MINUTES OF THE NEWBERG CITY COUNCIL
JANUARY 18, 2005
7:00 P.M. MEETING
PUBLIC SAFETY BUILDING - TRAINING ROOM

I. CALL MEETING TO ORDER
Mayor Stewart called meeting to order 7:00p.m.

II. ROLL CALL

Councilors Present:	Mayor Bob Stewart	Bob Andrews
	Roger Currier	Robert Soppe
	Bob Larson	Mike McBride
	Mike Boyes	

Councilors Absent: None

Others Present:
James Bennett, City Manager
Terrence Mahr, City Attorney
Barton Brierley, Planning & Building Director
David Beam, Economic Development Coordinator
Kathy Tri, Finance Director
Elaina Canutt, Financial Analyst
Dawn Nelson, Recording Secretary

III. *PLEDGE OF ALLEGIANCE*

The pledge of allegiance was administered

IV. CITY MANAGER'S REPORT

James Bennett – presented budget awards to Kathy Tri, Finance Director. He reported from a state survey that Newberg currently has 51 miles paved streets and 6 miles non paved streets. Reported on the ambulance contract – county approved Newberg as provider for our service area but no franchise; it is a conditional designation and they gave the same to McMinnville and Sheridan for their services. Gave a clarification on the golf course - issue was raised as to how long before the park district would be able to reapply for additional land after the first 18 holes are completed - 4 years - January 1, 2009. He then gave some information on a program called 'Code Red" – emergency communications network system set up outside your community, records messages and downloads and dials numbers in matter of minutes. League of Oregon Cities may look at and may be offered to more than one city at a lower price.

Councilor Larson – anyone in Oregon on program?

James Bennett – no, not yet; it is just being marketed on west coast.

Councilor Andrews – has this been mentioned to fire/police?

James Bennett – no, I just got the information. Council is the first to hear any info on it.

PUBLIC MEETING SECTION

V. PUBLIC COMMENTS

Darlyn Adams, 131 Johanna Ct, Newberg – Presented report for Newberg Animal Shelter Friends – building account balance $142,400; raised over $41,000 in 2004 - biggest year yet. Celebrating 5th anniversary at January 27th meeting.

Lorraine Hall, 114 S. Center - representing 2nd street citizens – you have received letter from our group – discussion of getting an appointment with the Council to discuss rerouting of First St onto 2nd street – and we are currently participating in Planning Commission hearing on TSP.

Discussion of process for handling this item. Once the TSP is forwarded from Planning Commission there will still be an opportunity to testify when it comes before Council. Discussion of the issue was not followed up on by Staff as directed by the Council in 2001.

Councilor McBride – commented that he is always going to give options that he thinks are important to the City.

Councilor Soppe – to Ms. Hall, could you document the 68% residential?

Lorraine Hall - from Harrison St. to River St. it is 68% residential.

Councilor Currier – would like to comment things may change in the near future to reduce traffic if new casinos go in.

VI. CONSENT CALENDAR

1. Consider approval of the Regular Session City Council Meeting Minutes for December 6, 2004.

MOTION: CURRIER/LARSON to approve consent calendar as amended.
(6 Y / 0 N) Motion carried.

VII. PUBLIC HEARING

1. Consider approval of **Ordinance No. 2005-2617** repealing Code Chapter 39 (Initiative and Referendum), enact Section 10.19 entitled, "Amendment to the Charter," and enact Section 10.20 entitled, "Qualifications of Chief Petitioner(s)."

Mayor Stewart – opened hearing, called for abstentions, conflicts of interest and objections to jurisdiction.

Staff Report presented by – Terrence Mahr
This will put us in line with the State law governing initiative and referendum. Secretary of State has publications that cover this information. We could give this out and save staff time.

Questions of Staff

Councilor Currier – how would we have immediate cost savings by not publishing pending initiatives?

Terrence Mahr – this changes procedure; we would not have to publish for the March election.

Discussion that code is not effective until charter is changed. Reasoning on publications is you vote by mail, always have voters pamphlet. Newspaper is not as good a notice format.

