with representatives for the 2020-2022 cost of living adjustments.

Action: Resolution 2020-3692, A Resolution approving the 2020-2022 Cost of Living Adjustment (COLA) of 0/3% for the Collective Bargaining Agreement between the City of Newberg and Newberg-Dundee Public Safety Association, effective July 1, 2020 to June 30, 2022.

Motion: Councilor Findley  
Second: Councilor Yarnell Hollamon  
Vote: 5 Yes 0 No [District 4 & 5 seats vacant]

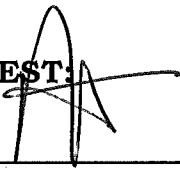
City Attorney Stone said Council initially authorized the Mayor to issue emergency declaration letters in two week increments, and now it appeared the status with the COVID-19 pandemic would be longer term than initially thought. There was consensus for staff to bring back a resolution extending the period to 1 month and check on after 3 months.


**COUNCIL BUSINESS:**

1. Council Committee Reports

2. Discussion of District 5 vacancy. There was consensus to hold the position vacant until November 4<sup>th</sup>, and ask the winning candidate to take office earlier than January.

Meeting adjourned at 8:45 p.m.

**ATTEST:**   
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Rick Rogers, Mayor

  
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Sue Ryan, City Recorder

