

**MINUTES OF THE NEWBERG CITY COUNCIL
STUDY SESSION AGENDA
MONDAY, FEBRUARY 22, 1999
7:00 P.M. MEETING
PUBLIC SAFETY BUILDING - TRAINING ROOM**

I. CALL MEETING TO ORDER

Mayor Cox called the meeting to order at 7:00 p.m.

II. ROLL CALL

Roger Currier (RC)	Alfred Howe (FH)
Donna McCain (DM)	F. Robert Weaver (RW)
Lisa Helikson (LH)	Brett Veatch (BV)

Staff Present: Duane R. Cole, City Manager (DRC)
Terrence D. Mahr, City Attorney (TDM)
Police Chief Robert Tardiff
Municipal Court Judge John Mercer
Cindy Bolek, Community Resources Technician
Brian Casey, Detective (Youth Crimes Division)
Peggy Nicholas, Recording Secretary

IV. Presentation of Information:

A. Community Policing Defined and After-Hours Public Access

Police Chief Robert Tardiff provided information concerning what is community policing and handouts to the Council (philosophy). Chief Tardiff said the Police Department's Mission Statement has been revised. Discussion was held concerning a group established to promote community partnerships, problem solving and crime prevention. The Police Department helped to develop groups/partnerships to study specific problems. Chief Tardiff discussed SARA - Problem Solving:

S-Scanning - Define nature of source (citizen complaints or officer complaints), media reports, community feedback.

A-Analysis - Learn as much about problem, scope and nature

R- Response - Implementation phase (community solution - long term); may include mobilizing other departments, agencies, private organizations that could help.

A-Assessment - Make changes and adjustments to strategies, redefine underlying problem.

Councilor RC discussed the youth crime detective position. Chief Tardiff said the City

received a grant to add an additional youth crime detective. He said the School District has budgeted the matching funds to allow for the additional detective.

Councilor FH asked if the process was used by the entire department, or a group that meets to discuss the issues/problems. Chief Tardiff presented the handouts from the recent intensive problem solving program which was attended by the department personnel.

Ms. Cindy Bolek, Community Resources Technician, explained her role in assisting the officers and the community in working on problem solving. Community policing is not just the police department, it involves the community, all city departments, officers and other agencies. Ms. Bolek reviewed the various ways that community policing is provided to the community. The local Dairy Queen has a community bulletin board which provides information to the community. Ms. Bolek also discussed referrals which are not crime related, but could be juvenile or livability issues. Ms. Bolek also addressed issues relating to seniors, such as welfare fraud, assisting the seniors that need some sort of assistance. The department works with Julia's house, child abuse prevention. Minor nuisance type crimes sometimes exceed the amount of time officers are sent out for more major crimes. They provide minor and alcohol abuse programs and good communication with seniors. Ms. Bolek discussed the 1997 problems that arose:

- Foot Hills Drive - parking problems, near misses where children were almost struck due to on street parking. The department met with school bus drivers and the school district. They also met with city engineers concerning moving the stop sign and changes to the parking areas.
- Cherry Hill apartments - pending abatement issues. Reduction in calls for services
- Alcohol violations - the department provided copies of the information received from OLCC. Seven businesses were not cited and congratulatory letters were sent. Four businesses were cited.

Ms. Bolek proceeded to discuss 1998 community policing activities. Notification to the property owners of events occurring on rental properties. Ms. Bolek provided copies of cards that notify property owners of situations that occur on their property.

Councilor RC discussed the "over-occupation" ordinance provision (more than 5 unrelated persons living in a residence).

Ms. Bolek said that the community of Marie Avenue used the SARA process. The problem solving approach takes more than community involvement.

Councilor RC discussed the publication of crime events (car prowls). Ms. Bolek addressed counterfeit \$20 bills showing up in local businesses. Chief Tardiff noted that Washington County was having a problem with people rambling through travel agency garbage cans finding out who was going to be out of town, etc. Discussion was held concerning mass mailing and faxes.

