

NEWBERG CITY COUNCIL MINUTES
JULY 3, 2006
7:00 P.M. MEETING
PUBLIC SAFETY BUILDING - TRAINING ROOM

I. CALL MEETING TO ORDER

Mayor Bob Stewart called the meeting to order.

II. ROLL CALL

Members

Present:	Mayor Bob Stewart	Bob Andrews	Robert Soppe
	Roger Currier	Mike Boyes	Bart Rierson

Members

Absent: Dawn Nelson (Excused)

Staff

Present: James Bennett, City Manager
Terrence Mahr, City Attorney
Leah Griffith, Library Director
Dan Danicic, Public Works Director
Paul Chiu, Senior Engineer
Ross Thomas, Maintenance Superintendent
Kathleen Bochart, Recording Secretary

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

IV. CITY MANAGER'S REPORT

James Bennett, City Manager presented a staff report. Mr. Bennett stated that on July 13, 2006 there will be a presentation on how to save lives and property during natural disasters. It will be held at the Yamhill County Courthouse, Rm. 32 at 1:30 pm. The next session of the Yamhill Economic Development Round Table will be held July 12, 2005 from 1:30 to 3:00 pm at the McMinnville Community Center. Mr. Bennett stated that on July 18, 2006 there will be a table top exercise with the emergency manager and the department heads in the Public Safety Building at 10:00 am. Mr. Bennett stated that the League of Oregon Cities annual conference will be held on September 28, 29 and 30th in Portland.

PUBLIC MEETING SECTION

V. PUBLIC COMMENTS

Bob Larson stated that he lives in a manufactured home park and some of his neighbors asked him to come to the meeting and ask the Council what the possibility is about getting a four way stop or a signal light at the intersection of Springbrook and Fernwood would be. Mr. Larson stated that they would like something that could be put in fairly fast.

Mayor Bob Stewart stated that he would need to see the Traffic Safety Commission about that.

Mr. Danicic stated that it was on the Springbrook Master Plan but it is not currently on the capital improvements list. Mr. Danicic stated that he would let him know when the next meeting of the Traffic Safety Commission was.

VI. CONSENT CALENDAR

1. Consider a motion approving City Council & Planning Commission Joint Meeting Minutes for May 11, 2006.
2. Consider a motion approving the City Council Regular Session Minutes for June 5, 2006.

MOTION: Andrews/Soppe to approve minutes from the City Council & Planning Commission Joint Meeting for May 11, 2006 and the minutes from the City Council Regular Session Minutes for July 5, 2006 as corrected. (Unanimous) Motion carried.

VII. PUBLIC HEARING

None.

BUSINESS MEETING SECTION

VIII. CONTINUED BUSINESS

None.

IX. NEW BUSINESS

1. Consider appointing two members to the Library Advisory Board.

Leah Griffith, Library Director presented the staff report. Ms. Griffith stated that the library board interviewed the applicants and they have recommended appointing Amy Danicic and Susan Sechrist-Lidwid to the Library Advisory Board.

Councilor Rierson asked if William Ashburn has accepted the position as for the Library Expansion Committee.

Ms. Griffith stated that she has talked to him and he has expressed interest in the position.

MOTION: Andrews/Rierson to appoint Susan Sechrist-Ludwig and Amy Danicic to the Library Advisory Board. (Unanimous) Motion carried.

2. Consider adopting **Resolution No. 2006-2657** authorizing the City Manager to enter into a Professional Services Agreement with Brown & Caldwell, to provide a citywide Sewerage Master Plan Update for the Collection Systems in the amount of \$239,110.00.

Paul Chiu, Senior Engineer presented the master plan. Mr. Chiu stated that the last time the master plan was updated was in 1985. A request for proposals for professional services was advertised in the Daily Journal of Commerce on April 10, 2006. Fifteen firms requested the RFP and city staff received three proposals on May 10, 2006. The three applicants were evaluated in four key areas: team personnel qualifications, proposed project scope and understanding, overall cost and schedule. The evaluation team recommended Brown & Caldwell.

Mayor Bob Stewart stated that Brown & Caldwell is the cheapest per hour.

Councilor Currier asked why the project is going to take 240 days to complete.

Mr. Chiu stated that they will be doing some additional rain fall and flow monitoring this winter.

