

COMMUNITY RELATIONS COMMITTEE MINUTES
Noon, Tuesday, June 30, 1998
Public Safety Building

PRESENT: Bob Weaver, Bill Larson, Dick Meyer, Marge Stiefbold, Johann May, Gail Chamberlain, and Mayor Donna Proctor

STAFF PRESENT: Duane Cole, City Manager; Stan Newland, Police; Leah Griffith, Library Director; and Mary Newell, Recording Secretary.

ABSENT: Debbie Sumner, and Jerry Fisher

1. CALL MEETING TO ORDER:

Weaver called the meeting to order.

1.1 Review and approve minutes of May 26, 1998

Minutes were approved as corrected and will be placed on file.

2. OLD BUSINESS:

Gazebo -

Stiefbold stated the gazebo was looking great. Cole indicated the area surrounding the gazebo will be stabilized and leveled before the Old Fashioned Festival. There is a meeting with Sid Freeman and a local nursery about installing a demonstration low water garden.

Mayor Proctor said she wanted the light poles installed before the Old Fashioned Festival. There are now two benches in the gazebo.

Gail Chamberlain wants to donate some rhododendrons for planting around the gazebo, planted in memory of her father. She indicated her conversation with Russ Thomas was that they could not be installed, that landscape architects are working on the landscape planning. She further indicated that she has no indication that city Staff is working with Vittoria Nursery on her request.

Motion: Weaver/Chamberlain to install rhododendrons by July 10th. Motion carried.

Francis Square -

Chairman Weaver asked for Staff to complete the following components for Francis Square by July 17th:

- Flag pole in the square flying the U.S. and City flags;
- two covered seat areas
- Mayor developed an appropriate plaque to place at the base of the flag pole letting the community know the Community relations Committee carried through with this project;

- Plaque dedicating the park to Jerry Fisher who named it and worked so hard on

Cole could not report on the time line for the city flag because his calls had not been returned.

Johann May questioned the status of the clock kiosk and the possibility of getting it installed prior to the Old Fashioned Festival. Weaver indicated that it would be nice, but left the time line up to City Staff. Weaver reminded May that May was to produce a plan/drawing of what he envisioned how the kiosk would appear. Weaver indicated he did not think it feasible to get funding for a clock in addition to the kiosk.

Weaver asked that a Committee be appointed to plan a dedication ceremony for Francis Square, noting that Audra Fisher should be involved. Proctor indicated that everyone should be part of the committee. Discussion following regarding what is expected for the dedication. Suggestions included:

- Bill Larson doing the invocation
- Larry Anderson and his Scout Troop doing the flag raising
- Cookies and Punch from Nap's
- Speaker should include the Committee and Jerry Fisher in their address
- Held in September

Johann May suggested activities go on all day such as music, activities to set an example of what activities should be held at the square.

Consensus was to hold the dedication ceremony in September.

Mayor Proctor suggested two garbage cans be installed in Francis Square.

The Community Relations Committee, by consensus, directed City staff to install the flag pole, covered seat areas and plaque by July 17th.

Dick Meyer distributed photographs of steel benches manufactured by All Fab Steel. The benches are painted with a near-porcelain finish and cost \$750 each.

By consensus, the Community Relations Committee directed Staff to No one being opposed, the Community Relations Committee approved the purchase of benches for Francis Square at \$750 each.

Newberg Tour:

Cole indicated that the flyer announcing the Tour Newberg Day had been sent to 500 + individuals. To date, only three responses had been received. Cole will contact the Graphic to generate more interest.

Motion: Larson/May that the tour be canceled unless a minimum positive response of 50

persons attending. Motion carried.

3. NEW BUSINESS:

4. OTHER:

Dick Meyer raised the issue of the newly planted grass along the hospital thriftshop. Newland will contact Public Works to ensure the grass along the thriftshop boundary is watered so the grass will continue to grow.

Marge Stiefbold suggested a goal for 1999 be the beautification of Newberg, a general housekeeping effort and not a one day event, to promote pride in the town. Suggestion met with general agreement and some additional suggestions:

- ▶ Kickoff the event with a Newberg Clean-up day or cleanup week
- ▶ Garden contest
- ▶ Publicity campaign

5. REPORTS:

Library:

- Library is targeting overdue library materials. After a certain deadline, the overdue account will be sent to a collection agency.
- Implementing new hours for the year
- Summer reading program is going well, with over 350 in attendance at the kickoff.
- Library Planning Committee will finish the long range plan in July.

Fire:

- No report.

Police:

- move was a big morale booster
- Kids Fair is Saturday
- Received a grant to step up DUII enforcement. Grant helps pay for overtime.
- Two Public Service Announcement videos on crosswalk and school bus safety were completed and will be shown on TCI within a couple weeks.

6. ADJOURN:

The next meeting will be September 29, 1998. There being no other business to come before the Community Relations Committee, Chairman Weaver declared the meeting adjourned at 1:03 p.m.


Mary Newell, Recording Secretary

Meeting Notice and Agenda

COMMUNITY RELATIONS COMMITTEE

Date: Tuesday, June 30, 1998

Time: 12:00 Noon

Location: Public Safety Building
401 E. Third Street
Newberg, OR 97132

AGENDA

1. **CALL MEETING TO ORDER:**
 - 1.1 Review and approve minutes of May 26, 1998
2. **OLD BUSINESS:**
3. **NEW BUSINESS:**
4. **OTHER:**
 - 4.1 Information Sharing
 - Mayor Proctor
 - Committee Members
5. **REPORTS:**
 - 5.1 Monthly Departmental Reports
 - Library
 - Fire Department
 - Police Department
6. **ADJOURN:**
 - 6.1 Adjourn

ACCOMMODATION OF PHYSICAL IMPAIRMENTS:

In order to accommodate persons with physical impairments, please notify the Office of the Chief of Police of any special physical or language accommodations you may need as far in advance of the meeting as possible and no later than 48 hours prior to the meeting.

To request these arrangements, please contact Mary Newell at (503) 537-1221.

