

CITY OF NEWBERG COUNCIL MINUTES
NOVEMBER 17, 2008
7:00 P.M. MEETING
PUBLIC SAFETY BUILDING TRAINING ROOM
401 EAST THIRD STREET

Work Session was held prior to this meeting. A presentation on the Visitor Center and the transient occupancy tax was given. No decisions were made.

I. CALL MEETING TO ORDER

Mayor Bob Andrews called the meeting to order at 7:00 PM.

II. ROLL CALL

Members

Present:	Mayor Bob Andrews	Mike Boyes	Roger Currier
	Bob Larson	Bart Rierson	Marc Shelton

Staff

Present:	Daniel Danicic, City Manager	Terrence Mahr, City Attorney
	Barton Brierley, Planning and Building Director	Norma I. Alley, City Recorder
	Howard Hamilton, Public Works Director	Jennifer Nelson, Recording Secretary

Others

Present: Joanne Wiitala, John Bridges, Sheryl Kelsh, Rick Lee, Kristen Horn, Loni Parrish

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

IV. CITY MANAGER'S REPORT

Mr. Daniel Danicic, City Manager, welcomed Boy Scout Troop 262 members observing for a merit badge. The Fire Chief recruitment is moving forward with applications due December 9, 2008. He also discussed a tentative schedule for budget season issued to the department heads. The mailing to fill the vacant District 5 position has provided feedback and one application has been received.

V. COUNCIL APPOINTMENTS

MOTION: Currier/Rierson to accept Councilor Bob Larson's resignation from the Affordable Housing Ad Hoc Committee and appoint Councilor elect Denise Bacon to fill his vacancy. (6 Yes/0 No/1 Vacant) Motion carried.

VI. PUBLIC COMMENTS

Ms. Joanne Wiitala, Newberg Animal Shelter Friends, offered updates on upcoming events such as the selling pavers and bricks at Cusick's Picture Frame store during December's First Friday Art Walk; photos with Santa on December 6, 2008; a food, wine, and silent auction on December 7th at Hunter's Grill in Sherwood; and the annual holiday bake sale on December 13th and 14th at Darlyn Adams house. The building fund for the new shelter is at \$405, 763 (see official meeting packet for full report).

VII. CONSENT CALENDAR

1. Consider a motion approving **Resolution No. 2008-2817** appointing the city attorney and public works director to serve as manager pro tem when the city manager is absent.
2. Consider a motion approving City Council Minutes for October 20, 2008.

MOTION: **Currier/Larson** to approve the Consent Calendar including **Resolution No. 2008-2817** and the City Council Minutes for October 20, 2008. (6 Yes/0 No/1 Vacant) Motion carried.

VIII. PUBLIC HEARING

1. Consider a motion approving **Resolution No. 2008-2814** approving Supplemental Budget #1 for the fiscal year 2008-2009.

TIME – 7:10 PM

Mayor Andrews called for any biases, conflicts of interest, ex parte contact, conflicts of jurisdiction, or abstentions. None were stated.

Ms. Elizabeth Comfort, Finance Director, presented the staff report (see official meeting packet for full report).

Councilor Currier felt the language was misleading because it seemed there would be an additional \$35K coming from the City of Dundee, but it is not. Staff is proposing to recognize it as revenue but move the money to the planning expense line.

Mayor Andrews asked if the water finance capital improvement projects would be a transfer. Staff explained since there is not \$450K in the City's account at this time they would request the \$450K to pay back in a bond to spend on contractors acting as a loan, not a transfer.

Mayor Andrews opened and closed public testimony. Staff recommended adoption. Public hearing was closed.

MOTION: **Larson/Shelton** to approve **Resolution No. 2008-2814** approving Supplemental Budget #1 for the fiscal year 2008-2009. (6 Yes/0 No/1 Vacant). Motion carried.

2. Consider a motion approving **Order No. 2008-0017** declaring the German Shepherd, known as Shadow, to be a nuisance pursuant to the Newberg City Code.

TIME – 7:20 PM

MOTION: **Larson/Currier** to table **Order No. 2008-0017** until the December 15, 2008, Newberg City Council meeting. (6 Yes/0 No/1 Vacant). Motion carried.

IX. CONTINUED BUSINESS

None.

X. NEW BUSINESS

Consider a motion approving **Resolution No. 2008-2815** approving a fee waiver for the Chehalem Cultural Center and using funds from the EDRLF to pay for the fees.