Councilor Rierson asked how infiltration affects the flow.

Mr. Chiu stated that ground water or storm water can get into the pipes during the winter increasing the flow to the treatment plant.

Councilor Rierson asked if money is being put away for sewer line replacement.

Jim Bennett, City Manager stated that every year money is put aside in the budget for sewer line replacement.

Councilor Andrews asked what I&I was.

Mr. Chiu stated that it was infiltration and inflow.

Councilor Andrews asked if the other two bids were able to apply for the revised scope of work.

Mr. Chiu stated that they were not.

Councilor Soppe asked if receiving three bids out of the fifteen firms that expressed interest was unusual.

Mr. Chiu stated that it was not. Mr. Chui stated that some of them were not engineering firms.

Councilor Soppe asked if there would be an issue with not taking the lowest bid.

Mr. Mahr stated that this is specifically set up so the lowest bidder does not have to be chosen.

MOTION: Soppe/Andrews to adopt **Resolution No. 2006-2657** authorizing the City Manager to enter into a Professional Services Agreement with Brown & Caldwell, to provide a citywide Sewerage Master Plan Update for the Collection Systems in the amount of \$239,110.00. (Unanimous)

3. Consider adopting **Resolution No. 2006-2658** authorizing the City Manager to enter into a Cooperative Improvement Agreement with the State of Oregon for Oregon Highway 240 Sidewalk Construction Project.

Russ Thomas, Maintenance Superintendent presented the staff report. Mr. Thomas stated that this request allows the city to enter into a cooperative improvement agreement with the State of Oregon for the Oregon Highway 240 Sidewalk Construction Project.

Councilor Currier stated that he saw some work being done on a sidewalk west of Main Street and asked what was being done there.

Mr. Thomas stated that there were some emergency sewer repairs being done.

Councilor Andrews asked when the project will start and end.

Mr. Thomas stated that the sidewalks should be done by August 15, 2006 and the overlay will start on September 1, 2006. Mr. Thomas stated that it should be done within 60 days.

Councilor Soppe asked how far down Main Street the sidewalk will extend.

Mr. Thomas stated that it will not extend down Main Street, but will only be at the intersection of Illinois and Main Street which will have an ADA ramp and an island at the intersection.

Councilor Rierson asked if the project comes in under the \$50,000 grant amount, can additional sidewalks can be added.

Mr. Thomas stated that the bid is for as much work as possible not to exceed \$50,000.

MOTION: Andrews/Currier to adopt Resolution No. 2006-2658 authorizing the City Manager to enter into a Cooperative Improvement Agreement with the State of Oregon for Oregon Highway 240 Sidewalk Construction Project. (Unanimous) Motion carried.

V. PUBLIC COMMENTS

Mayor Bob Stewart accepted additional public comments at this time.

Charles Lee stated that he is currently running for State Representative and wanted to come to introduce himself to the City Council. Mr. Lee stated that he is currently on the Keizer City Council. Mr. Lee was originally elected to the city council in 2000 and was reelected in 2004. Mr. Lee stated that he is the president of a Catholic High School in Keizer and each student is committed to some community service. Before 2000 he was not doing any community service himself and so he decided to apply for a position on the Keizer City Council. Mr. Lee recently decided that he would like to run for state representative for this area.

Councilor Boyes asked who he was running against.

Mr. Lee stated that he was running against Kim Thatcher.

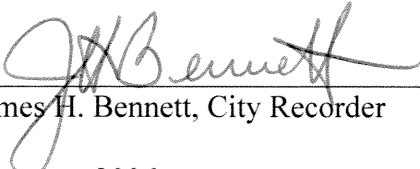
XI. EXECUTIVE SESSION

None.

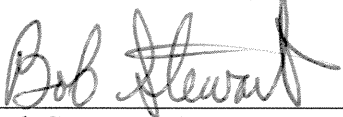
XII. ADJOURNMENT

MOTION: Currier/Soppe to adjourn the meeting at 7:48 p.m. (Unanimous) Motion carried.

ADOPTED by the Newberg City Council this 7th day of August, 2006.


James H. Bennett, City Recorder

ATTEST by the Mayor this 9th day of August, 2006.


Bob Stewart, Mayor