

CITY OF NEWBERG CITY COUNCIL MINUTES
JANUARY 6, 2014
7:00 P.M. MEETING
PUBLIC SAFETY BUILDING TRAINING ROOM (401 EAST THIRD STREET)

A work session was held prior to the meeting. A presentation was given on the fiscal policies by City Manager Pro Tem Lee Elliott and Finance Director Janelle Nordyke. No action was taken and no decisions were made. All councilors and the mayor were present.

I. CALL MEETING TO ORDER

Mayor Bob Andrews called the meeting to order at 7:00 PM.

II. ROLL CALL

Members Present:	Mayor Bob Andrews	Denise Bacon	Ryan Howard
	Bart Rierson	Stephen McKinney	Mike Corey
	Lesley Woodruff		

Staff Present:	Lee Elliott, City Manager Pro Tem	Truman Stone, City Attorney
	Jay Harris, Civil Engineer	Norma Alley, City Recorder
	Nicole Tannler, Minutes Recorder	

Others Present: Melissa Swenson, PGE Project Manager

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

IV. CITY MANAGERS REPORT

Mr. Lee Elliott, city manager pro tem, reported hosting seminar for the budget, which is mandatory for department heads, this Saturday 9:00 AM-1:00 PM. Ms. Nancy Boyer from the Mid-Willamette Valley Council of Governments (MWVCOG) would like to go over results at an executive work session. The city will be outsourcing budgeting systems. The Citizens' Rate Review Committee (CRRC) will be discussing wastewater a their next meeting.

V. PUBLIC COMMENTS

Mayor Andrews opened and closed the public testimony; no citizens appeared.

VI. ELECTION OF COUNCIL PRESIDENT

Consider a motion electing a Council President from among the City Council.

Councilor Lesley Woodruff nominated Councilor Ryan Howard to serve as council president. Councilor Ryan Howard accepted the nomination.

MOTION: Rierson/Bacon approving and closing the nominations for Council President. Motion carried (7 Yes/0 No).
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VII. CONSENT CALENDAR

Consider a motion adopting **Resolution No. 2013-3106** authorizing the city manager pro tem to issue a task order with HDR Engineering, Inc., to provide construction services for the wastewater treatment plant influent pump station, headworks, and dewatering construction project.

MOTION: **Woodruff/Corey** adopting **Resolution No. 2013-3106** authorizing the city manager pro tem to issue a task order with HDR Engineering, Inc., to provide construction services for the wastewater treatment plant influent pump station, headworks, and dewatering construction project. Motion carried (7 Yes/0 No).

VIII. NEW BUSINESS

Presentation from Jason Wuertz, Civil Engineer, on the PGE LED Street Lighting Conversion.

Mr. Jason Wuertz, civil engineer, presented the staff report (see official meeting packet for full report).

Mr. Wuertz pointed out option 1 is the second choice and option 2 is the first choice in the meeting packet; they were accidentally flipped.

Councilor Howard asked why the city would want to give up their poles. Ms. Melissa Swenson, Portland General Electric (PGE) project manager, replied you have about thirty poles needing replacement and a better option is to go to fiberglass poles once they reach end of life. Councilor Howard asked if a pole charge is being paid now. Ms. Swenson replied yes.

Councilor Stephen McKinney asked what kind of revenue is received from the poles annually. Mr. Wuertz said the city does not get any revenue from the poles.

Mayor Andrews said there are 1,649 public street lights; if the city owns 1,152 lights and transfers ownership of 909, he asked where the rest are. Mr. Wuertz said those are the more decorative lights and will not be transferred over until PGE has a replacement for those. Councilor Howard asked how much it would cost to retrofit. Ms. Swenson said no cost to you.

Mr. Wuertz asked what the savings would be if the city replaced the lights to light emitting diodes (LEDs). Ms. Swenson replied just the cost of the electricity.

Councilor McKinney asked when the acorn lights in the new neighborhoods will be LED. Mr. Wuertz said the acorn decorative fixtures have been approved and we are working on them.

Councilor Bart Rierson said this meeting appears to be informational only, but he does like the option of the city owning the poles. He asked staff to come back with a proposal.

Mayor Andrews asked what the fee will be if they do not sell the poles. Ms. Swenson said \$5.50-\$11.30 per pole.

Councilor McKinney asked if we could see if there is potential for charging businesses for signs etc on poles.

Mayor Andrews stated the bottom line needs to be seen with added details on both options, as well as long-range information forecasted.

Councilor Woodruff wants to know what the city's cost of maintenance now versus not having the cost and transferring it to PGE. Ms. Swenson said Energy Trust is going to have another LED incentive for 2014, and it usually needs to be done by June and installed by November to get it.

IX. COUNCIL BUSINESS

Mayor Andrews said on February 3, 2014, as resolution for consideration we want to have a roaming gavel with Councilor Mike Corey.

Councilor Rierson stated the city recently lost one of its citizens, former city councilor Mike Boyes, who was also a volunteer fire fighter and very involved in the old fashioned festival. He wished to recognize Mr. Boyes' contributions to the council and the city of Newberg as a whole.

Councilor Woodruff stated she has been accepted to the Ford Family leadership institute.

Mayor Andrews said he thinks tonight's work session was an outstanding example there is not enough time to understand a subject in a work session. He is asking for consideration to make a bit of a change and committing to two extra meetings a month on off Mondays for work sessions.

Councilor Howard said it seems like a lot more time for work sessions than we normally use. Mayor Andrews said if it is not needed they do not have to meet.

Mr. Elliot said from the public works perspective, staff does not get to be as detailed for these meetings and there are some things staff really needs to get more detailed about.

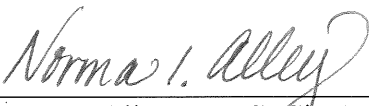
Councilor Woodruff said she likes the idea of having longer work sessions, not having the pressure of the agenda behind us, and getting more in depth.

Councilor Rierson said he likes to see the staff before every meeting. He asked if they could continue as they are now; but, when more detailed meetings are needed, schedule them on the off Monday. He does not think there should just be a mandatory meeting every Monday.

X. ADJOURNMENT

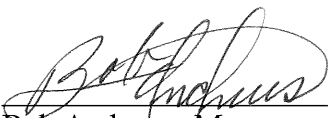
The meeting adjourned at 8:03 PM.

ADOPTED by the Newberg City Council this 7th day of April, 2014.



Norma I. Alley, MMC, City Recorder

ATTEST by the Mayor this 10th day of April, 2014.



Bob Andrews, Mayor