

COMMUNITY RELATIONS COMMITTEE MINUTES
Noon, Tuesday, October 27, 1998
401 E. Third Street

PRESENT: Bob Weaver, Mayor Proctor, Dick Meyer, Marge Stiefbold, Bill Larson, Gail Chamberlain and Beth Carlson.

STAFF PRESENT: Mike Soderquist, Community Development Director; Robert Tardiff, Police Chief; Library Director Leah Griffith; Russ Thomas, David Beam, and Mary Newell.

ABSENT: Johann May and Debbie Sumner

1. CALL MEETING TO ORDER:

Weaver called the meeting to order.

1.1 Review and approve minutes of September 29, 1998.

Minutes will be placed on file as corrected.

2. OLD BUSINESS:

2.1 Francis Square Update

Russ Thomas gave a brief report on the Francis Square project. New blue benches were installed yesterday. They are bolted down, and have two coats of paint for UV protection and to protect against carving. Trash receptacles will be ordered. Winter weather flower baskets will be hung. The flagpole is completed and the plaques have been affixed to rocks procured from Crabtree Rock. Larry Anderson will looking into an informational kiosk, and getting design plans for a shelter. Anderson is considering a shelter based on the preliminary designs, L-shaped in the corner using brick and blue.

Committee members are receiving positive feedback from citizens.

Thomas noted that the owner of the Antique Mall asked that the hedge be trimmed to make their sign more visible. Thomas reported that the hedge is trimmed as much as possible and that the hedge is planted specifically to separate the alley from Francis Square.

Per Mayor Proctor, the official dedication ceremony for Francis Square will be held Veteran's Day, November 11, 1998, at 10:00 a.m. Becky Manning will send invitations to all donors and volunteers who helped develop Francis Square. Proctor is coordinating the event.

2.2 Gazebo Garden Update

Chamberlain said the plantings around the gazebo are doing very well. Meyer concurred, and noted that the paint on the Gazebo is still looking good.

Thomas indicated that a temporary pathway composed of bark dust wood chip will be installed east-to-west until the grant is approved or until Staff decides how to proceed on the project. The site will need considerable grading before a more permanent pathway can be installed. Chief Tardiff asked if the temporary pathway will satisfy the Building Inspectors so the Public Safety Building can get their occupancy permit. Beam indicated that his understanding is that the gazebo landscaping superceded the Public Safety Building landscaping and should not hold up the occupancy permit.

2.3 Rules and Regulations for usage of Francis Square and Gazebo

Weaver suggested developing rules and regulations for the usage of Francis Square and the gazebo as a new goal for the Community Relations Committee. These need to be developed and then adopted by the Newberg City Council. Weaver envisions a sub-committee, meeting outside of regular meetings, will develop the rules and regulations.

3. NEW BUSINESS:

3.1 "Welcome to Newberg" signs

Soderquist indicated that PGE has donated \$1500 towards the development of a new "Welcome to Newberg" sign to be posted somewhere out towards the airport. The City will need to budget approximately \$5000 towards a new sign to meet the total cost of approximately \$7000. PGE would also provide the concrete foundation and sides. The City needs to provide the carved sign. Besides the sign itself, the project needs to take into consideration the landscaping, water, lighting, etc.

Smurfit checked out the existing signs and declared them in good condition.

4. OTHER:

4.1 Information Sharing

Duane Cole is following through on the City flags. Phone calls are not being returned by the vendor. It was reported that the vendor has been ill. Weaver asked that this issue be put on the next agenda. In the meantime, Donna Proctor will ask the City Manager to send a communication to Committee members on the status of the flag project.

Dick Meyer reported that the downtown merchants will be open to trick-or-treaters again this Halloween. They are looking for volunteers to assist as crossing guards. There will not be a downtown Halloween event next year because it falls on a Sunday.

5. REPORTS:

Library:

- The library roof is being repaired and the project should be completed soon.
- The library is planning a day of activities for children, with a book sale, kids' craft sale, and visiting authors.
- Look for the mural of story characters and the Newberg quilt in the main meeting room. The wall space was needed for more shelving and these features had to be moved.
- The new long-range plan for the next five years has been developed was distributed to the City Council.
- The Library Friends donated \$4000 for the initial phase of lighting upgrade. They are still looking for additional funding for more lighting and will be pursuing a fund-raising campaign strategy.