Terrence Mahr – notices published in paper under state statute, just contain notice not the whole measure.

Councilor Currier – don't you believe that it will be worth $300 to publish this item coming up?

Terrence Mahr – no, because they will get information in the mail and have time to read it.

Councilor Andrews – struggling with side issue; we are repealing an ordinance with no provision in the charter to amend this part of the code.

Councilor Soppe – we can declare an emergency for a major issue. What conditions have to exist for Council to declare an emergency?

Terrence Mahr - Section 38 of charter describes them.

Councilor Soppe – what is required? a majority of Council present or all Council?

Terrence Mahr – majority of entire Council to pass emergency ordinance.

Councilor Currier – 39.17 says mayor must approve emergency; does he have a veto?

Discussion of Mayor veto power and how an emergency vote would work.

Councilor Andrews – there have been no changes to this code section since 1940, but how many charter changes since then?

Terrence Mahr – quite a few.

Mayor Stewart - closed public testimony

Councilor Larson moved to approve Ordinance No. 2005-2617, **Councilor McBr**ide seconded.

Councilor Currier – still disapprove of not posting in the newspaper.

Councilor Soppe – question of Currier about previous phone calls.

Councilor Currier – has had 3 based on public notices in paper.

MOTION: LARSON/MCBRIDE to approve **Ordinance No. 2005-2617** repealing Code Chapter 39 (Initiative and Referendum), enact Section 10.19 entitled, "Amendment to the Charter," and enact Section 10.20 entitled, "Qualifications of Chief Petitioner(s)."
(5 Y / 1 N[Currier]) Motion carried.

BUSINESS MEETING SECTION

VIII. CONTINUED BUSINESS

None.

IX. NEW BUSINESS

1. Consider approval of **Resolution No. 2005-2555** endorsing "Beyond the Vision: A Strategic Plan for the Chehalem Valley."

Staff Report Presented by – Barton Brierley
Handed out updated plan and reviewed. The actual plan isn't as important as the "fruit" produced by the plan which is the coordination among jurisdictions. Brochure to be produced for citizens. Good time to get this kind of document into the hands of new citizens. Realize that there is some dated material but ask for Council's general endorsement.

Questions of Staff

Councilor Currier – Newberg/Dundee transit future planning - would like to see a little more planning beyond 2004.

Councilor Larson – are there any other endorsers besides school district?

Barton Brierley – doesn't have answer.

Councilor McBride – what was time frame trying to get back to review this?

Barton Brierley – there were discussions held about that, but not sure what was decided.

James Bennett – page 22 of booklet goal #2.c annual update of strategic plan.

Councilor Soppe – approve in general; concern is it will be a grand plan that no one does anything with. What progress on public transportation?

Barton Brierley – Yamhill County has had committee looking at that.

James Bennett – County looking at forming transit district.

Councilor Soppe – have the things slated in here for 2004 been done?

Barton Brierley – no

Discussion of how the updated plan has taken a long time to get developed, so the timelines is off. Once adopted this should be reviewed on a set basis.

Councilor Boyes – page 18, is that the new Dundee mayor or old? This is a continuing project?

Councilor Soppe – consolidating public library, what was the library issue?

Kathy Tri – forming a library district; consolidation probably not correct wording.

Councilor Larson moved to approve Resolution No. 2005-2555, **Councilor McBride** seconded.

Councilor Andrews – this is being presented as a work in progress; you are asking for approval as such.

MOTION: to approve **Resolution No. 2005-2555 endorsing "Beyond the Vision: A Strategic Plan for the Chehalem Valley."** (6 Y /0 N) Motion carried.

Councilor Andrews – would like update on future endorsements from other participating jurisdictions.

2. Consider a motion to approve the Annual Financial Report for the fiscal year ending June 30, 2004.

Staff Report Presented by – Kathy Tri, Elaina Canutt, Doug Parham

Doug Parham – page A – reviewed the independent auditors report and notes from auditor.

Councilor Soppe –when you find fund balance differences, do you pursue where the difference come from?