COMMUNITY RELATIONS COMMITTEE MINUTES

Noon, Tuesday, May 26, 1998

Wastewater Treatment Plant

PRESENT: Bob Weaver, Bill Larson, Dick Meyer, and Mayor Donna Proctor

STAFF PRESENT: Duane Cole, City Manager; Michael Sherman, Fire Chief; Leah Griffith, Library Director; and Mary Newell, Recording Secretary.

ABSENT: Debbie Sumner, Marge Stiefbold, Gail Chamberlain, Jerry Fisher, and Johann May

1. CALL MEETING TO ORDER:

Weaver called the meeting to order.

1.1 Review and approve minutes of April 28, 1998

Minutes were approved as corrected and will be placed on file.

2. OLD BUSINESS:

Bob Weaver raised the issue of funding to complete Francis Square, noting he has heard nothing but words of praise for the square. He suggested a flag pole would be appropriate located in the square, and submitted pictures of trash cans, benches and tables to Duane Cole for consideration. Cole indicated that Larry Anderson is investigating the costs and types of tables available.

Dick Meyer suggested the local firm All Fab as a possible supplier of metal benches. Mayor asked Mr. Meyer to contact All Fab for further information.

Dick Meyer has finished painting the Gazebo.

Cole indicated that no small hand-held City flags have been ordered. The merchant will address the UV fading issue.

3. NEW BUSINESS:

Per Dick Meyer, a topic of discussion at the Traffic Safety Commission was the cost of the new glossy version of the City newsletter. Paper costs of the glossy was cheaper than the old version. Suggested the City explain this in their next newsletter because some citizens think the change resulted in more costs to the City.

4. OTHER:

Finance and Municipal Court will also be moving into the Public Safety Building. Community Relations Committee members are encouraged to assist in getting the word

out to the community.

5. REPORTS:

Library:

- Library undergoing new landscaping
- Hiring new personnel following acceptance of the supplemental budget
- Summer reading program starts June 24

Fire:

- In the process of hiring a contractor
- Sherman attended the last Oregon Fire Chief's conference as its president
- Work study received a \$1,000 scholarship
- Water rescue training is in progress in preparation for summer and just in time for the Memorial Day boat races.

Police:

- Public Safety Building Dedication is June 2nd, 3:30 p.m.
- Received a small grant for DUII enforcement
- Cindy Bolek is shooting another public safety announcement on crosswalks and crosswalk safety

6. ADJOURN:

Meeting adjourned at 12:40 p.m.

NEWBERG

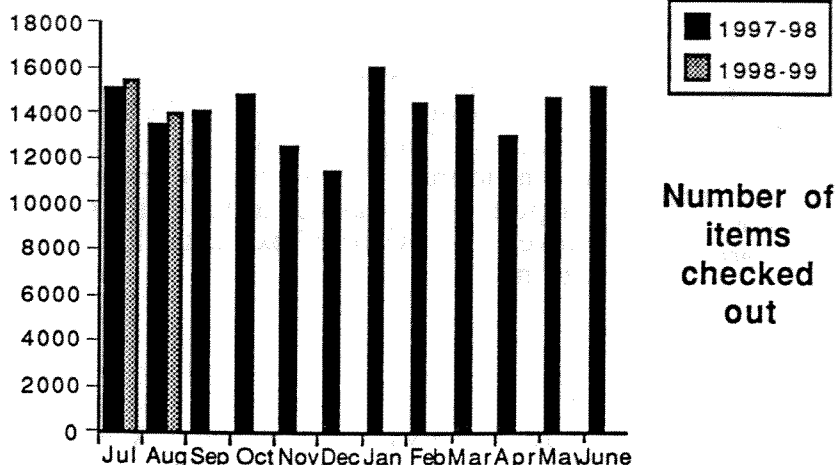


PUBLIC LIBRARY

Newberg Public Library Monthly Report August, 1998

August Numbers

13,996	Number of items checked out
1,366	Number of reference questions answered
1,087	Number of people attending programs
278	Number of Internet sessions
140	Number of new library cards issued
432	Number of volunteer hours



Number of items checked out

Hours Start

People start coming in earlier each day

Phase 1 of the Library's expanded hours was implemented in August. The doors to the building were open at 10 am on Tuesdays through Saturdays starting on August 4th. In September, the hours will be fully expanded with the addition of evening hours (until 8:30 pm) on Tuesdays, Wednesdays, and Thursdays. These new hours have proven popular so far and it is anticipated that when school starts in September the extra time in the evening will be heavily used.

In celebration of the expanded hours, programs will be held the first two weeks of September. These include a paperback exchange, a prize drawing, and a presentation from the Oregon Chautauqua programs, "An evening with George Washington" on September 10th.

Summer Reading Success

Almost 900 register

Summer Reading activities finished in August. All three programs offered had high levels of participation by area residents.

The program for elementary school aged children had 726 children register and an average of 390 children come in each week to report their reading activity. Also 1,364 children and their parents attended the weekly programs held from June through August 5th. The highlights included the kick-off summer carnival with 411 children registering for the program that day, the juggler, that brought in 350 people (and also sent them outside when he set off our fire alarm system with his flaming torches!) and Pigtasia, the final program that featured three performing pigs. Pigtasia was held at the Public Safety Training Room due to its greater size which accommodated the large crowds successfully. Sandi Olmstead, children's librarian, is to be commended for her excellent program.

The adults and young adults had their own programs to encourage reading and they participated regularly. Young Adults had the opportunity to win a variety of prizes for reading and 79 of them did just that. They read, completed trivia sheets, or even read to a preschooler to earn the chance to win a Leonardo DiCaprio book, signed pictures of movie stars and of course pizza.

Adults were pleased to have their summer program back after it was canceled last year. With 81 signing up, only about half that were lucky enough to win a prize, but all had great fun reading and completing literary trivia sheets. Carol Foutts, assistant director, and her reference staff take charge of the adult and young adult programs and did an excellent job in encouraging reading for the summer.