Police:

- Red Ribbon Week being celebrated this week, with a city-wide rally being held today at 10:00
- The current Police Citizens Academy will graduate next Tuesday evening. Has been a very good group, with active participation.
- Cindy Bolek was asked to make a presentation at the ODOT Traffic Safety Conference on the Public Safety Announcement videos that she and Frank Douglas have been producing.
- OLCC and the department held a meeting where the decoy program was explained; over sixty persons were in attendance.
- A new bicycle ordinance will be heard soon at the City Council. The Traffic Safety Commission reviewed the ordinance and made a few changes before recommending adoption by the City Council.
- Newberg Police officers are trained and current in CPR. Frank Douglas is working with the police department to put an automatic defibrillator in the patrol vehicles.

Fire:

- Three volunteers finished paramedic school
 - Ready for the ISO review
 - City Council awarded a contract for a new fire truck
 - Station #2 has new pavement and asbestos is being removed from Station #1
- Discussion on the new smoke detectors. Fire Department only installs smoke detectors for the indigent. When the cost of the new detectors goes down, the Fire Department expects to renew their program. Weaver suggested that one of the service clubs might take on smoke detectors as a new project.

Community Development:

- Referred to written report.
- Marge Stiefbold questioned the City's standing on new Federal requirement that water quality statements be published for any municipal agency with population over 10,000.

Soderquist will investigate and report back to Committee.

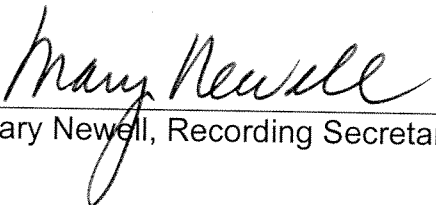
6. **ADJOURN:**

Weaver noted that the election on November 4 may change the makeup of the Committee. He reiterated the need for the Community Relations Committee to set some measurable and workable goals for the new year.

He asked Mayor Proctor to provide some public acknowledgment for those City employees who do something on a regional, state or national level.

Weaver noted that the holidays fall near the meeting dates for November and December and suggested that the next two meetings be canceled.

Motion: Stiefbold/Meyer to cancel the November and December meetings of the Community Relations Commission. Motion passed unanimously and the meeting adjourned at 1:05 p.m.

* 

Mary Newell, Recording Secretary

*minutes never approved.
Committee disbanded by
Mayor Cox in Jan 1999.*

Meeting Notice and Agenda

COMMUNITY RELATIONS COMMITTEE

Date: Tuesday, October 27, 1998

Time: 12:00 Noon

Location: Training Room
Public Safety Building
401 E. Third Street

AGENDA

1. **CALL MEETING TO ORDER:**
 - 1.1 Review and approve minutes of September 29, 1998
2. **OLD BUSINESS:**
 - 2.1 Francis Square Update
 - 2.2 Gazebo garden update
 - 2.3 Rules and regulations for usage of Francis Square and Gazebo
3. **NEW BUSINESS:**
 - 3.1 "Welcome to Newberg" signs
4. **OTHER:**
 - 4.1 Information Sharing
 - Mayor Proctor
 - Committee Members
5. **REPORTS:**
 - 5.1 Monthly Departmental Reports
 - Fire Department
 - Library
 - Police Department
6. **ADJOURN:**
 - 6.1 Adjourn

ACCOMMODATION OF PHYSICAL IMPAIRMENTS:

In order to accommodate persons with physical impairments, please notify the Office of the Chief of Police of any special physical or language accommodations you may need as far in advance of the meeting as possible and no later than 48 hours prior to the meeting.

To request these arrangements, please contact Mary Newell at (503) 537-1221.

COMMUNITY RELATIONS COMMITTEE MINUTES
Noon, Tuesday, September 29, 1998
Francis Square

PRESENT: Bob Weaver, Mayor Proctor, Dick Meyer, Marge Stiefbold, Beth Carlson, and Mayor Donna Proctor

STAFF PRESENT: Duane Cole, City Manager; Mike Soderquist, Community Development Director; Stan Newland, Police; Carole Foutts, Library; Larry Anderson, David Beam, Jadene Torrent, and Mary Newell.

ABSENT: Bill Larson, Gail Chamberlain, Johann May and Debbie Sumner

OTHERS PRESENT: Mrs. Audrey Fisher, Mr. and Mrs. Charles Cox, and TCI Cable.

Russ Thomas presented an American Flag to Chairman Bob Weaver and led the group in the Pledge of Allegiance. Chairman Bob Weaver and Mayor Donna Proctor dedicated the flag pole to late Community Relations member Jerry Fisher. (See Graphic article attached.)

1. CALL MEETING TO ORDER:

Weaver called the meeting to order. He introduced and welcomed new member Beth Carlson.

1.1 Review and approve minutes of June 30, 1998

Motion: Meyer/Stiefbold to approve minutes as written. Motion carried and minutes will be placed on file.

