
**City of Newberg
City Council
February 4th, 2019**

WORK SESSION

Meeting called to order at 6:00 p.m.

Councilors Present: Mayor Rick Rogers, Councilors: Elizabeth Curtis Gemeroy, Elise Yarnell Hollamon, Stephanie Findley, Patrick Johnson.

Councilors Absent: Mike Corey, Denise Bacon

Staff Present: City Manager Joe Hannan, City Attorney Truman Stone, City Recorder Sue Ryan, Community Development Director Doug Rux, Police Chief Brian Casey, Library Director Leah Griffith, Police Captain Jeff Kosmicki, Finance Director Matt Zook.

Council Committee assignments were discussed as follows: Findley to move to Visioning Committee. Findley to go to Cultural District Board, Curtis Gemeroy to go to Yamhill County Water Task Force. Yarnell Hollamon to go to Affordable Housing Commission. Curtis Gemeroy to go to Newberg 2030.

Topic: Transient Lodging Tax Workshop

Staff Report: CDD Rux

Discussion: The City Council discussed:

- City Budget and timeline.
- Impact on past grant requestors.
- Executive Director hiring process.

Comments: Councilor Johnson, Mayor Rogers, Councilor Findley.

Comments: Rob Felton, Dennis Lewis, John Bridges.

- Visit Newberg formation, Visit Newberg Board members, request for a full year salary for the new Executive Director position, and request for release of funds for marketing opportunities.

Shannon Buckmaster

- Marketing funds release, budget proposals, and Executive Director recruitment.

///

BUSINESS SESSION: CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE – CITY MANAGER’S REPORT

Meeting called to order at 7:02 p.m.

Councilors Present: Mayor Rick Rogers, Councilors: Elizabeth Curtis Gemeroy, Elise Yarnell Hollamon, Stephanie Findley, Patrick Johnson.

Councilors Absent: Mike Corey, Denise Bacon

Staff Present: City Manager Joe Hannan, City Attorney Truman Stone, City Recorder Sue Ryan, Community Development Director Doug Rux, Police Chief Brian Casey, Finance Director Matt Zook, Planner Keshia Owens, Planner Keith Leonard, Library Director Leah Griffith, Assistant Finance Director Caleb Lippard, Senior Accountant Daniel Keuler.

PRESENTATION: Annual Audit Report

Start Time: 7:05 p.m.

Staff report: FD Zook

Action: Acceptance of the auditor’s report

Motion: Councilor Johnson

Second: Councilor Curtis Gemeroy

Vote: Unanimous

COUNCIL APPOINTMENTS:

Start Time: 7:30 p.m.

1. Riverfront Master Plan Citizens Advisory Committee Appointment, Term of February to August 2019.

Action: Approval of Casey Kulla, Yamhill County Commissioner.

Motion: Councilor Findley

Second: Councilor Johnson

Vote: Unanimous

2. Housing Needs Assessment Project Advisory Committee Appointment, Term of February to June 2019.

Action: Approval of Jack Kriz to Rick Rogers’ voting seat.

Motion: Councilor Johnson

Second: Councilor Curtis Gemeroy

Vote: Unanimous

3. Community Visioning Advisory Committee Appointment, Term of February 2019 to June 2019.

Action: Approval of Lynn Montoya Quinn, Portland Community College.

Motion: Councilor Johnson

Second: Councilor Yarnell Hollamon

Vote: Unanimous

CONSENT CALENDAR

1. Resolution 2019-3528
Consider approval of Resolution 2019-3528, Kittleson & Associates, Inc. 2019 Pavement Preservation Project contract award for \$131,855.00.
2. Resolution 2019-3535
Consider approval of Resolution 2019-3535, Change order to contract between WCCCA and Sabre Industries for Emergency Communications Systems upgrade project for \$10,923.

