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**City of Newberg  
City Council  
September 3, 2019**

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**WORK SESSION**

Meeting called to order at 6:00 p.m. The Mayor read the script for going into Executive Session.

Councilors Present: Mayor Rick Rogers, Councilors: Patrick Johnson, Stephanie Findley, Denise Bacon, Mike Corey, Elizabeth Curtis Gerneroy.

Councilors Absent: Elise Yarnell Hollamon

Staff Present: City Manager Pro Tem David Clyne, Finance Director Matt Zook

Others: Attorney Todd Lyons

Executive Session pursuant to ORS 192.330 (2) h Legal Counsel regarding litigation or litigation likely to be filed.

Topic: Pending litigation  
Start: 6:05 p.m.  
Stop: 7:00 p.m.

**BUSINESS SESSION**

**CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE – CITY MANAGER’S  
REPORT- PRESENTATIONS:**

Meeting called to order at 7:00 p.m.

Councilors Present: Mayor Rick Rogers, Councilors: Patrick Johnson, Stephanie Findley, Denise Bacon, Elizabeth Curtis Gerneroy, Mike Corey, and Elise Yarnell Hollamon.

Staff Present: City Manager Pro Tem David Clyne, City Attorney Truman Stone, City Recorder Sue Ryan, Planner Keith Leonard, Human Resources Director Anna Lee, Police Chief Brian Casey, Library Director Will Worthey, Public Works Director Jay Harris.

**NEW BUSINESS:**

1. Resolution 2019-3592

Staff Report: Heather Gantz of Waldron presented. She asked if there were any questions on the proposal and reviewed the draft timeline. City

Attorney Stone said to qualify for executive session exemption to public meetings law, the Council had to adopt certain criteria for the selection of this position. It would be done through a resolution at a meeting where the public could give input. Once adopted, everything but the final decision could be done in executive session.

Discussion: The Council discussed the process.

Action: Approved Resolution 2019-3592, A Resolution authorizing the City Manager Pro Tem to enter into a contract for professional services for the provision of City Manager recruitment services.

Motion: Councilor Johnson

Second: Councilor Curtis Gerneroy

Vote: 7 Yes, 0 Absent

#### **COUNCIL APPOINTMENTS:**

1. Appointment of Noah Linhart to Traffic Safety Commission for a term immediate to May 31, 2020.

Action: Approved appointment

Motion: Councilor Corey

Second: Councilor Curtis Gerneroy

Vote: 7 Yes, 0 No

#### **CITY MANAGER'S REPORT:**

City Manager Pro Tem Clyne reported on police cameras, conversations with Oregon State Police over policy on access of City Managers to police stations, and scheduling a round table to discuss customer service with staff and developers.

#### **ACTION ITEMS- Consent Calendar**

1. a) Resolution 2019-3597, A Resolution to authorize the City Manager to approve an amendment to the existing professional services agreement with WRK Engineers, Inc. for the Public Safety Building seismic retrofit project to provide additional seismic design services.

b) Resolution 2019-3588, A Resolution authorizing the City Manager Pro Tem to appoint recommended candidates to positions [Court Clerk 1 part time – Charlotte Gabriel]

Action: Approved consent calendar items as presented.

Motion: Councilor Johnson

Second: Councilor Corey

Vote: 7 Yes, 0 No

**NEW BUSINESS:**

1. Resolution 2019-3591, Establishment of a West End Mill District
- Staff Report: Planner Leonard presented. This was a request to establish a West End Mill District, which would create a new zoning district, M-5.
- Action: Approved Resolution 2019-3591, A Resolution initiating amendments to the Newberg Comprehensive Plan, Zoning Map and Municipal Code, Title 15 Development Code to initiate the development of an Overlay zoning district for the West End Mill District as described in the Newberg Downtown Improvement Plan.
- Motion: Councilor Curtis Gemeroy  
Second: Councilor Johnson  
Vote: 7 Yes, 0 No

**COUNCIL BUSINESS:**

Issue Tracker: Council liked the new tool. City Council Move: Brief discussion on relocation of meetings to the library. Councilor Curtis Gemeroy wanted the Council to move the meetings around the community.

The Mayor read the script for going into Executive Session.

Executive Session pursuant to ORS 192.330 (2) e Real Property


Topic: Real Property – Water Treatment Plant  
Start: 7:30 p.m.  
Stop: 8:15 p.m.

Staff Present: City Manager Pro Tem David Clyne, Finance Director Matt Zook, City Attorney Truman Stone, Public Works Director Jay Harris.

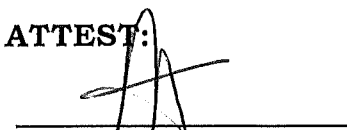
Executive Session pursuant to ORS 192.330 (2) f Consider records exempt by law from public inspection.

Staff Present: City Manager Pro Tem David Clyne, Finance Director Matt Zook  
Topic: Reorganization  
Start: 8:25 p.m.  
Stop: 8:47 p.m.

Meeting adjourned at 8:47 p.m.

  
Sue Ryan, City Recorder

**ATTEST:**

  
Rick Rogers, Mayor

