

COMMUNITY RELATIONS COMMITTEE MINUTES

Noon, Tuesday, February 24, 1998

Wastewater Treatment Plant

PRESENT: Bob Weaver, Bill Larson, Jerry Fisher, Gail Chamberlain, Dick Meyer, and Mayor Donna Proctor

STAFF PRESENT: Duane Cole, City Manager; Bob Tardiff, Chief of Police; Michael Sherman, Fire Chief; Leah Griffith, Library Director; and Mary Newell, recording secretary.

ABSENT: Absent Debbie Sumner, Marge Stiefbold, and Johann May

1. CALL MEETING TO ORDER:

Weaver called the meeting to order.

1.1 Review and approve minutes of January 27, 1998

Minutes were approved as written and will be placed on file.

2. OLD BUSINESS:

2.1 Continued examination of possible goals for 1998

Following extensive discussion, the Community Relations Committee by consensus adopted the following goals for 1998.

GOAL #1: Complete and dedicate Francis Square within 1998

- a) Kiosk
- b) Tables, perhaps with inlay games
- c) Benches
- d) Light posts
- e) Waterfall
- f) Other

GOAL #2: Discover a way to promote the City flag so it could be available to fly over businesses, City offices, and residences by the end of 1998.

GOAL #3: The Government Awareness Program will be completed by the end of 1998.

Note: Suggested funding for Francis Square should come from service clubs and city funding.

Note: Ms. Chamberlain will investigate the development of a smaller, less expensive flag.

Note: Tentative date of July 11th was selected for the Government Awareness day. The fire station may be involved in remodeling. A senior bus may be used to assist with transporting disabled visitors.

3. **NEW BUSINESS:** None.

4. **OTHER:** None.

5. **REPORTS:**

Police: Highlights of police department activities include:

- Community Town hall meeting on Juvenile Crime in Newberg at 7:00 p.m. tonight.
- George Fox will be arranging a meeting with neighbors with assistance from city staff to work on parking issues
- Working with Mable Rush Elementary School to solve the gridlock and parking problem
- Will begin planning the dedication for the new Public Safety Facility. Mayor Proctor and Council Bob Weaver will sit on the planning committee.

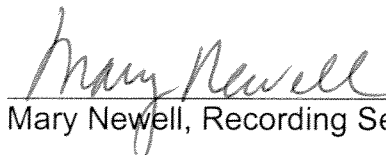
Fire: Chief Sherman presented the monthly report for the Fire Department. Directing attention to the report in the packet, highlights included:

- The architect and project manager for the Fire Substation have been selected.
- Sherman was elected County Fire Chief, replacing Dave Strand.
- NFD participated in a briefing on the balloon accident which occurred last year
- There has been a very good response to the call for volunteers for the new substation.

Library: Library Director Leah Griffith reported the following highlights for the library:

- Completed the informal survey: #1 issue is more hours, followed by parking issues.
- Gardening series begins this week
- C++ programming class is scheduled
- Book sale this weekend.
- Next week is the last Story Time until April

6. **ADJOURN:** Meeting adjourned at 1:00 p.m.


Mary Newell, Recording Secretary

Meeting Notice and Agenda

COMMUNITY RELATIONS COMMITTEE

Date: Tuesday, February 24, 1998

Time: 12:00 Noon

Location: Wastewater Treatment Plant
2301 Wynooski Street
Newberg, OR 97132

AGENDA

1. **CALL MEETING TO ORDER:**
 - 1.1 Review and approve minutes of January 27, 1998
2. **OLD BUSINESS:**
 - 3.1 Continued examination of possible goals for 1998
3. **NEW BUSINESS:**
4. **OTHER:**
 - 4.1 Information Sharing
 - Mayor Proctor
 - Committee Members
5. **REPORTS:**
 - 5.1 Monthly Departmental Reports
 - Police Department
 - Library
 - Fire Department
6. **ADJOURN:**
 - 6.1 Adjourn

ACCOMMODATION OF PHYSICAL IMPAIRMENTS:

In order to accommodate persons with physical impairments, please notify the Office of the Chief of Police of any special physical or language accommodations you may need as far in advance of the meeting as possible and no later than 48 hours prior to the meeting. To request these arrangements, please contact Mary Newell at (503) 537-1221.

