

**NEWBERG CITY COUNCIL MINUTES
REGULAR SESSION
NOVEMBER 21, 2016, 7:00 PM
PUBLIC SAFETY BUILDING (401 E. THIRD STREET)**

A work session was held at 6:00 p.m. preceding the meeting. Present were Mayor Bob Andrews, Councilors Lesley Woodruff, Denise Bacon, Mike Corey, Scott Essin, Patrick Johnson and Stephen McKinney. Also present were City Manager Joe Hannan, City Attorney Truman Stone, City Recorder Sue Ryan, Public Works Director Jay Harris, Public Works Maintenance Superintendent Russ Thomas, Police Chief Brian Casey, Police Sergeant Mark Cook, Community Development Director Doug Rux, and Community Engagement Specialist Rosa Olivares.

Mayor Andrews called the meeting to order. He had a correction to a typographical error on page 2 of the October 17 minutes. Councilors Johnson and McKinney asked that the Public Works vehicles item be moved from Consent Calendar and added to New Business. The Council observed a moment of silence for the four police officers who had been killed over the last few days.

Police Chief Casey and Police Sergeant Cook gave a demonstration on Narcan, an opiate overdose kit. They showed several tools carried in the patrol cars including first aid medical equipment. Sergeant Cook said Narcan was a tool the Police Department had been given by the Fire Department for those who had overdosed from opiates such as heroin or prescription narcotics. There was discussion on the increasing number of incidents of heroin use in the Newberg-Dundee area during the past few years.

Public Works Maintenance Superintendent Thomas presented on winter storm preparation. He discussed how they used weather forecast information and explained different storm types, what the City did for storm preparation, equipment that was used in storms, winter storm procedures and priorities, personnel training, and winter storm equipment. ODOT sanded and plowed State highways and the City sanded and plowed City streets which were prioritized by zones. He explained ODOT's map for snow plowing priorities. He discussed what citizens could do to be prepared for a winter storm. It was predicted there could be four significant storm events this winter.

CALL MEETING TO ORDER

The Mayor called the business session to order at 7:00 p.m.

ROLL CALL

Members Present:	Mayor Bob Andrews	Scott Essin	Stephen McKinney
	Lesley Woodruff	Mike Corey	Denise Bacon
	Patrick Johnson		

Staff Present:	Joe Hannan, City Manager	Truman Stone, City Attorney
	Sue Ryan, City Recorder	Kaaren Hofmann, City Engineer
	Jay Harris, Public Works Director	Doug Rux, Community Development Department
	Matt Zook, Finance Director	Steve Olson, Planner

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was performed.

PRESENTATIONS: Sheryl Kelsh, Executive Director of the Chehalem Valley Chamber of Commerce, presented the Chamber's quarterly report. The Willamette Valley was named the number one wine region in the world. The Visitor Center move was complete. She was working on the January Oregon Truffle Festival and assisting with the Camelia Festival. She attended a marketing round table led by the Willamette Valley Wineries Association. She interviewed with Oregon Business Magazine. She was on a focus group made up of destination marketing professionals for rebranding Travel Oregon. She was working with Travel Salem and Travel Yamhill Valley on a wine charm trail.

CITY MANAGER'S REPORT: City Manager Hannan reported on current activities across the City. He met with CPRD staff to develop an agreement on SDCs and fees that would allow the District to have a permit in order to go forward with construction of the new aquatic center. CPRD chose to defer the SDCs and fees until occupancy and was working with the City and their respective boards to make the process smoother in the future. They also worked on a mutual agreement regarding the reuse water system. He met with C.S. Lewis Academy who were exploring options for

selling their property. He was contacting new agricultural customers along Wilsonville Road for possibly using the reuse system. He volunteered as a ballot collector for Yamhill County Elections. He met with the Cameo Theatre to discuss a partnership to apply for national historic designation. He met with the Historical Society to discuss fundraising programs. He met with staff to work on an annual employee recognition program and with Public Works to discuss a limited sidewalk in-fill proposal. He attended the Economic Vitality Summit and discussed options for dispatch with WCCCA staff. He attended the Mayor's Cabinet meeting, met with the union representatives for the police contract, and attended the Parkway Committee meeting.