CCRLS Discusses Equity

The Chemeketa Cooperative Regional Library Service (CCRLS) is still in discussion regarding the issue of equity among taxpayers in the region. A recent study by Moore Briethaupt indicates that the average city resident (in a city that operates a library) pays 53¢ per \$1000 in taxes for library service, while a rural area resident in the district pays just 8¢ per \$1000. This inequity is being discussed by the CCRLS members and will be coming before city councils and boards this fall. Solutions are limited, but all are being investigated. Any solutions or actions will be presented to the Library Board in September and go to the Council later in the fall.

New Staff Start

Cataloging
Manager brings
years of
experience

Cynthia Peterson started work August 17th as our final regular employee needed to implement our expanded hours. Cynthia comes to Newberg after eight years in various capacities at Oregon State University Library and she and her family are just settling in after moving to area in late August. Cynthia primarily will work with cataloging new books for our computer system, as well as providing some assistance in reference. When our student workers (from George Fox and the high school) start back in September, we will be up to full staffing.

Library Foundation presents \$7,500 in grants

The Library Foundation met in August and approved the following projects for 1998-99. The Foundation will continue its support of the Kindergarten Cards for All project which began this year. This project places a library card in the hands of every kindergarten student in the area and in 1998 almost 500 cards were presented. The Foundation will also assist with the purchase of science materials valued at \$1,500. These resources will primarily be in the reference collection for use at the library, but some will be for items that can be checked out. The biggest project for the year will be the funding to implement the Searchbank Magazine Index. This Index to over 500 magazines will be available through the library computers, however, one of the most exciting parts is that it will be available through the Library's web page on the Internet to any library card holder. This will provide people with access to an index as well as the full text of the articles to thousands of resources at a time. This information is different from the standard materials you receive on the Internet as it is material that has been published in books, magazines, journals, and newspapers. Students and the general public will find access to this to be of tremendous assistance. We anticipate having it up and running in mid September.

Library Board Report

The Library Board met on August 18th. Their primary activity was interviewing candidates for the Board and they recommended to the Mayor that David King and Cherie Taylor be appointed. The Board will be meeting from now on at 7:00 pm on the third Tuesday in the Director's office due to the modifications in the meeting rooms.

Director's Activity

The Director attended meetings of the department heads and the CCRLS Equity Task Force. Much of the month was spent in finalizing activities for the expanded hours and new staffing. She took a few days off in August to watch her nephew play in the Shriner's Football game in Baker City. The West side lost, but it was great fun to watch football in the heat and sunshine, rather than the rain and wind.

Newberg Fire Department

May 1998



Month End Report

Meetings:

This month the fire department responded to 142 medically related calls, and 38 investigations, public assist and fire calls, for a total of 180 calls. The staff and volunteers attended their normal meetings; apparatus night, drill nights, business meeting, EMS meeting, officers' meeting, and a department staff meeting. The Fire Chief attended; weekly Rotary meetings, weekly Fire Station #2 Management Team meetings, Fire Station #2 Department Staff meetings, and a Community Relations meeting. He also, as President of the Oregon Fire Chiefs Association, attended the International Association of Arson Investigators Conference in Portland, the Western Fire Chiefs' Association Conference in Sparks, Nevada, and Herminston's Fire Defense Board meeting in Pendleton. He also attended the Cooperative Work Experience at Newberg High School with our two work study students, Jeremiah Wolff and Russ Stanage. And as if all of this weren't enough, Chief Sherman successfully completed his First Responder certification this month.

Chief Sherman, DC/EMS Coordinator Frank Douglas, and Firefighter Bob Harding all participated in the "Torch" run on May 13th.

Al Blodgett attended the monthly meeting of the Mid-Willamette Fire Instructors' Association meeting in Independence. Al Blodgett and Jill Dorrell attended two Old Fashioned Festival Committee meetings.

EMS:

Division Chief/EMS Coordinator Frank Douglas attended an Oregon Fire

Medical Administrators Association meeting, the last Newberg City Club meeting before they break for the

summer at which he was nominated to serve on the board of directors, and a Newberg Charitable Organization meeting. Frank also attended an EMS Conference in Las Vegas. He was also asked to take part in a planning committee to discuss health care issues. The monthly EMS Drill, held on May 13th, covered allergic reactions.

Fire Prevention & Investigation:



Division Chief/Fire Marshal Chris Mayfield investigated 2 fires, one in Newberg and one in Sheridan as a member of the Yamhill County Fire Investigation Team. A breakdown of inspections is as follows:

Inspections

- 8 Business
- 17 Driveway
- 6 Plan Reviews

Volunteers:

The Volunteers held their annual Pancake Breakfast. This year 1665 breakfasts were served... this is a new NFD record.

NFD's Centennial, which was held on May 9th, was a great success for all who attended. An open house was held at the fire station from 10 am - 3 pm. There was a birthday cake, ice cream and lots of people. There were also antique apparatus from Newberg (old #3 - owned by Adec), two from Dundee (our old engines #4 & #8), St. Paul and West Linn departments present, which were a terrific addition to the day. A special appearance was made by NFD's old ladder truck #5. Old #5 was sold many years ago, and was put into service at Engine House Pizza at Jantzen Beach. Recently a former member, Brian Joyce, purchased it and has begun the process of restoring it. For our history buffs, this was quite a sight, seeing three of our old engines (#3, #4 & #8) and our old ladder truck (#5).

In the evening, a banquet was held at the CPRD Armory. About 220 people attended and a great time was had by all. The Oregonian presented NFD with a plaque welcoming us into the Century Club, and the department's current picture roster, badge shaped and trimmed in oak, was unveiled. It is a proud addition to the meeting room.

The Water Rescue Team held a training exercise in the river on May 17th, in final preparations for the Boat Races on Memorial Weekend. Participating in the drill and races were: Steve & Lisa Erb, Cameron Helikson, Kevin Johnston, Keith Decker, Burk Whitmire, Gary Conklin, Don Schmidt, Dale Mount, Ray Hubbell, Lawrence Dickenson, Kevin Larson, Dennis Butler, RC Homer, Rick & Jill Dorrell.