2. OLD BUSINESS:

2.1 Memorial garden and cost estimates

2.2 Grant money for garden at gazebo

Jadene Torrent is working on a conservation plan for the garden. A plan was displayed. Garden will be landscape intensive, and have irrigation, lighted pathways, a kiosk to provide brochures on plant life. It is planned as an educational garden, providing the public with information they can use in their personal gardens. Ms. Torrent indicated the project is designed to showcase different plants suitable to minimum water usage. The project is estimated to cost approximately \$87,700.00. David Beam is working on a grant application to the Spirit Mountain Grande Ronde Tribes. He noted that the irrigation and use of mature plants added to the cost.

Mayor Proctor expressed concern over the cost. Cole indicated the figure is a budget estimate for applying for the grant. Better to ask for too much and be able to reimburse

unneeded funds than to underestimate the cost and end up with a shortfall. He indicated that actual cost estimates will be calculated.

Weaver was delighted the garden will be used as a teaching tool and that the plantings will be identified for the casual observer.

2.3 Complete Francis Square before year-end

Chairman Weaver thanked Russ Thomas and his crew for installing the flag pole.

Larry Anderson presented ideas for a cover for the tables to be located on Francis Square. Vendor is from Salem and the Scottsdale Model was recommended. There was generous discussion. Beth Carlson preferred the Denver model, noting she did not like the cupola on the Scottsdale model. Stiefbold suggested the roof color should be blue, coordinating it with the fountain. Donna Proctor agreed with the blue color, but suggested that the brick on the Denver model would not blend with the brick in Francis Square. Dick Meyer suggested the Scottsdale model resembled a car port.

Weaver gave Larry Anderson the "green light" to develop a plan for a cover which would accommodate the suggestions presented. Anderson does not want to make the final decision and will do some more investigation on what is available.

3. NEW BUSINESS:

3.1 Develop rules and regulations for usage of Francis Square and Gazebo

Weaver indicated that the Committee needs to develop some guidelines for the usage of Francis Square and the gazebo. Mayor Proctor indicated that amplification is not appropriate in Francis Square. Committee members were encouraged to develop some ideas for Duane Cole to take to Staff for development of formal rules.

4. OTHER:

Mayor Proctor would like to purchase some garland for the Memorial Park Gazebo for hanging during the holidays.

5. REPORTS:

Library:

- Distributed new monthly report.
- Landscaping and new lighting is being installed

Police:

- The police department has a new fingerprinting policy

Fire:

- Construction has started on Station #2 and plans are underway for removing the

- asbestos from Station #1
- Offices will be moved to temporary quarters in a trailer located in the alley between the Public Safety Building and the Fire Department.

Community Development:

- Mike Soderquist invited all present to the special City Hall planning meeting to be held at 6:00 p.m. in City Hall, today, September 29, 1998.

6. ADJOURN:

The next meeting will be November 24, 1998. There being no other business to come before the Community Relations Committee, Chairman Weaver declared the meeting adjourned at 12:51 p.m.

Mary Newell, Recording Secretary

**MEMORIAL GARDEN
COST ESTIMATE**

J. Torrent

24-Sep-98

ITEM	DESCRIPTION	UNIT	UNIT PRICE	COST	CONTRIBUTORS			
					CITY	DONATION	GRANT	
1	Final Site Grading	Lump Sum	\$ 15,000.00	\$ 15,000.00				
	Improved drainage, soil prep.							
2	Concrete sidewalk (sq. ft.)							
	exposed agg. or dyed & stamped	2750	\$ 8.00	\$ 22,000.00				
3	Irrigation (sq. ft.)	Lump Sum	\$ 12,000.00	\$ 12,000.00				
3a.	Materials		50%	\$ 6,000.00				
3b.	Labor		50%	\$ 6,000.00				
4	Landscaping (sq. ft.)	Lump Sum	\$24,500	\$24,500.00				
4a.	Materials - plants & mulch		40%	\$ 9,800.00				
4b.	Labor		60%	\$14,700.00				
5	Electrical							
5a.	Lighting - estimated	Lump Sum	\$ 6,000.00	\$ 6,000.00				
5b.	Power & Outlets - estimated	Lump Sum	\$ 2,000.00	\$ 2,000.00				
6	Landscape Design	Lump Sum	\$ 1,700.00	\$ 1,700.00				
7	3 Signs, kiosk & plant signs	Lump Sum	\$ 4,500.00	\$ 4,500.00				
	TOTAL			\$ 87,700.00	\$ -	\$ -	\$ -	\$ -



Scottsdale Model Features:

- ♦ Heavy duty square steel tube columns
- ♦ Vented roof cupola for air circulation
- ♦ 24 GA roof, gutter and trim
- ♦ Variety of cupola sizes available

