
City of Newberg

City Council

June 1, 2020

Meeting held electronically due to COVID-19 pandemic

WORK SESSION

Meeting called to order at 6:00 p.m.

Councilors Present: Mayor Rick Rogers, Councilors: Gene Piro, Julia Martinez Plancarte, Patrick Johnson, Denise Bacon, Stephanie Findley, and Elise Yarnell Hollamon.

Staff Present: City Manager Dan Weinheimer, City Attorney Truman Stone, City Recorder Sue Ryan,

Discussion on code enforcement on private streets:

City Attorney Stone said Creekside neighborhood residents expressed concerns and code enforcement had been brought in. In looking at the history of the neighborhood, they discovered some holes in the process in that there were some jointly held elements such as two private streets, greenspace with public sidewalks, creek bottom and wetlands area, and the intent was for a Homeowners Association to manage it but somehow in the process that had disappeared.

Mayor Rogers said if neighborhoods were responsible for the maintenance, but no funds had been reserved, it might come as a surprise to home owners. In this case, there was no code that could be used to address the concerns. He suggested finding out how many private developments there were in the City and what they could do about them.

CA Stone said some code violations had been remedied. Sidewalks had been repaired, vegetation had been trimmed, messes cleaned up, but some of the consistent complaints about driveway mechanic work, there was no code for that.

There was consensus for staff to look into how many private roads there were in the City and if there was a way to create or reconstitute an HOA or create a special district for them and bring options back to Council.

Councilor Johnson discussed the Wolves & People TLT grant funds which he thought should be addressed separately from the budget. He suggested they allow applications to be submitted for the funds and Council could decide how to distribute them. Organizations like the Chamber and Taste Newberg would be able to apply as well. There was consensus to move forward with the TLT grant applications as suggested.

PRESENTATIONS:

City Manager Weinheimer presented on Council Goals: Sustainability, Livability, and Development. He discussed the definition of sustainability, triple bottom line, incorporating government, industry, university, and community in the efforts, what the City had done already regarding sustainability, and ideas for what could be done in the future. He asked for feedback on defining the vision for sustainability, strengths and areas of improvement in the City, focus on internal or external, and programs the Council would like to prioritize.

There was discussion regarding community contacts, how the vision and goals should be sustainable, the City should lead the charge, a lot of internal work to do, keeping an equity and inclusion lens in this process, two prong approach with City working on internal and community groups working on external, focus on sustainability of food, creation of a Sustainability Committee, letting people know what programs were available, doing an energy audit as a baseline, and getting the university and School District involved.

CM Weinheimer would put a plan together from the feedback.

BUSINESS SESSION:

Councilors Present: Mayor Rick Rogers, Councilors: Gene Piros, Julia Martinez Plancarte, Patrick Johnson, Denise Bacon, Stephanie Findley, and Elise Yarnell Hollamon

Staff Present: City Manager Dan Weinheimer, City Attorney Truman Stone, City Recorder Sue Ryan, Finance Director Matt Zook, Assistant Finance Director Doug Rux, Community Development Director Doug Rux, Public Works Project Specialist Karen Tarmichael.

Meeting called to order at 7:00 p.m.

CITY MANAGER REPORT:

City Manager Weinheimer shared information on the Support Local Challenge program which ended yesterday, reimbursement through the CARES Act, City Department re-openings, parade on June 6, elections, postal service directionals, and response on the recent tragedy in Minnesota.

PUBLIC COMMENTS & ISSUE TRACKER:

Issue Tracker – CM Weinheimer said there was nothing new on the Issue Tracker.

PUBLIC HEARINGS:

1. Resolution 2020-3672 & Resolution 2020-3673

Mayor Rogers read the hearing script. He asked if there were any declarations of conflict of interest or abstentions. There were none.

Finance Director Zook presented the staff report. He explained the requirements for the State Revenue Sharing program. These revenues would be used to support General Fund operations.

Mayor Rogers opened the public hearing.

Public Comments – None

Mayor Rogers closed the public hearing.

Action: Approve Resolutions 2020-3672, A Resolution certifying the City of Newberg's election to receive state revenues; and Resolution 2020-3673, A Resolution certifying the provision of services by the City of Newberg for the purposes of participation in the State Revenue Sharing program.