PUBLIC COMMENTS: Rebecca Wallis, Newberg resident, spoke about the Newberg-Dundee Police Foundation. This would be an organization that would work with the Police Chief on issues and topics to strengthen the bond between the community and police force. They needed more volunteers and they had applied to be a 501 c) 3. The goal was to help fill gaps in the police budget.

CONSENT CALENDAR:

MOTION: Bacon/Corey moved to approve the Consent Calendar including the Council minutes as amended for October 17, 2016. Motion carried (7 Yes/ 0 No).

PUBLIC HEARING – LEGISLATIVE:

Ordinance 2016-2812:

Mayor Andrews opened the hearing and called for any abstentions or conflicts of interest on the part of the Council or objections to the Council's jurisdiction on this matter. There was none.

City Attorney Stone gave the staff report. This ordinance would repeal parts of the Municipal Code that conflicted with current laws regarding possession of marijuana.

Proponents: None

Opponents: None

Mayor Andrews closed the hearing and asked for staff's recommendation. CA Stone recommended adoption of the ordinance. There was discussion regarding state versus federal law regarding marijuana.

MOTION: Bacon/Corey moved to waive the second reading of Ordinance 2016-2812. Motion carried (7 Yes/0 No).

Deliberations: None

MOTION: Essin/Bacon moved to approve Ordinance 2016-2812, an Ordinance repealing Newberg Municipal Code (NMC) 9.10.010 and 9.10.020 regarding possession of less than one avoirdupois ounce of marijuana and the medical exception to the prohibition of possession of less than an ounce to be read by title only. Motion carried (7 Yes/0 No).

NEW BUSINESS: Resolution 2016-3341: A City for All Ages.

Community Development Director Rux said age-friendly communities advanced the ideas of elderly living in their homes and socially engaging with the community. A task force held meetings with stakeholders to discuss what was occurring in Newberg, the assets Newberg had, what Newberg needed to do, and who should be involved in the process. There was an application to become part of the program. Criteria to apply included having local governing body support, which was why it was being brought before Council. If the City was accepted into the program, an assessment and evaluation process would begin. Staff recommended adoption of the resolution.

There was a discussion on the need for a program and how having a baseline would be beneficial to the community but any financial obligation from the City needed to be brought back before the Council. CDD Rux explained this was not a request for funding, but for staff support and time to work with the task force, do the baseline assessment to create an action plan and monitor the program. It would come back to Council if there any funding requested. Council President Bacon said this was the first step, to talk to citizens about the issue, and later it could be transferred into City plans.

Kathy Watson and Deanna Vanderhoek presented on a City for All Ages. This program was a network of communities aiming to be great places for all people to grow up and grow old. They explained why the City should be age friendly and what older adults wanted in a community. They were asking the City to champion the needs of older adults and the families that cared for them. By doing so, Newberg could tap into the resources that older adults represented and make Newberg a place for everyone. Attracting and retaining older adults in the community could be an important economic strategy. Older adults brought in tourism dollars three to four times more than any other population. Many grandparents provided financial support for grandchildren and many provided childcare. A community wide livability assessment would be done through this program along with an action plan. They gave examples of older adult and handicapped needs they had observed as citizens of Newberg. There was wide community support for this program. There was discussion regarding who the stakeholders were and the rate the senior population was growing in Newberg.

MOTION: Johnson/Woodruff moved to approve Resolution 2016-3341, A Resolution supporting the City for All Ages program through AARP's network of age-friendly communities and the World Health Organizations' global network of age-friendly cities and communities programs. Motion carried (7 Yes/0 No).