COMMUNITY RELATIONS COMMITTEE GOALS - 1998

1. Complete Francis Square
 - ▶ Benches
 - ▶ Information Kiosk
 - ▶ Wall lighting
2. Complete Memorial Park Gazebo
 - ▶ Landscaping
 - ▶ Drainage
 - ▶ Lighting
3. Assist with City in carrying out the customer relations goal of touring the city facilities.

The Police Scanner



A Publication of the Newberg Police Department

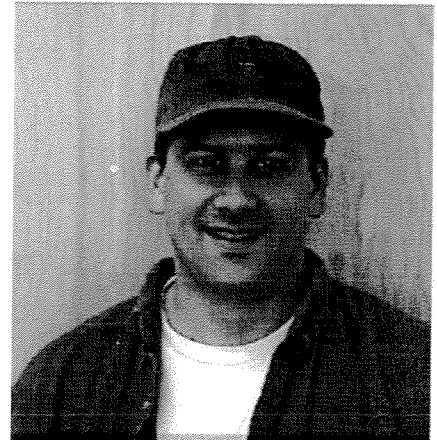
February/March 1998

NPD Promotes 4th Patrol Sergeant

Detective Brian Casey has been promoted to the position of Sergeant following a rigorous Assessment Center evaluation by outside evaluators and an in-house evaluation.

Casey began his career at the Newberg Police Department as a Reserve Officer in 1990. Hired full time in 1993, he was promptly assigned to the Detective division where he has spent the last five years. Casey will continue his current assignment as Youth Crime Detective until the end of the school year. In addition, you'll see him in full uniform as he assumes his duties of day shift Patrol supervisor.

The Assessment Center was comprised of four police officers, ranking from Sergeant to Chief. The Assessment Center involved a cooperative group exercise, situational role playing, a written practical exercise and an oral interview. All five Newberg officers who participated in the process received high marks from the assessors and the final decision was reached only after long difficult deliberation. **(Goal 8)**



NPD Hiring

The Newberg Police Department recently advertised for vacancies for the positions of 9-1-1 dispatcher and police officer.

Forty applications were received for the dispatcher position and 107 for police officer. Testing is currently underway and oral interviews will be arranged for those passing the minimum requirements for the positions. A hiring list may be created to fill any future openings occurring in 1998.

These vacancies exist as a result of the departure of Dispatcher Davis Randell and Officer Chris Divine, who took positions with the Microsoft Corporation in Redmond, Washington, and Police Officers Shane Nicholson and John Clinton following their hire at the Portland Police Bureau. We wish good luck to all of these fine employees. **(Goal 8)**

Public Safety Facility Dedication June 2nd

A formal dedication ceremony of the Newberg Public Safety Facility has been scheduled for the afternoon of June 2nd, followed by refreshments and tours of the new facility. The public is invited, together with local, state and federal government officials and members of other law enforcement agencies. Watch for more details as this exciting and long-awaited event is arranged.

The official move-in date for the Newberg Police Department and 9-1-1 Communications Center has been set for June 8th. **(Goal 4)**

NPD Kids' Safety Fair '98

Pie eating contests! Bicycle Rodeo! Mark your calendars. The annual Kids' Safety Fair has been tentatively scheduled for Saturday, June 27, 1998.

The committee is in the planning stages and the location is still to be determined. The committee is always looking for helpful volunteers. If you would like to donate time, prizes or money, please contact Cindy Bolek at 537-1280. **(Goal 1)**

MISSION STATEMENT

"The Mission of the Newberg Police Department is to promote individual responsibility and work in partnership with our community to reduce crime, fear of crime, and to enhance the livability of Newberg."