Doug Parham – no, however we point out to clients as they go through budget process that it is always good idea to challenge those estimates.

Councilor Soppe – scope of your work is to just verify budget balances and not work with estimates?

Doug Parham – correct.

Mayor Stewart - page 135 refers to bullet #9 where is it?

Elaina Cannutt – not sure if it is a printing error or not.

Elaina Cannutt covered format of financial statements through a PowerPoint presentation.
She suggested that any specific questions the Council may have would be best handled through email or phone call.

Councilor Larson moved to approve Annual Financial Report, **Councilor Andrews** seconded.

MOTION: to approve Annual Financial Report for the fiscal year ending June 30, 2004. (6 Y /0 N) Motion carried.

3. Information on the proposed Economic Development Toolbox.

Staff Report Presented by - David Beam
Reviewed the report as presented in the packet.

Councilor Currier – concerned about staff making decisions.

Councilor Soppe – depends on type of incentive in giving authority to Staff.

Discussion of Council concerns about letting Staff make these decisions and how well the Council is kept informed.

Councilor Currier – suggest we go back to discussion after staff report completed.

David Beam – continued review of report and asked if there were any comments on goals and vision.

Councilor Andrews – what about the "Beyond the Vision" plan that was approved earlier?

Barton Brierley – it is a part of it.

Councilor Andrews – feels that emphasis should be with our local partners.

David Beam –we could use part of the strategic plan as a jumping off point and Council can elaborate later.

Councilor Andrews – this is a work in progress?

David Beam – the vision statement is – the tool box is pretty complete.

Councilor Soppe – do you discriminate as to what kind of new jobs will be added if they take away from an existing business?

David Beam – need to look at target industries.

Councilor McBride – like to see a bench mark based on how many new jobs the new business would bring to the area.

David Beam – maybe graduated levels of incentives set on median wage instead of # of jobs.

Councilor Currier – has problem associating job creation with monetary values.

David Beam – an agreement could include a legal obligation so City could recover incentives if company fails to perform.

Discussion of tying a monetary value to a job and that it is only done after a cost benefit analysis. Discussion of options for incentives, research other cities, meet standards for industry.

Councilor McBride – is it part of the plan to work trade shows?

David Beam – the regional partnership is good in that area for attracting businesses. Should we specify or have general idea for target areas?

Mayor Stewart – would like to see you add Springbrook Oaks specifically.

Discussion of leaving it open for business that may not pay property tax but would create a lot of jobs. Discussion of leaving flexibility, giving staff some limits, but leaving it open at Council level. Property tax issue would be part of the cost analysis. Discussion of how you present to prospective industry and find out what they want first and respond with what you have in the tool box that would support that want. Discussion of whether you can 'not' charge for permits

James Bennett – concerned that there is significant desire to promote business, but not give monetary incentives.

Councilor Currier – at what point do we stop opening up the wallet?

Councilor McBride – have to go back and look at some type of monetary incentive.

Councilor Larson – agree with Mr. Bennett, would like to complement David on his work on these items.

Councilor Boyes – business license fee is $50.00; the last sentence is strong, but doesn't really hold a lot of weight since the fee is so minimal.

Councilor Soppe – he has heard the biggest thing business would like to see as incentive is to expedite permit process; they are even willing to pay for the expediting.

Councilor Currier – we need to do this.

James Bennett – we do It already when we have big projects.

Barton Brierley – it's more how long the process takes, not necessarily not having staff to do it.

David Beam reviewed what he felt Council was uncomfortable with so he could revise toolbox to bring back to them.

X. EXECUTIVE SESSION

None

XI. ADJOURNMENT

Councilor Currier moved to adjourn at 9:45pm, **Councilor McBride** seconded.

MOTION: to adjourn meeting at 9:45 p.m. (6 Y / 0 N) Motion carried.

ADOPTED by the Newberg City Council this 22nd day of February, 2005.

James H. Bennett, City Recorder

ATTEST by the Mayor this 24th day of February, 2005.

Bob Stewart, Mayor