The apparatus spec committee is fine tuning the specifications for the purchase of two new engines and one ladder truck.

The Fire Station #2 project continues to move along. The project manager, architect, department staff and volunteers continue to meet on a weekly basis, fine tuning the plans. Requests for proposals for contractors have been advertised and received, paper screened and 2 candidates have been selected for interviews.

Congratulations to Kyle Turpen, our newest EMT-Basic, and to Ray Hubbell, for being promoted to an EMT Senior.

May

NFD's 100th - 5/9

John Nye - 5/9/10

Gabe St. Martin - 5/14

Don Schmidt - 5/21

Dennis Butler - 5/22



Newberg Fire Department

August 1998



Month End Report

Meetings:

This month the fire department responded to 144 medically related calls, and 47 investigations, public assist and fire calls, for a total of 191 calls. The staff and volunteers attended their normal meetings; apparatus night, drill nights, business meeting, EMS meeting, officers' meeting, and a department staff meeting. The Fire Chief attended; weekly Rotary meetings and a Rotary Board meeting, Fire Station #2 Management Team meetings, and Fire Station #2 Department Staff meetings.

Al Blodgett attended an Old Fashioned Festival Committee meeting.

EMS:

Division Chief/EMS Coordinator Frank Douglas attended an

Oregon Fire Medical Administrators Association meeting in Bend this month.

On August 4th, Frank, Chris Mayfield, Dale Mount, Greg Meyers, John Codiga, Jim Rigglesman, Gary Stong, and Steve Comfort assisted with the NPD's National Night Out.

On August 5th, Frank attended a City Club meeting where he was elected communications officer.

The monthly EMS Drill, held on August 10th, covered medical and

trauma case reviews.

Fire Prevention & Investigation:

Division Chief/Fire Marshal Chris Mayfield conducted 3 fire investigations this month.

One of these was the apartment fire on Willamette St, which was determined to be an arson fire. A suspect has been arrested in connection with this fire. A breakdown of inspections is as follows:

Inspections

- 6 Business
- 10 Driveway
- 2 Plan Reviews

Volunteers:

The volunteers held their annual family picnic again this year at Jaquith Park. There were lots of games, prizes, food and fun had by all.

The Apparatus Spec Committee is anxiously awaiting the September 9th deadline for the receiving of proposals and the bid opening for the purchases of 2 engines and a ladder truck.

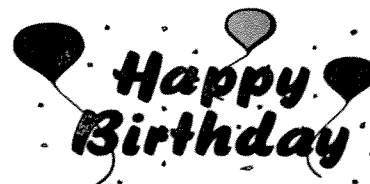
The Department held a groundbreaking ceremony on August 11th at the new station location on Springbrook Rd. Several Council members, the Mayor, Chief Sherman and retired Chief John Paola were on hand to take that "first scoop of dirt". A

great time was had by all that attended.

The Department's Executive Committee held interview for prospective new volunteers on August 25th. Six individuals were selected to become part of our fall "probie" class which began August 31st.

The six are: Sarah Osterhoudt, Travis Creason, Kathy Marden, Russ Stanage, Phil Riggs, and Brian Roberson.

The fire department was also put on standby twice this month for the possibility of a conflagration. This is when the Governor activates other agencies to help fight fire in other districts when the fires are too large for that district's capabilities. One was for The Dalles fire and the other was for the Pendleton fire.



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hday's

- Jesse Pappas - 8/2
- Phillip Riggs - 8/9
- Nancy Schmidt - 8/10
- Mike Nelson - 8/14
- Ben Erb - 8/17
- Tim Fulmer - 8/18
- Frank Douglas - 8/19
- Arnie Rahier - 8/22
- Kevin Larson - 8/29

Newberg Community Development Department

Monthly Newsletter

August 1998

Looking for Creative Types

Last month, a contest was announced in this newsletter to establish a motto for the department. As a quality assurance measure, it has been decided that a selection process for the contest will not occur until a sufficient number of motto suggestions have been collected, so put on your thinking caps and envision a verbal image of the CDD. Remember, the winning prize will be a free dinner for two at the Newberg restaurant of your choice!

CDD Home Improvements!

CDD saw some personnel changes in August that will allow our department to continue its tradition of excellence.

Eva Smith has been selected as Community Development's new receptionist (part-time), effective August 24. Eva was a work study student her senior year and has also assisted the department during periods of short staffing.

Bob Stewart was chosen to replace Mike Hailey as the new Building Official, effective August 21. Bob has been acting Building Official since Mike left the City.

Ron Layne has filled a new position in water system maintenance. Ron's tasks include assisting with meter reading and service calls and he will also conduct a fire hydrant maintenance/waterline flushing program. Ron has over five years experience with the City of Keizer with this type of program.

Raymond Hubbell took over duties of Street Sweeper Operator, after the retirement of Stan Garwood. Stan was employed by the

city for over 25 years.

Congratulations to all and a hearty welcome to the new members of our CDD family!

Public Works

The division has completed installation of water distribution system sampling stations in various locations. These sample stations are installed in permanent locations to provide accurate samples of the complete water system.

Traveling to and from Newberg High School has become safer. The section of Elliott Road from Haworth to the school has been graded, widened and rocked along the road's shoulder. The areas lack of a shoulder and sharp pavement drop offs for a road of such high traffic volumes have been a serious concern for the past year.

Speaking of school, the division has repainted all the crosswalks and yellow curbs (no parking) in all school zones in preparation for school opening.

Other selected areas in the City's streets continue to be repainted or remarked with heat applied material. This process will continue for street areas scheduled for repair/replacement by the City, the County, and ODOT in the next 3-5 years.

A section of Francis Square downtown has been excavated and concrete poured as a foundation for a new flagpole. The division is waiting for the new flag pole and light fixtures to complete the installation, which is anticipated for mid-September.

