

MINUTES OF THE NEWBERG CITY COUNCIL

MONDAY, JULY 19, 1999

7:00 P.M. MEETING

PUBLIC SAFETY BUILDING - TRAINING ROOM

I. CALL MEETING TO ORDER

Mayor Cox called the meeting to order.

II. ROLL CALL

Roger Currier (RC)
Donna McCain (DM)
Lisa Helikson (LH)

Alfred Howe (FH)
F. Robert Weaver (RW)
Brett Veatch (BV)

Staff Present: Terrence D. Mahr, City Attorney (TDM)
Mike Soderquist, Community Development Director
Leah Griffith, Library Director
Norma Krettler, Recording Secretary

OTHERS

PRESENT: Kelli Highley
Pat Haight
Gary Allen, Graphic

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

IV. CONSENT CALENDAR

V. COMMUNICATIONS FROM THE FLOOR

Ms. Kellie Highley, 619 S. River, Newberg, Oregon, was questioning whether ballparks at Renne School was taken care of by the City. She also informed the council of an initiative providing for voter approval of taxes, fees, and changes.

Ms. Pat Haight, 501 E Illinois #12, Newberg, Oregon, stated if a city has a franchise tax then it can't have a privilege tax. In reference to Francis Square the public parks are not to be used for commercial purposes per the City Charter.

VI. PUBLIC HEARING:

VII. CONTINUED BUSINESS

1. Update on Water Strategic Plan.

Mike Soderquist, presented a report dated July 8, 1999, concerning expansion of the well field, conservation and curtailment program, expansion of the water treatment plan,

building the eastside reservoir, and the water pipeline. Expansion of the well field has been on hold for the House Bill 2865 and it has passed by the House and Senate. Anticipation of the Governor signing the bill it will go into action. Expansion depends on the quality we get out of well No. 7 and No. 8. An outside firm is evaluating the cost of the construction of the wells. Installation of the water pipelines connecting the eastside reservoir to the Springbrook Road and exiting a parallel main conduit from Smurfit.

Councilor FH wanted to state for record when we adopted the plan we should have periodic reports which are clear and concise and easy to understand. When contacting potential landowners is the council going to be notified prior to contacting the landowners. Mike Soderquist replied assuring the council that they will know before hand.

Councilor RC asked if there was adequate room to expand the water plant and what is the cost to expand the plant? Mike Soderquist did not know the cost at this time.

VIII. NEW BUSINESS

1. **Resolution No. 99-2190** accepting the bid from Talon Industries in the amount of \$60,995.00 for the 75,000 lb. capacity Heavy Duty Lift to be installed at Station #21.

Ms. Kelli Highley, 619 S River St., Newberg, Oregon, was under the assumption the council approved this and it would be installed. Chief Sherman replied that the bid documents were prepared, the budget was approved to purchase this item, and the bids were received and the Council needs to approve the bid. Councilor RC reaffirmed Ms. Highley that the council approved this to be put in and the next morning after approval DRC was going to call them to have it put in. If it wasn't through the bidding process in the first place then it shouldn't have been brought to the council.

Motion: RC/LH to approve. (Unanimous). Motion Carried.

2. **Resolution No. 99-2191** adopting the procedure to evaluate the City Manager pursuant to the Standards, Criteria, and Policy Directives adopted by the City Council.

Discussion was brought up by Mayor Cox on when the evaluation is going to be done in December. Councilor DM expressed her opinion that the evaluation should be done the early part of October but no later than November. Every councilor should have input. She prefers the written one to be done three times a year. Mayor Cox wanted the three evaluations done through the year to be discussion so at the end of the year evaluation wouldn't be so overwhelming. Councilor LH pointed out if done quarterly the final evaluation should be a cumulative summery. Councilor RW liked the quarterly discussions. Councilor RW wanted to see number five in the Resolution changed to professional growth from personal growth. The first evaluation will be in November and will be the written evaluation. Councilor RW reminded the council the purpose is to evaluate the performance of the City Manager. He suggests the informal visits will be during the executive session at the council meetings. Councilor DM would like to see individual meetings with the Manager and the council. Councilor RC wanted to make sure the right procedures are to be taken and the proper channels gone through. Councilor RW was wondering what the meaning was of counsel (to talk) with citizens and if the wording could be changed. Councilor FH would like to see under each heading there be a section were the council provide comments

and a performance measure. There is a need to define the performance measure which can be difficult if not developed between the employer and employee. TDM recapped the changes.

Councilor LH wanted the first evaluation to be done the first meeting in August.

Motion: RW/RC to approve. (Unanimous). Motion Carried.

3. **Resolution No. 99-2192** adopting the procedure to evaluate the City Attorney pursuant to the Standards, Criteria, and Policy Directives adopted by the City Council.

Councilor RW wanted to incorporate all the changes to the City Managers evaluation form to the City Attorneys evaluation. Councilor FH was concerned to do this for it might bring up a language conflict. Terry replied that it wouldn't cause a conflict.

Motion: RW/LH to approve. (Unanimous). Motion Carried.

Mayor Cox announced the Council would hold its meeting in Executive Session at 8:20 p.m.

IX. EXECUTIVE SESSIONS

1. Executive Session pursuant to ORS 192.660(1)(d) relating to Labor Negotiations.
2. Executive Session Pursuant to ORS 192.660(1)(a) relating to the Employment Contract with the City Manager.

The Council moved out of Executive Session.

X. ADJOURNMENT

Motion: RC/LH to adjourn at 9:46 p.m.

ADOPTED by the Newberg City Council this 15th day of November, 1999.



Duane R. Cole, City Manager

ATTEST by the Mayor this 27 day of November, 1999.



Charles B. Cox, Mayor