Motion: Councilor Findley

Second: Councilor Piros

Vote: 7 Yes 0 No

2. Resolution 2020-3674

Mayor Rogers read the hearing script. He asked if there were any declarations of conflict of interest or abstentions. There were none.

Finance Director Zook presented the staff report. He discussed the budget process and changes made from the proposed budget to approved budget. The budget for FY 2020-21 was \$109,575,511 with 139.55 FTE. The property tax rate would be \$2.6523 per \$1,000.00 assessed value.

Mayor Rogers opened the public hearing.

Public Comments- Ronnie Vostinak, Executive Director of Homeward Bound, requested \$1,500 for their shelter medical fund. She explained what they had done for the City of Newberg this past year, their expenses, and effects of Covid-19 on their budget.

Mayor Rogers closed the public hearing.

Action: Approve Resolutions 2020-3674, A Resolution adopting the City of Newberg, Oregon budget for the 2020-2021 Fiscal Year, making appropriations, imposing the tax, and categorizing the tax.

Motion: Councilor Johnson

Second: Councilor Bacon

Deliberation: Mayor Rogers would be voting no as he was opposed to the 3% increase in property taxes given that they did not increase salaries for staff.

Councilor Findley thought the same, but would be voting yes because they needed to raise revenue in order to have a cost of living increase down the road.

Councilor Johnson thought in these uncertain times it was important to have more resources for the upcoming year.

Mayor Rogers said they received a letter from Mr. Soppe who discussed the idea of a projected ending fund balance vs. actual ending fund balance over a period of years, funding for the communications upgrade, and comparison of tax rates to other communities near Newberg.

Vote: 6 Yes 1 No (Mayor Rogers)

3. Resolution 2020-3676

Mayor Rogers read the hearing script. He asked if there were any declarations of conflict of interest or abstentions. There were none.

Finance Director Zook presented the staff report. This was Supplemental Budget #2 covering five funds including the General Fund, Water Fund, 911 Emergency Fund, Cable TV Fund, and Administrative Support Services Fund. The Supplemental Budget #2 resulted in a net increase in total appropriations of \$89,706, bringing total appropriations to \$102,508,550.

Mayor Rogers opened the public hearing.

Public Comments – None

Mayor Rogers closed the public hearing.

Action: Approve Resolutions 2020-3676, A Resolution to adopt Supplemental Budget #2 for Fiscal Year 2019-2020 beginning July 1, 2019, and ending June 30, 2020.

Motion: Councilor Findley
Second: Councilor Bacon
Vote: 7 Yes 0 No

NEW BUSINESS:

1. Resolution 2020-3677

CDD Rux stated as part of the Emergency Water Distribution Program, they planned to locate 10 fully equipped storage units in strategic locations throughout the City to allow for safe drinking water to be accessible within 1 mile or less distance of all residents of the City. These units would be located at various points in the City.

Project Specialist Tarmichael discussed the unexpected interruption in water services, what they currently had for emergency water, and how they did not have enough staff to run these units to serve the community. The proposed containers would be placed in community organization locations. The City would provide the training, supplies, upkeep, and placing and removing of the containers. The participants would enter into an agreement with the City

to participate, have a core team of volunteers, develop a plan, and employ water to anyone when the City asked them to open it up. She then discussed the next steps.

Discussion: The fees were not eligible for the grant funding, how this would be waiving \$4,700 worth of fees, and possible sites.

Action: Approve Resolution 2020-3677, A Resolution waiving Type I Administrative Design Review Land Use and Technology fees related to the placement of an Emergency Water Equipment storage container on properties of program participants.

Motion: Councilor Bacon
Second: Councilor Martinez Plancarte

Vote: 7 Yes 0 No

COUNCIL BUSINESS:

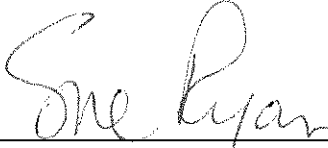
Council Committee Reports – None

There was discussion on the process for community funding requests, such as the Homeward Bound request.

There was consensus to hold a Work Session on the topic.

City Recorder Ryan listed openings on City Committees.

Meeting adjourned at 8:05 p.m.



Sue Ryan, City Recorder

ATTEST:


Rick Rogers, Mayor