Finally, no mainline sanitary sewer blockages have been experienced during the last **180 days**. Our employees' continuing cleaning

and inspection program is responsible for this great record!

Engineering

The Villa Road Trestle Project bid opening was scheduled for September 15. A survey was conducted of the six pre-qualified bidders prior to the opening and discovered that only two were going to bid. The consultant, David Evans and Associates recommended that we postpone the bid opening until we had more competition. Other bidders are interested in the project, but contractors are very busy this time of year trying to wrap up projects before the rains come. The consultant believes the job will come in \$50,000 to \$80,000 lower if we bid it in November. This will not delay the road widening portion of the project, which is the main purpose of the trestle work.

The neighbors on either side of the trestle have been very cooperative and are allowing us to use their property for equipment and material storage and staging construction. This will allow us to keep the equipment off the road and two lanes may remain open throughout most of the project.

ODOT bids opened for the First Street Signals Project in late August. This project will install signals and curb extensions (bulb-outs) on First Street at Howard and Meridian to interconnect all the signals downtown. In the spring, ODOT will grind, overlay and remark the surface. The bids came in about 10% over the estimate so ODOT is examining alternative cost-reduction options.

ODOT's Right-of-Way Section has begun contacting property owners to acquire the additional right-of-way they need to widen Highway 99W. The consensus and recommendation of the Project Development Team was that a bridge is the alternative to meet all of the fish passage regulations at Hess Creek. A bridge is also less expensive than the alternative they originally proposed which

was to install a larger box culvert.

We have also been working on the Springbrook Road intersection details. For the City's purposes, the intersection goes from Haworth to Hayes Street. ODOT agrees that these streets will impact the Springbrook/99W intersection and they will have their traffic engineers do the design for us. We are updating the Transportation Master Plan and will include this as an Systems Development Project.

Happy Birthday!

9/11 Jim George

9/22 Russ Reed

Planning

Revisions to the Sign Code continue to be considered by the City Council. The Planning Commission completed its review of the Sign Code and forwarded a recommendation to the City Council. The Commission deliberated long and hard to make sure the proposal was comprehensive and met the needs of businesses and the community at large.

The City Council has authorized the start of a Springbrook Oaks (Werth property) specific plan. The plan would be for 270 acres of industrial, multi-family, and single family property on the east side of Newberg.

The Yamhill County Board of Commissioners has approved a zone change request that will accommodate the planned Baker Rock Asphalt Plant by the Willamette River near Roger's Landing. The Newberg City Council authorized the development and submission of an appeal to LUBA, which staff has submitted.

Last May, the City Council authorized the initiation of an effort to change the Comprehensive Plan designation of a large area of land along the Willamette River from "Industrial" to "Riverfront". The Planning Division staff has determined the process to accomplish a Comprehensive Plan amendment.

This issue is expected to be brought to the October 8, Planning Commission Meeting.

Building

Just the facts for August:

Residential construction	\$1,371,225
Non-residential construction	\$3,649,201
Permit fees	\$ 26,151
Plan check fees	\$ 10,093
Development fees	\$ 119,045
Tap fees	\$ 4,112
Park fees	\$ 805
Permit Center	\$ 7,556
# of new dwelling units	79
# of new non-dwelling units	3
Total inspections	458
Permits	100
Reviews	36

Utilities

August is typically a large month for water use and this year was no exception. Several days showed demand exceeding five (5) million gallons, with a peak of 5.2 and a monthly average of 3.7. As such, the focus of the Utility Division was water production. Although demand exceeded supply for several days, we were able to balance supply and storage and not go below critical reservoir levels to the point of having to institute mandatory curtailment. Fortunately, Schneider Equipment was able to refurbish the well #4 pump to have it back on line just in time for the peak demand period. Also, we were fortunate that the new Electrical and Instrumentation and Control improvements at the water plant allowed us the position to treat water more efficiently than in past years. These factors coupled with: 1) no equipment down time; and 2) demand decreased through the month as well field capacity diminished with decreasing water levels, got us through

August.

August also found us struggling with new demands on facilities maintenance responsibilities, due to the needs of new City facilities and major landscaping projects. The redefining of responsibilities in this function is in the proceedings to balance the demands.

Significant CIP accomplishments included: 1) moving to the startup phase of the dechlorination project; and 2) on-going construction proceeding of the dewatering process monitoring project at the wastewater plant.

Another August highlight was Jadene Torrent's continued implementation of the City's Water Conservation Program through public education and specific interface work with our largest water users.

Possibilitarian?

"Become a *Possibilitarian*. No matter how dark things seem to be or actually are, raise your sights and see possibilities - always see them, for they're always there."

Norman Vincent Peale

In Conclusion...

This newsletter is an ongoing project and can always be improved. Please submit your suggestions to David Beam, ext. 213.