SCOTTSDALE MODEL

Δ 16' X 16' with cupola

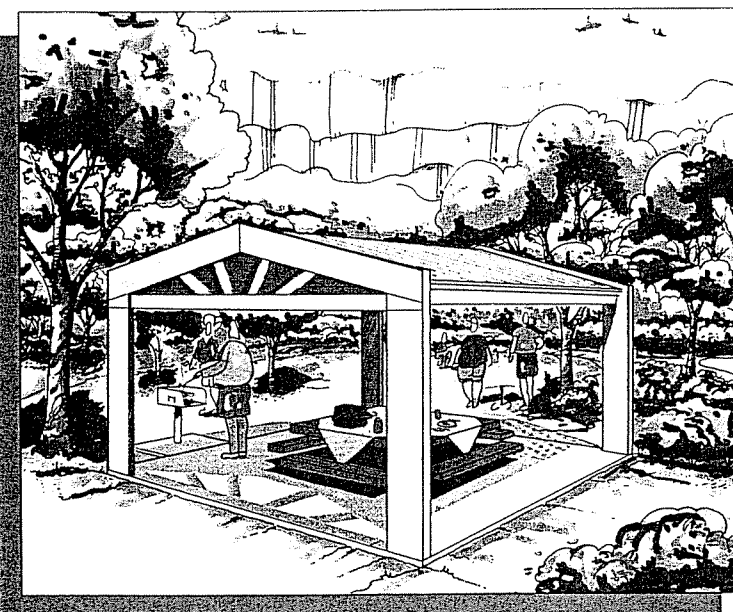
Denver Model Features:

- ♦ Masonry columns by others
- ♦ Custom roof finish shown
- ♦ Steel tube frame and roofing by CRS



DENVER MODEL

Δ 16 X 16 shown



Sedona Model Features:

- ♦ Heavy duty 4" X 12" (4" X 10" minimum) rectangular tube columns
- ♦ Custom sunburst ornamentation

SEDONA MODEL

Δ 12' X 12' shown

City will dedicate Francis Square to late activist

City owned park will be officially dedicated after Jerry Fisher on Nov. 11

By JETT NILPRABHASSORN
GRAPHIC REPORTER

On Tuesday, the city's Community Relations Committee decided to get some fresh air as the gathered for their monthly meeting. Francis Square, the city park located at the corner of First and College streets, provided a change of atmosphere for the committee who usually meets in a Newberg police office. However, their rendezvous at the square had a particular purpose. The square was being dedicated to the late Jerry Fisher.

Jerry Fisher was a long-time and very active citizen of the Newberg community. He was a member of the Community Relations Committee and helped envision the development of Francis Square. He played a vital role in making the conceptual drawings for the square and giving the park its name. The park was named after the Francis Theater, which was damaged in the 1993 Spring Break Quake and subsequently demolished after city was unable to convince the owner to fix it.

Fisher died of from angio sarcoma, a rare cancer, on June 20. A temporary wooden plaque was placed in the square at Tuesday's meeting in recognition of Fisher's commitment to the city.

"I was very pleased that (Jerry) was considered to be very special in Newberg," widow Audrey Fisher said. "I believe (the square) is a

need."