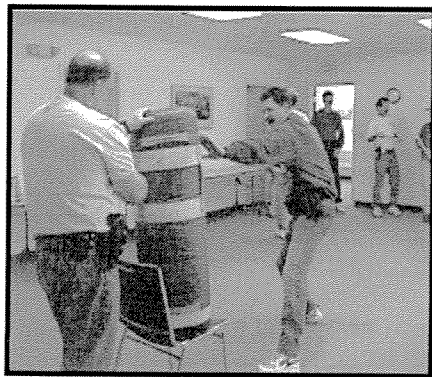
Mandatory In-service Training

All officers, dispatchers and other department personnel will participate in the annual mandatory in-service training scheduled March 19-21.

Topics this year include defensive tactics, CPR/First Aid and bloodborne pathogens updates, emergency vehicle operations and OUCR /LEDS training. Sergeant Chris Bolek will offer a session on problem solving using the SARA model, using recent training he received at the Oregon Police Academy. This will be followed by an associated topic Neighborhood Watch and Community Policing by Cindy Bolek. Participants will enjoy Chief Tardiff's State of the Department address, considering the many changes which have occurred over the past year.

Judge John Mercer is scheduled to speak on officers in court, specifically preparedness and officer conduct.

Topics will be repeated at the second session on April 15-18 to insure everyone has an opportunity to attend, regardless of shift. (Goal 3)



Sgt. Dave James offers instruction and encouragement to Officer Jeff Kosmicki during defensive tactics training March 18th.

January Stats

Citations	264
Warnings	450
Citizen Volunteer Hours	116
Reserve Volunteer Hours	377
Disabled Parking Patrol:	
Citations	10
Written Warnings	1

February Stats

Citations	221
Warnings	300
Citizen Volunteer Hours	115
Reserve Volunteer Hours	284
Disabled Parking Patrol:	
Citations	11
Written Warnings	14

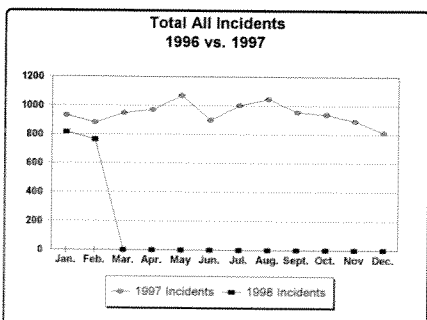
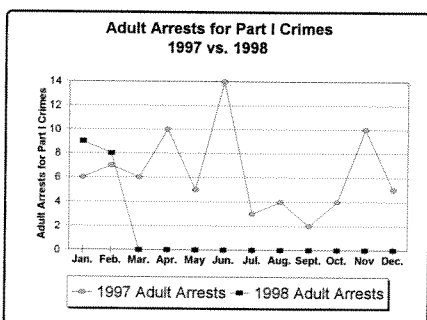
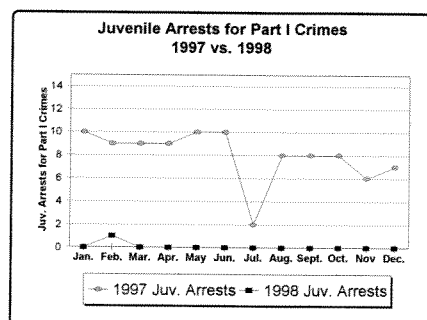
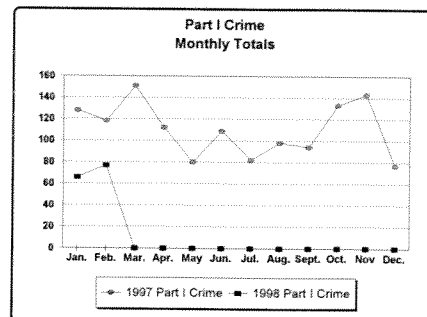


Contact Cindy Bolek if you'd like to volunteer for the Handicapped Parking Patrol at 537-1280.

Meetings/Dates

- ☐ **Management Advisory Committee**
Thursday, March 26, 1998
NPD Training Room
- ☐ **Community Relations Committee**
Tuesday, March 31, 1998
Wastewater Treatment Plant
- ☐ **City Council Meeting**
Monday, April 6, 1998
Newberg Public Library

Part I Crime Stats



- ☐ **Traffic Safety Commission**
Monday, April 13, 1998
Newberg Public Library