NEWBERG POLICE DEPARTMENT

The Police Scanner



June – July – August 1998

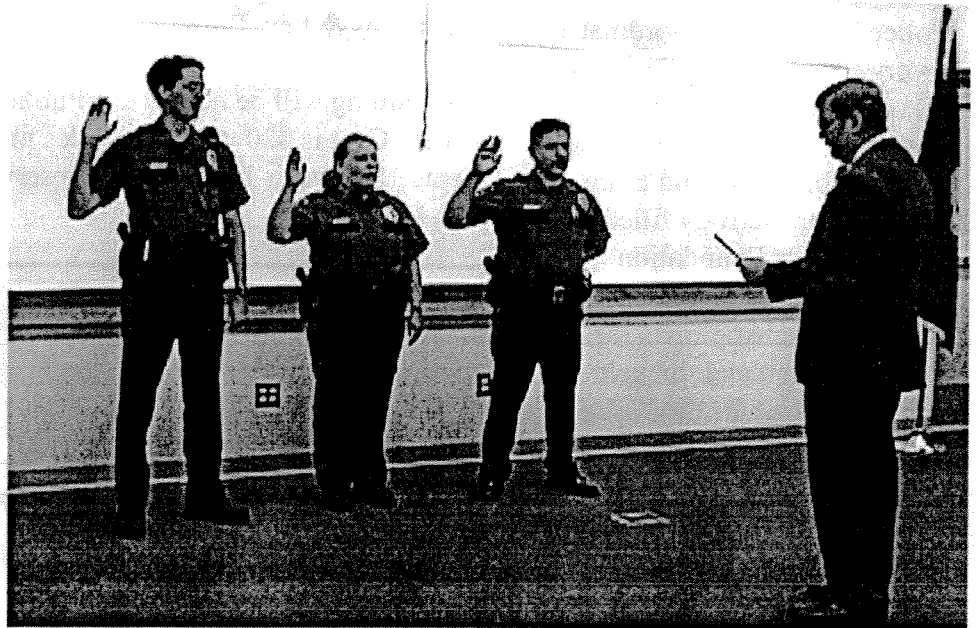
Mission Statement

"The mission of the Newberg Police Department is to promote individual responsibility and work in partnership with our community to reduce crime, fear of crime, and to enhance the livability of Newberg."

1998 NPD Citizens' Police Academy

The Newberg Police Department will host its third Citizens' Police Academy beginning September 15, 1998, 6:30 – 9:30 PM. The 32-hour eight-week academy will consist of both classroom and hands-on instruction. Topics will include officer selection and training, patrol officer responsibilities, investigation skills, narcotics, use of firearms, communications, crime scenes and crime prevention. Also planned are a ride-along with a patrol officer and a tour of the Yamhill County Jail.

The academy will be held in the new Public Safety Building at 401 E. Third Street. If you are interested in attending the academy, please contact Cindy Bolek at 537-1280 for an application. Application must be made prior to September 1, 1998.



Chief Bob Tardiff swears in new police officers Scott Liston, Sherry McCuiston and Del Linck at a recent ceremony at the Public Safety Building. These three officers fill two vacancies and one new position added in the new fiscal year beginning July 1998.

Scott Liston comes to us from the private sector and brings extensive public customer service experience from his years with the Providence Good Health Plan. Officer Liston has a Bachelor's of Arts in History.

Officer McCuiston has a background in corrections, having worked for over six years as a certified corrections officer with the Clackamas County Sheriff's Office. (Continued page 2)

DEPARTMENT ACTIVITIES

- **Moved into the new police department.** Although this was an exciting and eagerly anticipated event, the actual move was a lot of work.
- **Targeted DUI enforcement.** The department received a \$7,560 grant for officer overtime spent targeting those persons driving under the influence of intoxicants.
- **Kids' Fair 1998.** The Newberg Police Department coordinated a very successful Kids Fair '98. It is estimated that 200 children were the beneficiaries of safety information and training during a fun, activity filled day. The Newberg Foundation awarded NPD a \$500 grant to provide bicycle helmets for needy children and bicycle safety material for the Kids Fair.
- **Held a Landlord/Tenant Training in McMinnville.** This highly successful training will be repeated in the fall in Newberg.
- **Old Fashioned Festival Parade.** As in years past, the Newberg Police Department did their part by rerouting traffic off First Street to accommodate the Old Fashioned Festival Parade. Our workstudy employee, Erin Jensen, was selected as an Old Fashioned Festival Princess. Cindy Bolek again provided moment by moment announcing of the parade from the TCI stage.
- **Completed five public service announcements.** Issues such as bicycle, bus, crosswalk & pedestrian safety, are covered. PSAs are in both English and Spanish.

Landlord & Police Partnerships:

Keeping Illegal Activities Out of Rental Properties

is the theme of the fall session of our annual landlord and tenant training. Scheduled for Saturday, September 26, 1998, this workshop will educate apartment managers and rental property owners on ways to recognize potential illegal activity and provide ways to prevent problems before they start. The training also promotes a better understanding of rental property issues for both law enforcement officials and landlords. Presentations will include:

General Legal Issues in Rental Property

How to Enhance the Safety of Your property

How Evictions Work

Recognizing Potential Drug and Gang Activity

Landlords & Law Enforcement Working Together to Solve Problems.

The training will be held at the Public Safety Facility, 401 E. Third Street. Cost is \$20 which includes program materials and refreshments. Seating is limited. For reservations, contact Cindy Bolek at 537-1280.

Reserve Your Space Now

For the 1998
Citizens Police Academy
Beginning
Thursday, September 15th!

NEW OFFICERS (continued from Page 1)

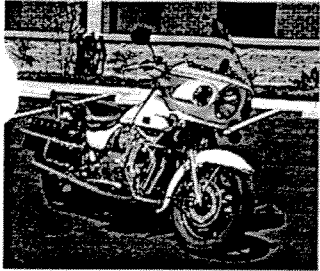
Sherry is LEDS certified, trained in the use of the Intoxilyzer 5000 and the use of Capstan, and is current on her first aid and CPR certifications.

Officer Del Linck may be a familiar face to many as he served as a Dundee Police Officer for three years prior to coming to Newberg as a full time employee.

Not pictured is new officer Jim Smith who came to us from Gaston where he was serving as police chief. Officer Smith will be moving his family to Newberg as he has recently purchased a home within the city limits.

Dispatcher David Kalel, an experienced dispatcher from Michigan, joined our new 9-1-1 Communications Center in May.

A dispatcher/records position was budgeted for Fiscal Year 1998-1999 and will be filled soon.



NPD ASSIGNS THIRD TRAFFIC COP!

A new 1998 Kawasaki Motorcycle was purchased as the Newberg Police Department prepares to increase the number of officers assigned to

Traffic Enforcement. Officer Chris Rasmussen joins Senior Traffic Officer Larry Wiltshire and Motor Officer John Goad. Rasmussen expects to be on motorcycle by late September. This position is made possible due to a COPS Universal award. The match for this position is anticipated to come from increased court revenue.

City Auction '98

The City Auction will be held at the Public Works Yard at 500 E. Third Street on Saturday, September 26, 1998. Auction begins at 9 AM. Gates open at 8 AM.

