



MINUTES
Community Visioning Advisory Committee
March 20, 2019 | Newberg Public Schools Board Room
714 E 6th St, NEWBERG

Committee Members:	Community Attendees:
☒ Denise Bacon	
☒ Stephanie Findley	
☐ Kate Gregory-Jennings, <u>Chair</u>	
☐ Sarah Hadley	
☒ Miriam Hall	
☒ Cyrus Ireland	
☒ Julie Marshall	
☒ Julia Martinez-Plancarte	
☐ Suzanne Meenahan	
☒ Joe Morelock	
☐ Lynn Montoya Quinn	
☐ Brandon Porter, <u>Vice-Chair</u>	
☐ Doug Rux, <u>Staff</u>	
☒ Bayo Ware, <u>Staff</u>	
Facilitator: Bayo Ware, Community Visioning Coordinator	

Agenda Items

- ☒ 6:00 – 6:10 pm: Call to Order
- ☒ 6:10 – 6:15 pm: Approval of Minutes
- ☒ 6:15 – 6:30 pm: Calendar: updates and looking forward
- ☒ 6:30 – 6:45 pm: Vision Draft Development
- ☒ 6:45 – 7:15 pm: Town Hall Planning
- ☒ 7:15 – 7:45 pm: Outreach Strategy Development
- ☒ 7:45 – 7:80 pm: Public Comment
- ☒ 8:00 pm: Adjournment

Calendar

☒ Jan. 23 – School District Conf. Room	☐ May 1 – Newberg Center
☒ Feb. 6 – City Hall Main Floor Conf. Room	☐ May 15 – Newberg Public Library
☒ Feb. 20 – CPRD Admin Office	☐ May 29 – City Hall Main Floor Conf. Room
☒ Mar. 6 – Newberg Center	☐ June 12 – CPRD Admin Office
☒ Mar. 20 – School District Conf. Room	☐ June 26 – Newberg Center
☒ April 3 – City Hall Main Floor Conf. Room	☐ July 10 – George Fox, Hoover Hall
☐ April 17 – CPRD Admin Office	☐ July 24 – City Hall Main Floor Conf. Room

Minutes

Call to Order

- Committee Vice-Chair Porter convened the meeting at 6:09 pm and called attendance.

Approval of Minutes

- The Committee approved the minutes from last meeting.

Updates and Near Planning

- Locations for all events tentatively set; CVAC/CVCC meeting to be held at George Fox

Person(s)	Task (Due Date)	Update
ALL	1. Make edits to Topic Visions	1. Hall, Marshall, Quinn
Bacon	1.	1.
Findley	1.	1.
Gregory-Jennings	1.	1.
Hadley	1.	1.
Hall	1.	1.
Ireland	1.	1.
Marshall	1.	1.
Martinez-Plancarte	1.	1.
Meenehan	1.	1.
Morelock	1.	1.
Quinn	1.	1.
Porter	1.	1.
Ware/Staff	1. Childcare for town hall 2. Facilitators track changes in Google Docs, plan for those who don't use 3. Emergency Prep docs (Harris, Hannan) 4. Social media picture campaign	1. Olivares-Library Story Circle 2. Check 3. Sent to Bacon, Quinn 4. Check-library Instagram, city Facebook

18 – New Superintendent and NHS principal	19	20 – TODAY	21	22
25	26	27	28	29
1 – CVAC gets Draft Vision	2	3 – CVAC	4	5
8	9 – CVAC finalizes Vision 9 – Town Hall Planning meeting	10	11	12 – PT finalizes 1-pagers
15	16 – Town Hall	17	18	19

Vision Draft Development

- Planning Team members will facilitate drafting the topic visions with their groups
 - They decide how they want to get it done
 - Optional: join or shadow a group
- April 3 CVAC meeting – How do you want to finalize draft?
 - Extend meeting to 2.5 hours
 - 20 minutes planned to directly edit each vision
 - Any unfinished drafts will be completed online
 - Do economic development last because it will be primarily used to update to the Economic Development Strategy
- Planning Team gives their input but don't accept all changes
- 1-pager format
 - One pager good