Start Time: 7:34 p.m.
Action: Approval of the consent agenda items as presented.
Motion: Councilor Johnson
Second: Councilor Curtis Gemeroy
Vote: Unanimous

Discussion: None

NON-ACTION ITEMS – New Business:

1. Cultural District Annual Report- Library Director Griffith
Start Time: 7:35 p.m.
Discussion: The City Council discussed:
 - Process for ideas for Cultural DistrictCouncilors: Councilor Curtis Gemeroy.
2. Community Visioning Project Update- Coordinator Ware
Start Time: 8:45 p.m.
Discussion: The City Council discussed:
 - Community Input
 - Refinement of topics

ACTION ITEMS- New Business:

1. Resolution 2019-3523, Initiation of Title 15 Development Code Amendment for duplexes and triplexes in the R-1 zones, and amendment to Comprehensive Plan.

Start Time: 7:50 p.m.
Staff Report: Planner Owens
Discussion: The City Council discussed:

- Timing and State Legislature actions.
- Process.
- Affordable Housing – Council Priorities.
- Housing Newberg – previous commitment of City Council.
- Density and sprawl.

Comments: Councilor Johnson, Councilor Curtis Gemeroy,

Councilor Yarnell Hollamon, Mayor Rogers, Councilor Findley.

Comments: City staff, Robert Soppe.

- Process.
- Broad scope- proposed selective rezoning
- Conversion of existing houses and parking impacts.
- History of proposed resolution.

Action: Approve Resolution 2019-3523.
Motion: Mayor Rogers
Second: Councilor Yarnell Hollamon
Vote: Yes – Rogers, Curtis Gemeroy, Yarnell Hollamon, Findley
No - Johnson

2. Resolution 2019-3529, Initiation of Title 15 Development Code Amendment for Vertical Housing Regulations.

Start Time: 8:20 p.m.
Staff Report: Planner Leonard.

- Explanation of the program and how it met Council priorities.

Discussion: Benefits of the program.
Comments: Councilor Johnson

Action: Approve Resolution 2019-3529.
Motion: Councilor Johnson
Second: Councilor Curtis Gemeroy
Vote: Unanimous

3. Resolution 2019-3530, Initiation of Title 15 Development Code Amendment for residential parking regulations downtown.

Start Time: 8:26 p.m.
Staff Report: Planner Leonard
Discussion: The City Council discussed:

- George Fox University.
- Historical data on parking.
- Revitalization of downtown.

Comments: Councilor Curtis Gemeroy, Councilor Johnson.

Comments: Planning staff, Robert Soppe.

- Explanation of the proposed amendment and applicable Council strategies.
- Fee in lieu program.
- Zoning for GFU.
- Statistics about downtown parking and need for better information.

Action: Approve Resolution 2019-3530.
Motion: Councilor Johnson
Second: Councilor Yarnell Hollamon
Vote: Unanimous

4. Resolution 2019-3531, Initiation of Title 15 Development Code Amendment for commercial space requirements for residential downtown.

Start Time: 8:41 p.m.
Staff Report: Planner Leonard
Discussion: The City Council discussed:
• Affordable Housing concerns.
Comments: Councilor Curtis Gerneroy, Councilor Johnson.

Comments: Planner Leonard.
• Explanation of the proposed amendment and applicable Council strategies.

Action: Approve Resolution 2019-3531
Motion: Councilor Johnson
Second: Councilor Findley
Vote: Unanimous

COUNCIL BUSINESS

Start Time: 8:50 p.m.

1. City Committee recruitment – City Recorder Ryan
2. Committees – Councilor Appointments

Findley to Visioning Committee and Cultural District Board, Curtis Gerneroy to Yamhill County Water Task Force and NB 2030. Yarnell Hollamon to Affordable Housing Commission.

Action: Council Appointments as stated above.
Motion: Councilor Johnson
Second: Councilor Findley
Vote: Unanimous

Meeting adjourned at 8:51 p.m.

ATTEST:


Sue Ryan, City Recorder


Rick Rogers, Mayor

