CITY OF NEWBERG CITY COUNCIL MINUTES
DECEMBER 17, 2007
7:00 P.M. MEETING
PUBLIC SAFETY BUILDING - TRAINING ROOM

Work Session was held prior to this meeting. No decisions were made. General discussion was held regarding the stop signs posted on Fernwood at the Chehalem Golf Course Facility.

I. CALL MEETING TO ORDER

Mayor Andrews called the meeting to order.

II. ROLL CALL

Members Present:	Mayor Bob Andrews	Mike Boyes	Roger Currier
	Bob Larson	Jeff Palmer	Bart Rierson
	Marc Shelton		

Staff Present:
Robert Tardiff, City Manager Pro Tem
Dan Danicic, Public Works Director
Barton Brierley, Planning and Building Director
Elaina Canutt, Financial Analyst
Larry Fain, City Engineer
Norma I. Alley, City Recorder

Others Present: Darlyn Adams, Ernie Amundson, Jr., Ronald Johns, Chuck Zickefoose, Andrew Cookson, Michael Simpson, Jennifer Dawson, Bradley Bingenheimer, Mart Storm

III. *PLEDGE OF ALLEGIANCE*

The Pledge of Allegiance was performed.

IV. CITY MANAGER'S REPORT

TIME: 7:00 p.m.

Robert Tardiff, City Manager Pro Tem, reported the new population estimate is out and we are over 21,600.

V. COUNCIL APPOINTMENTS

1. Consider a motion to fill the Council vacancy with the most qualified candidate.
   Marc Shelton   Martin Troiani

TIME: 7:05 p.m.

Mayor Andrews announced that Martin Troiani rescinded his application

Mr. Marc Shelton stated he is interested in the position.

Councilor Boyes asked what is your vision for the future of Newberg.

Mr. Shelton said traffic, community growth, and housing.

Councilor Boyes asked what do you think of our roads and highways.

Mr. Shelton answered Newberg is not in complete control of the Highway 99 infrastructure, but it is not just our initial traffic; it is about all the roads.

Councilor Rierson asked what is your experience with government committees and the Council.

Mr. Shelton answered two weeks ago was my first City Council meeting. My commitment of serving with boards and agencies is serving youth, local boards and local private school boards.

MOTION: Currier/Palmer to appoint Marc Shelton for the position of Councilor District 1. (Unanimous) Motion carried.

2. Consider a motion to fill two Budget Committee positions with the most qualified candidates.
   Darlyn Adams — Ernie Amundson, Jr.
   Ronald Johns

TIME: 7:20 p.m.

Ms. Darlyn Adams stated she would like to continue to serve on the Budget Committee.

Mr. Ernie Amundson stated he would like to continue to serve on the Budget Committee and has been on the committee for three plus years.

Mr. Ronald Johns stated I have always been interested in working for my community and when I saw the opening on the Budget Committee I thought it would be a good way to give back.

Mayor Andrews asked what is your experience on large budgets.

Mr. Ronald Johns answered I was an account manager and a part of my role was a case budget. I have not had a large scale budget experience, but I am willing to put in the extra work to get up to speed.

VOTE: to appoint Darlyn Adams to the Budget Committee. (Unanimous)

VOTE: to appoint Ernie Amundson, Jr. to the Budget Committee. 5 Yes (Boyes/Currier/Larson/Palmer/Rierson)

VOTE: to appoint Ronald Johns to the Budget Committee. 2 Yes (Andrews/Shelton)

3. Consider a motion to fill two Citizen Rate Review Committee positions with the most qualified candidates.

Chuck Zickefoose   Mike Gougler

TIME: 7:33 p.m.

Dan Danicic, Public Works Director, presented the staff report (see official record for full report) and read a letter from Mike Gougler into the record.

Councilor Larson stated he would like to make an exception for Mike Gougler to consider his application.

Mr. Chuck Zickefoose stated he has been on the committee for a few years and would like to continue to serve.

MOTION: Currier/Palmer to appoint Chuck Zickefoose and Mike Gougler to the Citizen Rate Review Committee. (Unanimous) Motion carried.

4. Consider a motion to fill three Traffic Safety Commission positions with the most qualified candidates.

Andrew Cookson   Jennifer Dawson
Michael Simpson

TIME: 7:37 p.m.

Mr. Andrew Cookson stated he has held this position for a couple years and would like to be reappointed to the position.

Ms. Jennifer Dawson stated she would like to remain on the Commission. So far I have had the City install safety signs in multiple neighborhoods. Being on the Commission has been a real positive experience and getting to know everyone better.

Mr. Michael Simpson said he has been a member of the Commission for six years and would like to continue to serve in this capacity.

MOTION: Larson/Currier to appoint Andrew Cookson, Jennifer Dawson and Michael Simpson to the Traffic Safety Commission. (Unanimous) Motion carried.

VI. PUBLIC COMMENTS

Ms. Darlyn Adams, Newberg Animal Shelter Friends, gave testimony on the Animal Shelter Friends fundraising efforts of raising (see official record for full report).

VII. CONSENT CALENDAR

1. Consider a motion approving the City Council Regular Session Minutes for November 5, 2007, and November 19, 2007.

2. Consider a motion approving **Resolution No. 2007-2755** adopting the Canvass of Votes for the November 6, 2007, Special Election.

3. Consider a motion tabling Resolution No. 2007-2737 regarding Redflex to February 19, 2007.

MOTION: Currier/Boyes to approve the consent calendar including the City Council Minutes for November 5, 2007, and November 19, 2007, as amended, **Resolution No. 2007-2755** and a motion to postpone Resolution No. 2007-2737 to February 19, 2007. (Unanimous) Motion carried.