TIME – 7:23 PM

Mr. Danicic presented the staff report (see official meeting packet for full report).

Councilor Currier stated this was a great proposal and project, but felt it could be used for other things and the City would need to think about reimbursement at some point. He also saw a problem with spending \$600K of the \$800K annual transportation monies to pay for one block when other streets around it are falling apart.

Councilor Bob Larson stated the economic development fund will pay this money back over 10 years at six percent. He asked if the money would be obtained through a loan and who pays for it. Staff stated the cash fund was within the City and it would be a grant, so no money would be paid back.

Mr. John Bridges said he believed the Cultural Center to be an asset to the community and spoke of the benefits to improving the downtown district for the economic growth of the City. He felt the Cultural Center would be a catalyst for these improvements and would bring people into our community. He felt this was a good partnership and this grant would be the City's acceptance of the spirit of partnership.

Ms. Sheryl Kelsh, Executive Director of Chehalem Valley Chamber of Commerce, spoke of the \$2.5 million raised in private funds and the importance of the Cultural Center to stimulate business in the downtown area. She spoke of the extreme shortage of viable meeting space for groups over fifty as one of the reasons these improvements are needed. (See official meeting packet for full report)

Mr. Rick Lee, Chehalem Cultural Center Association Board of Directors, spoke of the project being an innovative collaboration of public and private sectors; their promise of continued fundraising efforts; the enjoyment of the citizens of Newberg to come together; and plans to include art class rooms, gallery space, meeting spaces, ball room, garden area, theater, dance studio, and a technology learning center. He spoke of the vision for the future including the Cultural Center and thanked the Council for their support. (See official meeting packet for full report)

Ms. Kristen Horn, Chehalem Cultural Center Association Board of Directors, spoke of efforts to encourage businesses to locate downtown Newberg and stay open and how it was appropriate to use funds for economic development on this project because of its ability to bring life into this town and draw others in to spend their time and money here.

Ms. Loni Parrish said she was excited to have an opportunity to get started on a project so many have been working so hard on for five years. She spoke of the Cultural Center being an asset to the downtown area to bring people from all over the world to eat and shop at Newberg's local businesses. She thanked all the volunteers for their hard work and submitted a list of names of people in support of the project.

Mayor Andrews asked when further renovation would start if the \$45K grant was given. Staff replied the first phase can move forward and actual construction could begin as early as February 2009.

Discussion followed on matching funds and repayment of the Economic Development Revolving Loan Fund.

Councilor Rierson offered thanks to all involved and said he liked the partnerships between the City and community organizations to work towards common goals. He said he was excited for this amazing vision to come.

Councilor Boyes mentioned a need to make sure the City establishes a maintenance plan to keep it looking first class.

MOTION: Rierson/Larson to approve **Resolution No. 2008-2815** approving a fee waiver for the Chehalem Cultural Center and using funds from the EDRLF to pay for the fees. (6 Yes/0 No/1 Vacant). Motion carried.

XI. COUNCIL BUSINESS

TIME – 8:18 PM

Councilor Currier spoke of needing more specific standards for concrete curbs and sidewalks. Discussions followed about a complaint driven code enforcement system and placing more objectivity in the Code when dealing with sidewalks. Staff was directed to look into including standards in the Code for sidewalk repairs.

Mr. Danicic discussed the public safety fee and the outline of action to educate the public before the survey is conducted. Discussions followed about outreach and the process between now and the intended survey month of March 2009. A town-hall forum was suggested as well as budgeting the funds in the upcoming budget. Other suggestions included creating a “sunset” clause if another funding source is found.

XII. EXECUTIVE SESSION

Executive Session pursuant to ORS 192.660(2)(I) relating to performance review of the chief executive officer.

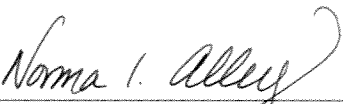
TIME – 9:13 PM

Executive Session was held after the regular business portion of the meeting. No decisions were made.

XIII. ADJOURNMENT

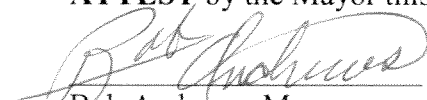
MOTION: Shelton/Rierson to adjourn at 9:38 PM (6 Yes/0 No/1 Vacant) Motion carried.

ADOPTED by the Newberg City Council this 15th day of December, 2008.



Norma I. Alley, City Recorder

ATTEST by the Mayor this 26th day of May, 2009.



Bob Andrews, Mayor