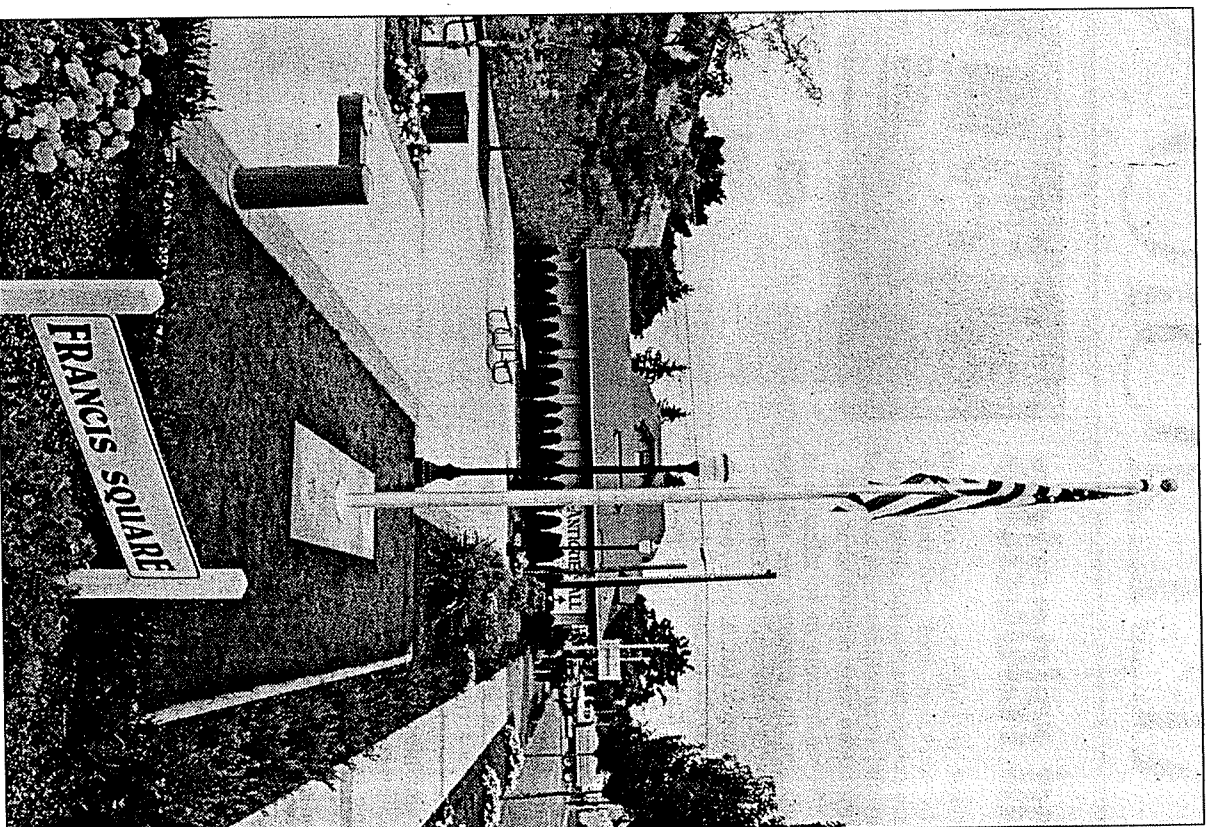
According to the committee chairman Bob Weaver, the square was created as an area for the Newberg community, as a social gathering spot where citizens can get away from the hectic world to sit down, meet with friends and relax.

"The committee has a dream to have the square be a place for people to have brown-bag (lunches) or coffee with friends so that they can chat," Weaver said. "Newberg is a friendly little town and the square is a way for us to reach out to one another."

Although the committee decided to dedicate the square to Fisher on Tuesday, a formal dedication of the square will be held Nov. 11. By that time the square will fly an American flag donated by the Veterans of Foreign War. The wooden plaque will also be replaced by a permanent plaque in dedication to Fisher.

Francis Square will continue to grow with added features as time goes on. Shrubs and trees are growing to add to the landscape of the square. There are plans for the installation of a kiosk for community information and a covered area with picnic benches and tables.

"The response from the public has been very positive," Weaver said. "I haven't heard anything negative because this square is



Chief of Parks / THE GRAPHIC
Improvements planned for Francis Square in the future include planting more shrubs and installation of a community kiosk.

SQUARE DEDICATED TO FISHER

Long-time community activist Jerry Fisher is honored by city at dedication: **Page A6**



NEWBERG

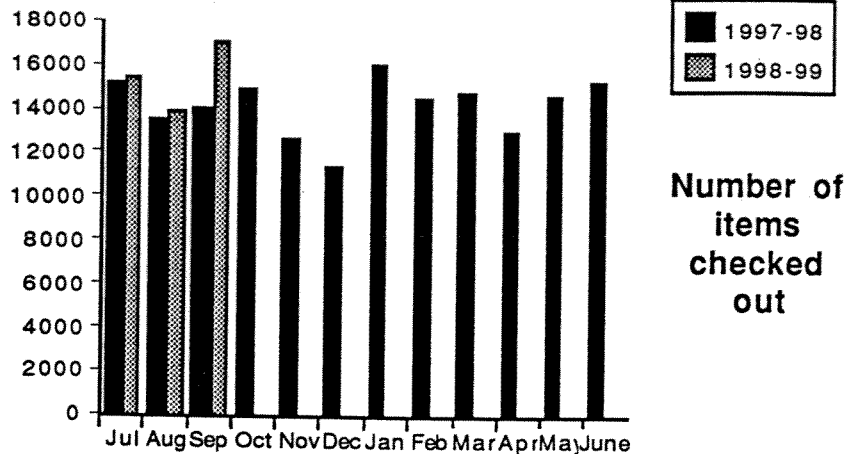


PUBLIC LIBRARY

Newberg Public Library Monthly Report September, 1998

September Numbers

17,067	Number of items checked out
1,700	Number of reference questions answered
659	Number of people attending programs
409	Number of Internet sessions
165	Number of new library cards issued
462	Number of volunteer hours



New Hours Successful

Record circulation for the month.