X. NEW BUSINESS

3. Consider a motion approving the Annual Comprehensive Financial Statements for the year ended June 30, 2007.

TIME: 7:54 p.m.

This item was heard out of agenda order.

Elaina Canutt, Financial Analyst, presented the staff report (see official record for full report) and introduced the City's auditor Mr. Bradley Bingenheimer.

Mr. Bradley Bingenheimer stated our charge as auditors is to give an opinion on the City's financial affairs. We accumulate all the audit evidence and review the financial statements the City prepares. We make sure they all agree and the City is in compliance with all laws. We provided in the report comments for those areas.

MOTION: Larson/Rierson to approve the Annual Comprehensive Financial Statements for the year ended June 30, 2007. (Unanimous) Motion carried.

VIII. PUBLIC HEARING

Consider a motion approving **Ordinance No. 2007-2684** revising various portions of the City Code Chapter 51: Sewers.
(Legislative Hearing)

TIME: 8:13 p.m.

Larry Fain, City Engineer, presented the staff report (see official record for full report).

Mayor Andrews opened the public comments. None appearing; he closed the public hearing.

MOTION: Larson/ to approve **Ordinance No. 2007-2684** revising various portions of the City Code Chapter 51: Sewers, as corrected, and read by title only. (Unanimous) Motion carried.

IX. CONTINUED BUSINESS

None.

X. NEW BUSINESS

1. Consider a motion approving **Resolution No. 2007-2753** initiating a Development Code amendment on access to developments with multiple single family dwellings on one lot.

TIME: 8:39 p.m.

Barton Brierley, Planning and Building Director, presented the staff report (see official record for full report).

Councilor Rierson expressed when this goes to the Planning Commission that they hear exactly what we are asking for, which going toward one of our goals of providing affordable housing.

Mayor Andrews asked is there any way to detail the costs.

Mr. Brierley said under Measure 56 any time there is a Development Code amendment restricting or prohibiting what is previously allowed in the zone, you have to notify everyone affected by that. That could be mitigated if we group it with other amendments that require it

Councilor Currier asked for clarification if this includes condos with attached walls.

Mr. Brierley said it is currently written for detached homes.

Mr. Mart Storm stated he was a developer and a partner with staff in the City to develop affordable housing in the City. I have been involved in two projects and I think it would be a shame if you adopted an ordinance that states multi-family sites can only be built with common walls. If you do a condo that is all attached, there are additional costs incurred and there are higher insurance premiums; therefore, the housing is more expensive to buy.

Councilor Rierson said we are trying to put a mechanism in place to not crowd a number of homes on one lot and not provide adequate parking, safety, and travel. The whole idea of what we are requesting is to prevent the abuse of some developers that are not as considerate to your quality of development.

MOTION: Larson/Rierson to approve **Resolution No. 2007-2753** initiating a Development Code amendment on access to developments with multiple single family dwellings on one lot, as amended. (Unanimous) Motion carried.

MOTION: Currier/Andrews to amend **Resolution No. 2007-2753** directing Planning Commission to address the amount of parking spaces per dwelling and/or adequate street width and access. (Unanimous) Motion carried.

Mayor Andrews called a five minute recess at 9:10 p.m.

2. Consider a motion approving **Resolution No. 2007-2754** authorizing the city manager pro tem to enter into an agreement with David Evans and Associates, Inc. to provide planning and design services for the Dayton Avenue Pump Station Repair and Upgrade Project.

TIME: 9:17 p.m.

Larry Fain, City Engineer, presented the staff report (see official record for full report).

Councilor Rierson asked do any of the design firms do the construction as well.

Mr. Fain said I do n0t believe any of them do.

Councilor Rierson stated in the comments field of the spreadsheet is the rating based on experience or reputation.

Mr. Fain answered both. I have worked with them before working for the City and was pleased with their work. Others on the selection committee were familiar with them as well.

Councilor Boyes asked is this pump old which is why the City needs a new one.

Mr. Fain said it was originally poorly designed.

MOTION: Palmer/Shelton to approve **Resolution No. 2007-2754** authorizing the city manager pro tem to enter into an agreement with David Evans and Associates, Inc. to provide services for the Dayton Avenue Pump Station Repair and Upgrade Project. (Unanimous) Motion carried.

XI. COUNCIL BUSINESS

Discussion on nominating procedures for committees commissions and boards where the appointment is made by the Council.

TIME: 9:30 p.m.

Mayor Andrews presented the report (see official record for full report).

Discussion commenced on direction for staff on drafting a new resolution.

Mayor Andrews summarized the recommendations to include no nominations from the floor, nominations to fill the positions, and if there are more nominations than positions then there will be another paragraph explaining how the positions will be filled.

MOTION: Larson/Palmer the two way stop sign installed on Fernwood Road, at Chehalem Golf Facility, be reviewed by the Traffic Safety Commission relative to their effectiveness versus any adverse impact on the surrounding community; and that alternative hazard abatement options be explored and considered. (Unanimous) Motion carried.

MOTION: Rierson/Currier for the item to be heard as a general hearing. (Unanimous) Motion carried.

MOTION: Andrews/Rierson to include the emails between Council go before the Traffic Safety Commission together with the Engineer's Study for consideration. (Unanimous) Motion carried.

Mayor Andrews asked for input on having a Council Work Session on the fourth Mondays of the month.

Discussion commenced and the majority of the Council did not want to have a third meeting in the month.

XII. EXECUTIVE SESSION

None.

XIII. ADJOURNMENT

MOTION: Palmer/Larson to adjourn at 10:42 PM (Unanimous) Motion carried.

ADOPTED by the Newberg City Council this 22nd day of January, 2008.

Norma I. Alley

Norma I. Alley, City Recorder

ATTEST by the Mayor this 24th day of January, 2008.

Bob Andrews

Bob Andrews, Mayor