Buyers may expect to bid on a variety of items including bicycles, vehicles, clothing, furniture, computer parts, and other miscellaneous. Although much of this year's sale items are surplus city property, many of the sale items are unclaimed lost and stolen property or evidence which accumulates at the police department.

The City Auction has become an annual event, attracting several hundred potential buyers each year.

IMPORTANT DATES TO REMEMBER:

- ❖ **September 8, 7PM**
City Council Meeting
Public Safety Building
- ❖ **September 14, 7PM**
Traffic Safety Committee
Public Safety Building
- ❖ **September 15, 6:30 PM**
Police Academy begins
eight-week series
Public Safety Building
- ❖ **September 17, 7PM**
Citizens Advisory Forum
Public Safety Building
- ❖ **September 21, 7PM**
City Council Meeting
Public Safety Building
- ❖ **September 24, 11:30 – 1:30**
Management Advisory
Public Safety Building
- ❖ **September 29, Noon**
Community Relations
Francis Square



The Newberg Police Department is now open for business in the new Public Safety Building located at 401 E. Third Street.

Citizen comment has been extremely positive regarding the new facility.

April Stats

Citations.....	203
Warnings.....	379
Citizen Volunteer Hours.....	108
Reserve Volunteer Hour	264

May Stats

Citations.....	249
Warnings.....	426
Citizen Volunteer Hours.....	155
Reserve Volunteer Hour	235

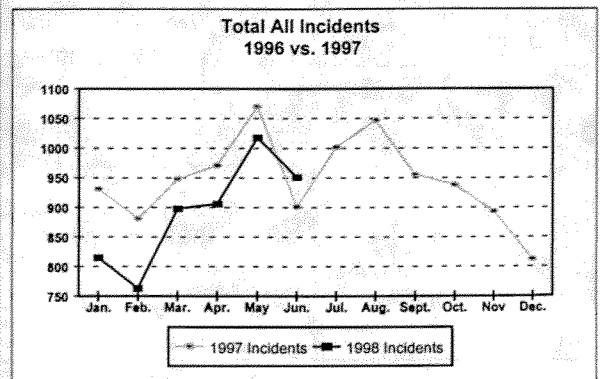
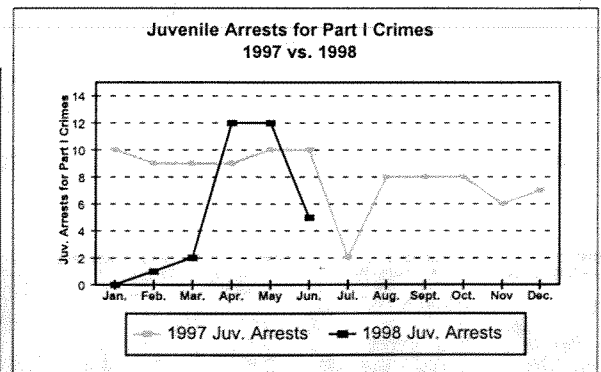
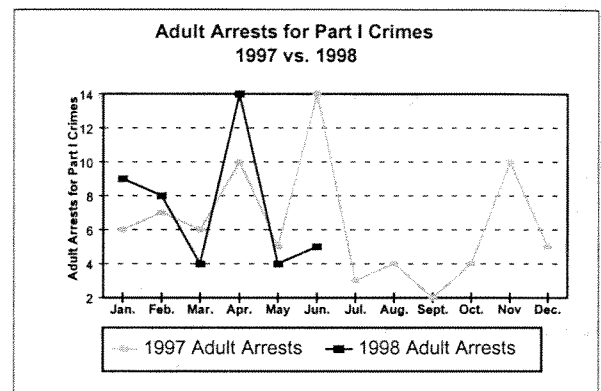
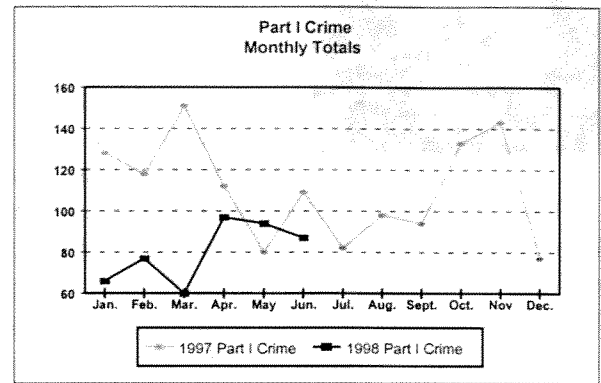
June Stats

Citations.....	182
Warnings.....	256
Citizen Volunteer Hours.....	148
Reserve Volunteer Hour	309

July Stats

Citations.....	257
Warnings.....	400
Citizen Volunteer Hours.....	123
Reserve Volunteer Hour	213

CRIMES PER MONTH



Remember!



School Begins September 8th

STOP when red lights flash Use Caution in School Zones

NEWBERG POLICE DEPARTMENT



The Police Scanner

September 1998

Reserves Wanted

Sergeant Brian Casey, Reserve Coordinator, is seeking qualified individuals to serve as Reserve Police Officers.

The Newberg Police Reserve program offers citizens an opportunity to support their police department and their community by providing assistance to regular officers. Reserves perform routine patrol duties, assist with special events, and support community policing activities such as community meetings and crime prevention presentations.

Applications may be obtained by contacting the police department at 537-1228.

Good Deed

Sergeant Dave James, while working on a case off North Meridian Street, discovered that vandals had spray painted graffiti on a large section of retaining wall located at Spaulding Oaks, 1400 N. Meridian Street.

Sergeant James suggested cleaning the wall as a project for community service workers. Through the efforts of Sergeant James and Mike Olberding, Community Service Coordinator for Yamhill County, a Lane County Corrections worker used paint supplied by Spaulding Oaks to repaint the vandalized section. This is a good example of partnering with the community for the good of the community.

Mission Statement

"The mission of the Newberg Police Department is to promote individual responsibility and work in partnership with our community to reduce crime, fear of crime, and to enhance the livability of Newberg."

