



MINUTES
Community Visioning Advisory Committee
 April 17, 2019 | Chehalem Park & Rec Admin Office
 125 S. Elliott Rd.

Committee Members: ☒ Denise Bacon ☐ Stephanie Findley ☒ Kate Gregory-Jennings, <u>Chair</u> ☒ Miriam Hall ☐ Cyrus Ireland ☒ Julie Marshall ☐ Julia Martinez-Plancarte ☒ Suzanne Meenahan ☐ Joe Morelock ☒ Lynn Montoya Quinn ☒ Brandon Porter, <u>Vice-Chair</u> ☒ Doug Rux, <u>Staff</u> ☒ Bayo Ware, <u>Staff</u> Facilitator: Bayo Ware, Community Visioning Coordinator	Community Attendees:
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Agenda Items

- ☐ 6:00 – 6:10 pm: Call to Order
- ☐ 6:10 – 6:15 pm: Approval of Minutes
- ☐ 6:15 – 6:30 pm: Updates and Near Planning
- ☐ 6:30 – 7:00 pm: Town Hall Review
- ☐ 7:00 – 7:40 pm: Workshop 2 Development
- ☐ 7:40 – 7:45 pm: aNewBERG Bash Planning
- ☐ 7:45 – 8:00 pm: Public Comment
- ☐ 8:00 pm: Adjournment

Calendar

☒ Jan. 23 – School District Office ☒ Feb. 6 – City Hall ☒ Feb. 20 – CPRD Admin Office ☒ Mar. 6 – Newberg Center ☒ Mar. 20 – School District Office ☒ April 3 – City Hall ☒ April 17 – CPRD Admin Office	☐ May 1 – Newberg Center ☐ May 22 – City Hall ☐ May 29 – City Hall ☐ June 12 – CPRD Admin Office ☐ June 26 – Newberg Center ☐ July 10 – GFU, Hoover Hall ☐ July 24 – City Hall
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ACCOMMODATION OF PHYSICAL IMPAIRMENTS: In order to accommodate persons with physical impairments, please notify the City Recorder's Office of any special physical or language accommodations you may need as far in advance of the meeting as possible and no later than two business days prior to the meeting. To request these arrangements, please contact the Office Assistant at (503) 537-1240. For TTY services please dial 711.

For additional project information, visit the project website at www.newbergoregon.gov or contact Bayo Ware, City of Newberg, at Bayoan.Ware@newbergoregon.gov or (503) 537-1240 ext. 8501

Minutes

Call to Order

- Committee Chair Gregory-Jennings convened the meeting at 18:04 pm and called attendance.

Approval of Minutes

- The Committee approved the minutes from last meeting.

Updates and Near Planning

Person(s)	Task (Due Date)	Update
ALL	1.	1.
Ware/Staff	1.	1.

This Month

15	16 – Town Hall	17 – TODAY	18	19
22	23	24	25	26
29	30	1 MAY – CVAC	2	3
6	7 – Survey Closes	8	9	10
13	14 – Workshop 2	15 – CVAC	16	17

Neighborhoods/Meals	Meetings/Orgs/Events	(e)Posters	Media
- Nut Tree Mobile - Azaelea Mobile - Cherry Hill - Deskings Commons - St Peters - St Michaels - Newberg Christian - Zion Lutheran - Dundee Community Center	- Vet coffee - Kiwanis - Earlybird Rotary - Noon Rotary - Newberg SIT - Citizenship class - City Council - Unidos - NHS MECHa - NHS Council - Latino Parents - Ewing Young - Library movie night - Healthy Aging - Habitat - City Club - GFU Culture Clubs - St Michaels mass - Historical Society	- Love INC - Chapters - Coffee Cat - Coffee Cottage - CPRD - Public Safety - Vittoria apts - Preg. Counseling - A Family Place - GFU culture clubs - Jem 100 - Newberg Bakery - Newberg FISH mailboxes - Friendsview resident mailboxes - Social Goods - Barley & Vine - Pulp & Circumstance	- Chamber - Earlybird Rotary - Newberg SIT - City website - KLYC - Library Instagram - GFU culture clubs - Newberg Graphic - NPS e-Newsletter - Chehalem Property Management - Kiwanis

Town Hall Review

- 35 in attendance, which is half of the amount at the Kickoff, possibly because of:
 - Poor outreach
 - Location
 - Fact that the project is not new anymore
- There were a few new people and the conversation was really good
- Survey – contact the places above
- Community Conference
 - Explore moving this event to a more central location
 - Cultural district
 - Edwards Elementary
 - George Fox

Workshop 2 Development

- Objectives
 - Refine the visions
 - Draft the Action Plan
- Brainstorm
 - Each group brainstorms goals, strategies during survey phase
 - Send out packets week before workshop
 - Packet: agenda, survey results, brainstorm sheets
 - 1 packet type for each group (6 total)
 - Quick review of where we are so far before each group jumps into topic
 - Materials – flipcharts, pens, packets, markers
- Details
 - Move workshop 2 from 14th to 16th so City staff/councilors can attend
 - Potentially find new location
 - Move CVAC meeting on 15th to 22nd
 - Location changed to City Hall – extended meeting (after workshop)

aNewBERG Bash Planning

aNewBERG Bash

- Agenda
 - 15 minute presentation of vision that will go before Council
 - Storyboard of main portions of the vision
 - Music in gazebo
 - Police – amplified music ordinance
 - Speakers
 - Musicians
 - Coffee Cottage
 - Social Goods
 - Chapters
 - NHS
 - GFU – William (Bill) Jolliff
 - Mariachi band
 - Food
 - Food trucks: Ricky's Tacos, others
 - Ice Cream: Cream food truck, Jack's, Jem 100

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- Logistics
 - Memorial Park, 6-8p
 - 60 seats: benches, chairs around gazebo
 - Food for 250 people, first come first serve (must get ticket to get food)

Public Comment

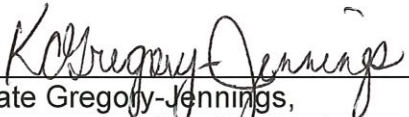
- There were no public comments.
- Group discussed a public comment made on Facebook regarding the survey being in Spanish and English
 - As a body, members of CVAC are not allowed to comment on those comments
 - City is also not allowed to take down any posts, rather they must be catalogued

Adjournment

The meeting ended at 19:08 pm.

Task List

Person(s)	Task (Due Date)	Update
ALL	1.	1.
Bacon	1.	1.
Findley	1.	1.
Gregory-Jennings	1.	1.
Hadley	1.	1.
Hall	1.	1.
Ireland	1.	1.
Marshall	1.	1.
Martinez-Plancarte	1.	1.
Meenehan	1.	1.
Morelock	1.	1.
Montoya Quinn	1.	1.
Porter	1.	1.
Ware	1. CVCC brainstorm email (4/19)	1. (04/19)
	2. Review work for double goals (cont)	2. (05/14)
	3. New Workshop 2 date, location	3. (04/19)
	4. New Forum location	4. (04/19)
	5. GFU – Rob Felton (Mark Hall), Fred Gregory, Rob Westervelt	5. (04/19)
	6. Food cost estimates	6. TBD
	7. Find musicians	7. TBD


 Kate Gregory-Jennings,
 Community Visioning Chair

05/01/2019


 Bayoan Ware,
 Community Visioning Coordinator

05/01/2019