September saw the expanded hours implemented fully and the largest monthly circulation of materials ever. Just over 17,000 items were checked out in the month which is 3,000 more than we checked out last September. People seem to be responding to the expanded hours with greater use, just what we had hoped for. To celebrate the new hours, we offered a paperback exchange attended by 38 people, a prize drawing, and a Chautauqua program on the life and times of George Washington which had over 60 people attending. Staff are settling into the new hours as well with revisions of tasks and getting used to that 10 am opening time.

Storytime Starts Again

New times better for families

Storytimes started up again in September for the Fall Season and have been a rousing success with the under six crowd and their parents. We've had 40-60 children at each session. Tonya Hamilton is providing the Babytime and Toddlertime programs this Fall through the Ready to Read grant from the State Library. Both of these programs for the youngest children are seeing increased attendance with start times at 11 am on Tuesdays and Thursdays. The later times (11:30 and 1:30) previously needed to balance the 11 am opening and Court on Thursday interfered with nap time for the toddlers.

Volunteers Clean Up

The volunteers showed up in droves on September 28th for the Annual Fall Cleanup. This day is set aside to literally dust, wipe down, and put all the books in order. With the help of a George Fox University new student workday earlier in the month, we have all the adult materials in order and straighten up. We'll wait on the children's collection until we do some rearranging later in the fall. Thanks to all the volunteers for their work and to staff volunteer coordinator Rea Andrew for pulling together a very successful day.

Celebrate our Freedom to Read

Display reminds
us of our
freedoms

The last week in September was observed as Celebrate the Freedom to Read week. This is a week that libraries, booksellers, and the nation as a whole join together to recognize that we are a diverse nation and that libraries serve the community as a whole, not just segments of it. A display of books that have been challenged or banned from other libraries was on display on the second floor. You might be surprised at some of them. They could be your favorites, such as The Color Purple by Alice Walker, Twelfth Night by William Shakespeare, and Anne Frank: The Diary of a Young Girl. Carol Foutts, assistant director, and her staff (Sandi Schmidt, Jamie Smith, Cynthia Peterson) put together an outstanding display that received positive comments all week.

Longtime Employee Retires

Just when we thought we were done interviewing and hiring for a while, long time employee Peggy Crete decided it was time to join her husband in retirement. Peggy has been working the circulation desk at the library for over 19 years. She also has worked with our volunteers in processing the new books for that same period. She's seen many changes in the library over those years and we'll miss her insight into our past practices. Her last day will be October 17th. We'll be advertising and hiring to fill the position later in the month.

Library Board Report

The Library Board met on September 15th. They acknowledged with appreciation the efforts of member James Allgood who was resigning for family reasons. Cherie Taylor was welcomed as new member and they welcomed back returning member David King by electing him chair for the coming year. Debbie Headley was elected vice-chair. Their primary activity was reviewing the Fine/Fee schedule. The changes would be to raise the non-resident fee to \$40 (\$35 for seniors) and implement a fee of \$10 for CCRLS rural residents. This will be discussed and voted upon at their October 20th meeting. The Board will be meeting from now on at 7:00 pm on the third Tuesday in the Director's office due to the modifications in the meeting rooms.

Director's Activity

The Director attended meetings of the department heads and the Chehalem Valley Senior Citizens Council. She contacted candidates and prepared the Voter's Booth for the fall election with information from Newberg and Yamhill County contested races. She, along with a number of other staff, got an early start on the winter flu and cold season with a nasty virus that kept her out for a week. Everyone is planning on getting flu shots in October.

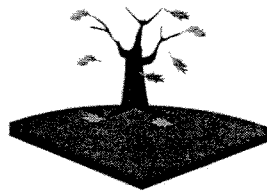
Newberg Community Development Department

Monthly Newsletter

September/October 1998

FALL BACK...

Remember, time falls back one hour on Sunday, October 25, ending daylight-saving time.



Public Works Beyond the Call of Duty

Three of our own Public Works employees (Mike Malone, Denny Brown, and Howard Whitman) discovered an apartment complex on fire last month. They quickly contacted the Fire Department and heroically began evacuating the building while the Fire Department was responding. Several residents were injured, but there were no deaths. A job well done by quick thinking folks with big, strong hearts!

Francis Square continues to improve the appearance of Downtown with the recent installation of a lighted flagpole.

The Division replaced an aging 18-year-old sewer service truck. The new truck sports new improvements including: locking tool storage, increased payload capacity, truck racks, and an onboard 110 power supply for power lights and power tools.

