

**City of Newberg
City Council
March 16, 2020**

WORK SESSION

Meeting called to order at 6:00 p.m.

Councilors Present: Mayor Rick Rogers, Councilors: Gene Piros and Julia Martinez Plancarte.

Attending remotely: Patrick Johnson, Denise Bacon, and Stephanie Findley

Absent: Elise Yarnell Hollamon

Staff Present: City Manager Dan Weinheimer, City Attorney Truman Stone, City Recorder Sue Ryan, Community Development Director Doug Rux, Information Technology Director Dave Brooks, City Engineer Kaaren Hofmann, Public Works Director Jay Harris.

PRESENTATIONS: Redundant Water Supply Project

City Engineer Hofmann was joined by Brian Ginter from Murray Smith & Associates discussed the City's water system, status of safe and reliable water projects, water supply analysis update, outreach, and next steps.

CITY MANAGER'S REPORT:

City Manager Weinheimer discussed the City's response to the Coronavirus pandemic including closed departments, online access, increasing cleaning, waiving fees and utility shut offs, and emergency preparedness.

COUNCIL COMMITTEE REPORTS:

Councilor Bacon asked Finance Director Zook to report on the Newberg Employee Retirement Plan meeting.

FD Zook discussed the subcommittee meeting made up of three City Councilors where an annual update was given including an investment report and actuarial valuation of the plan. The plan was 60% funded. Councilor Johnson said the Parkway Committee meeting was cancelled. Councilor Findley reported on the Cultural District Board meeting. The Camellia Festival had been cancelled. Library Director Worthey explained the One City, One Book program. Mayor Rogers reported on the Newberg Downtown Coalition meeting, workforce housing meeting, celebration event for the citizenship class at PCC, and meeting with Elliot Road residents.

PRESENTATIONS:

CE Hofmann gave a presentation on the City's Capital Improvement Program. She explained the upcoming projects in Fiscal Year 2020-2021, those that had already been completed, and those that had been postponed.

There was discussion on:

- North College Street bike lanes and sidewalks project getting to East Foothills.
- High density residential parcels near the NE Chehalem wastewater and water line extension project.
- Miscellaneous storm drain repairs.

BUSINESS SESSION:

Meeting called to order at 7:14 p.m.

Councilors Present: Mayor Rick Rogers, Councilors: Gene Piros and Julia Martinez Plancarte.

Attending remotely: Patrick Johnson, Denise Bacon, and Stephanie Findley

Absent: Elise Yarnell Hollamon

Staff Present: City Manager Dan Weinheimer, City Attorney Truman Stone, City Recorder Sue Ryan, Library Director Will Worthey, Information Technology Director Dave Brooks, Community Development Director Doug Rux.

COUNCIL APPOINTMENTS:

Library Director Worthey gave Mr. O'Leary's background. Tim O'Leary explained how he could assist the Library.

Action:	Approved appointment of Tim O'Leary to the Newberg Public Library Board for a term of March 16, 2020 to June 30, 2021.
Motion:	Councilor Piros
Second:	Councilor Martinez Plancarte
Vote:	6 Yes, 0 No, 1 Absent

PUBLIC COMMENTS & ISSUE TRACKER:

Meghan Czarnecki submitted comments via e-mail ahead of the meeting on her interest in seeing the City incorporate sustainability into its plans ahead of the budget process.

Issue Tracker: City Attorney Truman Stone supplied an update on ex parte contact issues regarding the D'Hondt/Elliott Road item.

CM Weinheimer said the legislative session item would be pushed out to next year and in coordination with the League of Oregon Cities. He advised Council against renaming the Butler property Thomas Paine Square. He thought there were other ways to honor Thomas Paine. There was consensus not to rename the Butler property, but to create a proclamation for Thomas Paine's birthday. CM Weinheimer said the shared Housing Coordinator position would be part of the budget discussions.

PUBLIC HEARINGS:

1. Ordinance 2020-2858

Mayor Rogers opened the public hearing. He called for declarations of abstentions or conflicts of interest. There were none.

CDD Rux gave the staff report. He discussed new state legislation to remove parking requirements for Accessory Dwelling Units. This ordinance would bring the City into compliance with the new legislation.

Proponents: None

Opponents: None

Undecided: None

Mayor Rogers closed the public hearing.

Action: Waive second reading of Ordinance 2020-2858.