Town Hall Planning

Planning Team Suggestions

- Agenda
 - 6:00-6:15 – Event Introduction (Ware)
 - Introduce project and purpose of Town Hall
 - Review actions completed thus far
 - Project next steps (next steps handout at entrance table)
 - VOLUNTEER
 - 6:15-6:30 – Topic Introduction (PT)
 - Overview of Vision and Goals
 - 6:30-7:30 – Breakout Session (PT, Corps volunteers)
- Logistics
 - Let people decide where they want to go
 - Group enter/leave when they want; will do own population control
 - Corps volunteers
 - 1-2 Control entrance desk
 - 2-3 at each table to help facilitators, pass out 1-pagers
 - Children activities facilitated by MECHa (Mexican-American NHS group) or Library
 - Event planning meeting will be short so Planning Team does not have to be there

Outreach Strategy Development

Neighborhoods/Meals	Meetings/Orgs/Events	(e)Posters	Media
• Nut Tree Mobile • Azaelea Mobile • Cherry Hill • Deskins Commons • St Peters • St Michaels • Newberg Christian • Zion Lutheran • Dundee Community Center	• Vet coffee • Kiwanis • Earlybird Rotary • Noon Rotary • Newberg SIT • Citizenship class • City Council • Unidos • NHS MECHa • NHS Council • Latino Parents	• Love INC • Chapters • Coffee Cat • Coffee Cottage • CPRD • Public Safety • Vittoria apts • Preg. Counseling • A Family Place • GFU culture clubs • Jem 100	• Chamber • Earlybird Rotary • Newberg SIT • City website • KLYC • Library Instagram • GFU culture clubs • Newberg Graphic • NPS e-Newsletter • Chehalem Property Management

	• Ewing Young • Library movie night • Healthy Aging • Habitat • City Club • GFU Culture Clubs • St Michaels mass • Historical Society	• Newberg Bakery • Newberg FISH mailboxes • Friendsview resident mailboxes • Social Goods • Barley & Vine • Pulp & Circumstance	• Kiwanis
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Flyer

- Insert the following: Discussion of first draft for the future of Newberg created from the community's input

Public Comment

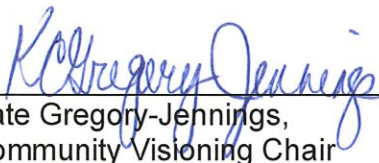
There were no public comments.

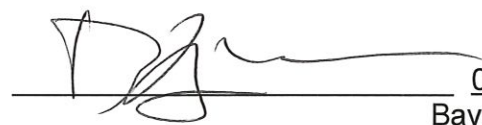
Adjournment

The meeting ended at 6:53 pm.

Task List

Person(s)	Task (Due Date)	Update
ALL	1.	1.
Bacon	1.	1.
Findley	1. Flyers – The Greens mailboxes 2. Flyers - CVDA	1.
Gregory-Jennings	1.	1.
Hadley	1.	1.
Hall	1. Flyers/Facebook – Veritas 2. Flyers – Oak Knoll mailboxes	1.
Ireland	1. Flyers – Panda Ex, Starbucks 2. Flyers – NHS	1. 2.
Marshall	1. Flyers – A-dec 2. Flyers – Door-knocking	1. 2.
Martinez-Plancarte	1. Flyers – St. Peter's after Fri. mass	1.
Meenehan	1.	1.
Morelock	1.	1.
Montoya Quinn	1.	1.
Porter	1.	1.
Ware	1. Send poster & flyer PDFs to CVAC 2. Outreach in table above 3. Print flyers for Martinez-Plancarte	1. 2. 3.


04/03/2019
 Kate Gregory-Jennings,
 Community Visioning Chair


04/03/2019
 Bayoan Ware,
 Community Visioning Coordinator