Storm ditches have been cleaned west of North Main Street and near A-DEC along the railroad tracks. These two areas have caused localized flooding during heavy rains in the past due to partially blocked drainage

ditches. More cleaning and inspection of ditches are being done in preparation of winter rains.

A water system hydrant survey has been completed. The Division has prepared an initial draft of the hydrant maintenance/flushing program, in conjunction with Fire Department personnel. The Division has also completed exercising of all fire hydrants, and repairs to insure operation of the system.

A section of the Riparian water line that had been damaged by a farmer's plow has been repaired. The water line, which was leaking and placed at a shallow depth, was moved and lowered to prevent future damage. The Division repaired an additional eight leaks on City water system lines.

Street sweeping, conducted on a daily basis, continues to average more than 250 curb miles per month. An average of one cubic yard of debris removed from the road for every four curb miles swept. Removal of this debris helps prolong asphalt street life, prevents clogged storm drains, and prevents it from getting into the area's creeks through the storm drainage system when it rains.

Finally, the record continues . . . the Division has experienced no mainline sanitary sewer blockages during last **210 days**. The cleaning and inspection program continues . . .

Engineering

The City contracted with Colamette Construction Co. to repair the library roof, hopefully before the monsoon season. The Project Manager is John Raineri.

process monitoring project. Work has begun on development of new wastewater system development charges (SDC's) and water rates for the City.

The Utilities Division was responsible for, and featured in, the Citywide quarterly newsletter produced this month.

Another September highlight was Jadene's continued implementation of the City's Water Conservation Program through public education, interface work with our largest water users, and specific projects such as design of a water-efficient demonstration landscape project for the gazebo area of Memorial Park.

Happy Birthday!

Ron Layne 10/1
Tabrina Mueller 10/3
Jim Petrie 10/3



Planning

The Council approved a budget for the new Permit Center, including two new positions: a secretary and a planner. It also includes a permit center reserve to help cover fluctuations in permitting workloads.

The Planning Commission tabled further discussions on the Residential Needs Analysis. The Commission did not want to take action until population projections were adopted.

The Downtown Redevelopment Committee took a tour of Downtown McMinnville. It was a very enlightening experience that demonstrated what great things can be done when people of vision and

great determination work together.

Achievement Formula . . .

"Coming together is the beginning,
Keeping together is progress,
Working together is success."

Henry Ford

Publication Change

Future editions of this newsletter will be issued on a bi-monthly basis. The next issue will appear in mid-December. The submittal deadline for articles is on or before December 6.

In Conclusion . . .

This newsletter is an ongoing project and can always be improved. Please submit your suggestions to David Beam, ext. 213.

Newberg Fire Department

September 1998



Month End Report

Meetings:

This month the fire department responded to 126 medically related calls, and 53 investigations, public assist and fire calls, for a total of 179 calls. The staff and volunteers attended their normal meetings; apparatus night, drill nights, business meeting, EMS meeting, officers' meeting, and a department staff meeting. The Fire Chief attended; weekly Rotary meetings and a Rotary Board meeting, Fire Station #2 Management Team meetings, and Fire Station #2 Department Staff meetings.

Al Blodgett attended a Mid-Willamette Fire Instructors Association meeting.



EMS:

Division Chief/EMS Coordinator Frank

Douglas attended an Oregon Fire Medical Administrators Association meeting in Keizer. He also attended the City Club's annual kick off dinner on September 10th, and attended their regular business meeting on September 14th. Frank assisted the police department by helping with interviewing dispatchers, he taught Water Rescue scene evaluation classes for Cornelius (September 21st) and Dundee (September 28th) Fire Departments, and assisted

Tualatin Valley Fire & Rescue in an assessment center for training officers on September 30th. Frank also gave an orientation talk and tour to the departments 3 newest volunteer paramedics, they are Janet Killary, Dennis Butler and Kevin Larson.

Case reviews were held at the station on September 14th with Dr. Bailey.



Fire Prevention & Investigation:

Division Chief/Fire Marshal Chris Mayfield conducted 2 fire investigations this month, and conducted 4 tours. A breakdown of inspections is as follows:

Inspections

- 4 Business
- 5 Driveway
- 10 Plan Reviews

Chris has also been working very hard at coordinating and gathering of materials and information for an up coming ISO review.



Volunteers:

The Apparatus Spec Committee received 4 qualified bids for apparatus. After hours of exhaustive research, the committee appeared before the City Council and requested that they be allowed to accept the bid for 2 engines and one ladder truck

from Central States Fire Equipment Co. for \$1,000,000.

Fire Station #2 is progressing well. Grading, site utilities, and paving preparations are all completed. The training yard will be paved in early October.