Motion: Councilor Bacon

Second: Councilor Johnson

Vote: 6 Yes, 0 No, 1 Absent

Action: Approve Ordinance 2020-2858, An Ordinance amending the Newberg Municipal Code, Title 15 Development Code for Accessory Dwelling Unit (ADU) parking requirements to be read by title only.

Motion: Councilor Bacon

Second: Councilor Johnson

Vote: 6 Yes, 0 No, 1 Absent

2. Ordinance 2020-2857

Mayor Rogers opened the public hearing. He called for declarations of abstentions, bias, conflicts of interest, ex-parte contacts, or objections to jurisdiction. There were none. CA Stone gave the quasi-judicial announcements.

CDD Rux presented the staff report. This ordinance would address standards for commercial and residential development on East and West Second Street in the downtown area to enhance residential development. There was support from Newberg Downtown Coalition. He explained how the changes met statewide planning goals and Comprehensive Plan goals.

Proponents: None

Opponents: None

Undecided: None

Mayor Rogers closed the public hearing. CA Stone made legal announcements.

Discussion: Recently developed project on Second Street.

Action: Waive second reading of Ordinance 2020-2857.
Motion: Councilor Piros
Second: Councilor Bacon
Vote: 6 Yes, 0 No, 1 Absent

Action: Approve Ordinance 2020-2857, An Ordinance amending the Newberg Municipal Code Title 15 Development Code to allow residential use on the first floor of buildings in the C-3 Zoning District on E/W Second Street between S Grant Street and S River Street to be read by title only.

Motion: Councilor Piros
Second: Councilor Johnson
Vote: 6 Yes, 0 No, 1 Absent

3. Resolution 2020-3643

Mayor Rogers opened the public hearing. He called for declarations of abstentions or conflicts of interest. There were none.

CDD Rux gave the staff report. He said this resolution would implement a fee in-lieu option for residential parking requirements in downtown. The fee would be \$13,000 per space.

Proponents: None
Opponents: None
Undecided: None

Mayor Rogers closed the public hearing.

Action: Approve Resolution 2020-3643, A Resolution establishing the in-lieu of parking fee for residential use parking in the C-3 zoning district.

Motion: Councilor Piros
Second: Councilor Martinez Plancarte
Vote: 6 Yes, 0 No, 1 Absent

4. Resolution 2020-3646

Mayor Rogers opened the public hearing. He called for declarations of abstentions or conflicts of interest. There were none.

FD Zook gave the staff report. He explained the changes to the master fee schedule. These included building, engineering, and planning fee adjustments according to the CPI, adding a parking fee in-lieu, and septic drop-off rate increase.

Proponents: None
Opponents: None
Undecided: None

Mayor Rogers closed the public hearing.

Action: Approve Resolution 2020-3646, A Resolution updating the Master Fee schedule for the City of Newberg.

Discussion: Councilor Johnson noted that people complained about the municipal statements but then didn't attend these hearings.

Motion: Councilor Piros
Second: Councilor Martinez Plancarte
Vote: 6 Yes, 0 No, 1 Absent

NEW BUSINESS:

1. Resolution 2020-3657

CA Stone discussed the emergency declaration process for the COVID-19 pandemic (coronavirus). This resolution would ratify the emergency declaration which would suspend some of the rules in the Code and allow the City Manager to issue emergency rules or guidance for employee work and leave. It would also help the City receive emergency funds. It would be effective through April 13, but it could be extended. CM Weinheimer said there would need to be a discussion about future meetings.

Action: Approve Resolution 2020-3657, A Resolution to ratify a declaration of a local state of emergency as a result of the COVID-19 Pandemic through April 13, 2020.

Motion: Councilor Johnson
Second: Councilor Bacon
Vote: 6 Yes, 0 No, 1 Absent

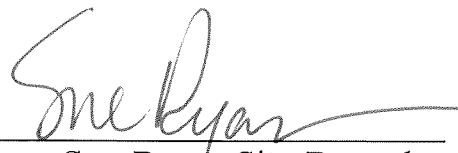
CM Weinheimer discussed extraneous items on the April 6 agenda that could be moved off to another time. They could also hold a remote meeting through Zoom that had a webinar function where they could use screen sharing and public comments could be taken. Staff discussed the items that could and could not be postponed. Further discussion on future City Committee meetings, items, and emergency powers. There was consensus to try Zoom for the April 6 Council meeting.

CM Weinheimer said this was Public Works Director Jay Harris's last meeting. The Council thanked him for his work.

Meeting adjourned at 8:15 p.m.

ATTEST:


Rick Rogers, Mayor


Sue Ryan, City Recorder