Resolution 2016-3342, Historic Markers in the Right-of-Way:

Planner Olson said the Historic Preservation Commission passed a resolution recommending Council direct staff to create a program to preserve sidewalk stamps and other historic markers in the public right-of-way. Historic markers was a generic term for other historic elements in the landscape. In older parts of town there were sidewalk stamps with contractor names and a date. There were some rings where people used to tie up horses and concrete posts where postal workers used to hang their bags. Some of these items were disappearing. These were part of the landscape and part of what made the City feel historic. The program would include mapping these markers, finding a cost effective way to preserve them, and creating a database that would be checked before sidewalk repair was done. The cost would be minimal and he did not think it would come up frequently. Staff recommended adoption of the resolution.

There was a discussion on preserving the history of Newberg but not creating an encumbrance on property owners who needed to make sidewalk repairs. There was further discussion regarding keeping the cost of the program down. Mayor Andrews thought these items should be called historic artifacts, not historic markers.

MOTION: Bacon/McKinney moved to approve Resolution 2016-3342, A Resolution directing city staff to create a program to preserve sidewalk stamps and other historic artifacts in the public right-of-way. Motion carried (7 Yes/ 0 No).

Resolution 2016-3347 – Public Works Vehicles:

PWS Maintenance Superintendent Thomas said the proposal was to purchase three vehicles for Public Works, two for Wastewater operations and one for Public Works maintenance. He described the vehicles that would be replaced by the new vehicles. PWS Director Harris said it was key to keep up on maintenance and replacement of items typically on a 10-year schedule.

Councilor Johnson said citizens had asked him about the street maintenance fee and why the City was asking for more money when they were purchasing new vehicles. PWS Superintendent Thomas explained how the funding came from a variety of City funds and listed the amounts from each fund that would be used. There was discussion on the timing of the replacements. Councilor McKinney did not recall discussing this purchase in Budget Committee. He understood things had to be replaced in order to keep operations running smoothly. There was a discussion on savings and safety features available in newer models that helped protect staff and the City. Councilor Johnson suggested before discussing street funding again, that staff would give the Council information in advance when expenses came up and gave explanations for them. They had to be mindful of how the public viewed these types of purchases.

MOTION: Johnson/Corey moved to approve Resolution 2016-3347, A Resolution authorizing the City Manager to purchase three (3) new replacement vehicles for the Public Works Department from Hubbard Chevrolet, using the State of Oregon purchasing agreement number #5555. Motion carried (7 Yes/0 No).

There was a 15 minute recess from 9:00 to 9:15 p.m.

Update on the Manufactured Home Rehabilitation and Repair Grant program:

CDD Rux said the Affordable Housing Commission amended the Affordable Housing Trust Fund program to include manufactured home grants. Guidelines were that individual manufactured homes could receive up to \$1,000 for repairs and an organization could receive up to \$10,000. There were criteria for eligibility, minimum threshold, and applications. Guidelines included low income and a one-third match. If funds were not all spent in a one-year period, the balance would have to be returned. A quarterly report and annual report would have to be given by the recipients. The program would start next week. There was discussion regarding how the program would work and possible organizations that would apply.

COUNCIL BUSINESS: Proclamation process: City Recorder Ryan said the City currently did not have a policy on proclamations. She explained what other cities did in regard to proclamations. Some did local only proclamations and some required the requester come to the meeting to make a presentation. She was bringing this forward to create a more formal process to follow when requests for proclamations were received. Mayor Andrews suggested modeling their policy like the City of Hillsboro's policy. There was discussion on the process of proclamations being done at the discretion of the Mayor, coming from the local community, and changing Council Rules to update the process. There was consensus to continue with the current practice for proclamations.

Councilor Johnson wanted to revisit the issue of taxing medical marijuana in order to repeal it. He asked that it be put on a future agenda. There was a discussion on taxing medicines. Mayor Andrews thought it could be discussed after the next State legislative session.

ADJOURNMENT: The meeting was adjourned at 10:00 p.m.

ADOPTED by the Newberg City Council this 19th day of December, 2016.


Sue Ryan, City Recorder

ATTESTED by the Mayor this 22nd day of December, 2016.

 Bob Andrews, Mayor