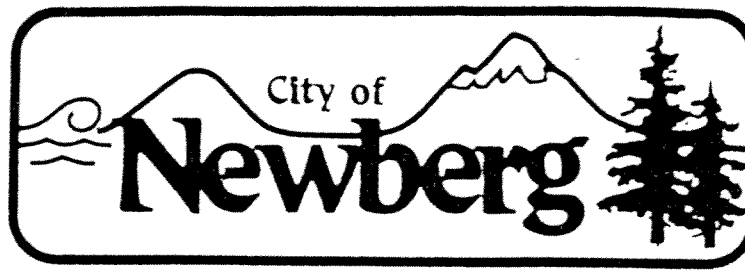
At the main station, life has been interesting to say the least. All the offices have been relocated into a temporary trailer which is located on the Blaine Street side of the building between the parking lot and the Police Department. Phones, computers, and furniture have all been removed from the facility so that the remodel could begin.

The old Senior Center will soon be a thing of the past and asbestos is being removed from the station. In accordance with Murphy's Law, it appears that the roof will come off just in time for the rain.



September's
Birthday

Larry Adamson - 9/14



City Manager
(503) 538-9421

414 E. First St.
Newberg, Oregon 97132

City Attorney
(503) 537-1208

City FAX
(503) 538-5393

Community Development Office

719 E. FIRST STREET (P.O. BOX 970), NEWBERG, OREGON 97132 • (503) 537-1210 • FAX: 537-1272

October 21, 1998

Anber M. Russell, Marketing Specialist
Spirit Mountain Casino
P.O. Box 39
Grand Ronde, Oregon 97347

Dear Ms. Russell:

Enclosed you will find a completed grant request application for consideration under your Spirit Mountain Community Fund program. This request is made to assist in the funding of a special project planned by the City of Newberg to create a low-water-use demonstration garden in Newberg's Memorial Park. Total cost of the project is estimated at \$92,020. This cost estimate for the garden includes site grading, concrete sidewalks, landscaping, irrigation, and electrical (power and lighting) systems. The amount requested from the Spirit Mountain Community Fund for the project is \$86,000.

We believe that the realization of this project will be an important step in the delivery of information to the public concerning the wise use of our precious water resource. With this purpose in mind, the proposal would most likely best fit within the Education category of the Fund. However, a project like this crosses over into many other fund categories, such as Arts & Culture, Health, and Environmental Preservation.

The Low Water Use Demonstration Garden was designed by registered landscape architect William K. Roth. The proposed layout is depicted on the enclosed drawing. Newberg's water supply has been an issue of increasing concern over the past few years. Recently, the City Council passed an ordinance authorizing the imposition of conservation practices in the community, and, when necessary, water curtailment measures. Part of our strategy is to encourage more efficient water use in home gardens. The low water use demonstration garden will display for the community different groups of plants requiring various levels of irrigation, from conventional varieties to those requiring no irrigation at all.

Significant aspects of this garden project have already been achieved. The City has already financed the landscape architect's fee (\$1,700) for the garden's design plans. Moreover, last year, the City constructed the centerpiece of the garden: a gazebo (at which weddings and other social events will be held). With the donation of materials and volunteer labor, we were able to build the structure for only about \$18,000.

Building: 537-1240 • Community Development: 537-1210 • Finance: 537-1201 • Fire: 537-1230
Library: 538-7323 • Municipal Court: 537-1203 • Police: 538-8321 • Public Works: 537-1214 • Utilities: 537-1205
Municipal Court Fax: 537-1277 • Community Development Fax: 537-1272 • Library Fax: 538-9720

"Working Together For A Better Community-Serious About Service"

Confederated Tribes of Grand Ronde
October 21, 1998
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It is important that on the ground work of the garden begin by early May of 1999, as this is the optimal time for construction and landscaping activities. If this start date is realized, the City anticipates that the garden will be completed by July of 1999.

If the Spirit Mountain Community Fund could help the City with this project, the community could continue moving forward with development solutions to one of its more vexing problems. In this time of scarce resources, the citizens of Newberg would be grateful to the Confederated Tribes of Grand Ronde for your assistance. We would be willing to express that gratitude by erecting a plaque in a prominent place in the garden, acknowledging the Tribes' pivotal role in making the demonstration garden a reality. Thank you for your consideration of this request. If you require further detail on the proposed project, please contact our Community Development Department at the number shown above.

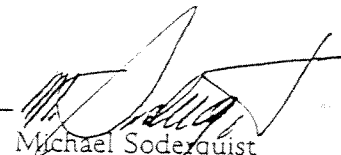
Sincerely,



Donna Proctor
Mayor



Duane Cole
City Manager



Michael Soderquist
Community Development Director

c: City Council