Newland Elected 2nd VP for FBINAA

Deputy Chief Stan Newland, at a recent conference of the FBINAA, was elected 2nd Vice President of the Association. FBINAA (FBI National Academy Association) provides continuing education for those who have graduated from the FBI National Academy. Beginning January 1, 1999, Deputy Chief Newland begins what will be a three year process moving through the chairs of the association, culminating in president in 2001.

Founded in 1935, the FBI National Academy has long been a vital element in the continuing improvement of law enforcement standards, knowledge and cooperation throughout the world. Acceptance into this program includes a referral from a past graduate and passing an extensive background investigation. Waiting lists can be from two to five years after nomination.

Since 1935, the National Academy has graduated over 29,000 students. Of those participating in the program, more than 1,500 of the officers have represented over 100 different foreign countries.

Deputy Chief Newland was in the graduating class of the 185th Session on June 14, 1996, and has been an active participant in the association since that time.



Grant Awarded for Purchasing Bicycle Helmets

The Newberg Traffic Safety Commission is a recent recipient of a \$3,275 grant for the purchase of bicycle helmets and bicycle safety education materials.

ACTS Oregon (Alliance for Community Traffic Safety in Oregon), made the award based on the application of Community Resource Tech Cindy Bolek. These funds will go towards the purchase of 300 helmets and some child size traffic control devices for use at the bike rodeos. Some funds will be used to purchase some professional production time for safety bulletins to be shown on TCI local cable access. The subsidized helmets will be distributed free of charge to area children identified as having a financial hardship. Miniature stop signs, crosswalks, yield signs, and other obstacles will be created for use in a bicycle safety course designed to teach children the correct rules of the road for bicyclists.

Bicycle safety and education on the helmet law has been a priority of the Newberg Police Department. Since January 1997, the police department has issued more than 125 warnings and citations for violation of the Oregon bicycle helmet law. In addition, a follow-up letter is sent home to parents notifying them of any warning issued. If the parent indicates that there is a financial hardship, the department provides a helmet to the child at no cost.

The ultimate goal is to reduce bicycle related injuries in the City of Newberg through increased knowledge of bicycle laws and safe riding by youth and families.

August Stats

Citations	278
Warnings	505
Citizen Volunteer Hours.....	57
Reserve Volunteer Hour.....	170

Neighborhood Watch!

During the month of September, Newberg Police officers met with citizens in two neighborhoods to effect some crime prevention strategies. Neighborhood Watch meetings provided an opportunity for the discussion of law enforcement concerns between neighbors and police, and created a proactive environment for solving these concerns.

Sitka Street neighbors gathered on September 10th to discuss issues related to home security, and traffic safety concerns associated with Newberg High School and arterial traffic off Highway 99W. The issue of littering was also raised. Several strategies were discussed and will be utilized by both neighbors and police: increased reporting and communication, education efforts by police relating to traffic problems, speed studies and enhancing enforcement.

Newberg Police officers also met with neighbors from the 5th & Willamette Street area, a first time meeting for this group. Officer Ken Howell and Reserve Officer Cassie Lea, together with Community Resource Tech Cindy Bolek, provided a presentation and information on home safety, reporting suspicious activity to police, general safety issues, and assisted with an information exchange.

Neighborhood Watch is a positive opportunity for police and citizens to be involved in crime prevention, share information and work together to enhance the livability and safety of our neighborhoods.

For more information on the Neighborhood Watch program, contact Cindy Bolek at 537-1280.

New Fingerprinting Policy In Effect

Effective September 14, 1998, only persons living within the Newberg city limits will be able to get fingerprinting services at the Newberg Police Department. Persons living outside the city limits will be referred to the law enforcement agency serving their area. An exception will be allowed for a school or university located within the city limits; they may schedule an annual fingerprinting session to print their employees or students.

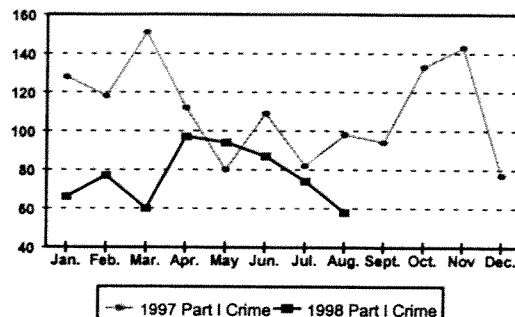


Fingerprinting will be done by appointment only. A \$15 fee will be charged for the first two print cards. Each additional card will cost \$5.00. There will be no charge for reprints resulting from print cards which were rejected for illegible prints.

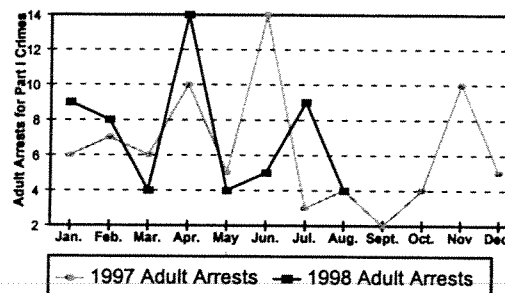
These changes were made after it was determined that the vast majority of applicant fingerprinting done at the Newberg Police Department was not for Newberg citizens but persons living outside the region.

CRIMES PER MONTH

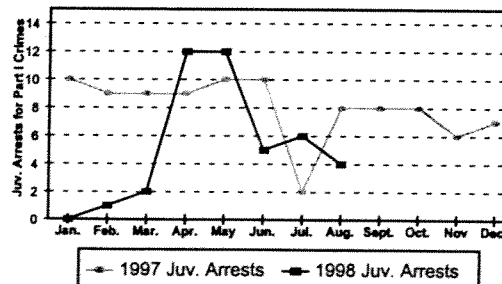
Part I Crime
Monthly Totals



Adult Arrests for Part I Crimes
1997 vs. 1998



Juvenile Arrests for Part I Crimes
1997 vs. 1998



Total All Incidents
1996 vs. 1997