Councilor DM discussed phone trees not being as effective as they used to be. Discussion was held concerning accessing everyone. Chief Tardiff said the faxes are automatically dialed to

media sources, the City Manager and the Mayor. Neighborhood involvement is important and vital to crime prevention.

Councilor FH discussed the definition of "community" and other similar elements. How does the Police Department define the word "community"? Chief Tardiff further described the problem solving approach which extends beyond the boundaries of the City limits. Ms. Bolek said it is important to know that the department teams up with Yamhill County and other agencies. The neighborhoods define their own "community". Discussion was held concerning the changing Development Code provisions and how it interacts with community policing and crime prevention through environmental design.

Councilor FH shared an incident which occurred with the City of Corvallis and his family. Chief Tardiff said effective feedback on how policies and projects are going is a goal.

Detective Casey provided information on youth crimes. He is no longer the youth crimes detective. They started the program in October, 1995. In law enforcement, this has been one of the most successful programs (enforcement of community policing). They started working at the schools (no uniform - plain clothes). The School District has been very helpful. They work on issues dealing with tobacco, working, dances, assemblies, parking lots, violations at the Pool Park, nuisances, etc. During non-school nights and during the summer and vacations, he worked the various mini-markets, parking lots, etc. Detective Casey presented over-heads of information on high school suspensions and how disruptive conduct has dropped. Total suspensions dropped approximately 100 incidents, The City and the School District are working together. Officer Casey also presented information concerning how tobacco use suspensions have also diminished. Discussion was held concerning coordinating the efforts of the school, businesses and the police department in the regulation of the sale of tobacco. Discussion was held concerning truancy and the shared responsibility between the School District and the police department for this violation.

Chief Tardiff discussed allowing the Municipal Courts to take jurisdiction over minors for certain matters which provide for alternatives such as community service, essay (with some consequences). Councilor RC expressed views on disruptive behavior which is occurring in the schools. Officer Casey presented information concerning curfew violation referrals. Councilor RW said that the University of Chicago noted studies relating to parents and children in connection with the amount of family income. Officer Casey presented information on disorderly conduct which has decreased (not just juveniles) over the years. The curfews have always been there, the police have just been more active on enforcement. Vandalism has dropped as well. Simple assaults (parking lot fights, etc.), not necessarily "youth" numbers. Chief Tardiff said that officers have been added to target specific problems/crimes.

Discussion was held concerning how things have changed with the juveniles being arrested for more serious crimes than before.

Councilor RW said there has been a turnaround in the respect for the police and what they are doing. Discussion was held for extending lobby hours of the Public Safety Building.

Chief Tardiff discussed extended lobby hours and the changes that need to be made in order

to talk with an individual concerning an issue that may arise. He asked that the Chief explore the options. Discussion was held concerning what types of issues would need to be reported after 5:00 p.m. Officer Casey said that his opinion there is not much, but it could involve run-away notification, assistance for information; and the response time for officers. DRC said that if the Council wants to pursue, he will provide statistical information of occurrences. The Council could direct staff to review what services are being requested.

Councilor FH left at 8:37 p.m.

IV. Discussion and Questions

Councilor RW presented a letter he received in which he would provide a copy to all Council members. The letter involved City Attorney expenses for meals, etc.

Tape 2 - 8:40 p.m.

Discussion was held concerning City staff spending City money. City Attorney TDM said the expenditures are in accordance with the City Attorney's budget. Councilor RW said the letter was addressed to him (Councilor RW). He will respond and provide the accounting. Mayor Cox said he will discuss the policy on credit cards and how they are monitored. The letter was from Pat Haight. Councilor RC said at one time, there were 4 credit cards, now there are more. DRC said there are about 7. DRC said there is an expense line for each category and each card holder.

DRC said he will assist Councilor RW in responding.

ADJOURNMENT:


MOTION: RW/LH to adjourn at 8:48 p.m. (Unanimous). Motion carried.

ADOPTED by the Newberg City Council this 17th day of May, 1999.



Duane R. Cole, City Recorder

ATTEST by the Mayor this 17 day of June, 1999.



Charles B. Cox, Mayor