

COMMUNITY RELATIONS COMMITTEE MINUTES
Tuesday, March 25, 1997
Wastewater Treatment Plant

PRESENT: Chairperson Bob Weaver, Mayor Donna Proctor, Jerry Fisher, Marge Stiefbold, Johann May, Bill Larson, Tim Hyatt

STAFF PRESENT: Robert Tardiff, Police Chief; Michael Sherman, Fire Chief; Terry Mahr, City Attorney; Larry Anderson, Engineering; Leah Griffith, Library Director; and Susan Galecki, recording secretary.

ABSENT: City Manager Duane Cole, Councilor Debbie Sumner, Bruce Jaqua.

GUEST: Dick Meyer, Pat Haight

1. CALL MEETING TO ORDER:

1.1 Review and approve minutes of February 25, 1997

Bob Weaver called the meeting to order at 12:05 p.m.

Motion: Stiefbold/Fisher to approve the minutes of February 25, 1997, as written. Motion carried and minutes will be placed on file.

2. OLD BUSINESS:

2.1 Gazebo Update

Larry Anderson, City Engineer, brought committee members up-to-date on the Francis Square project, explaining the previous drawing was expanded to make the gazebo twelve feet across with a concrete base, ramp, & expanded roof. The basic plan is to be completed later in the week. Larry requested input on how to dress up the final design and a discussion of possible labor and material sources followed. Suggestions and comments included:

- ▶ Rod Iron around sides of gazebo
- ▶ Old Fashioned Bicycle as weathervane
- ▶ Contract, donated, and volunteer labor from such sources as the Kiwanis and Newberg Concrete
- ▶ Donated park benches

Chairperson Bob Weaver and Mayor Donna Proctor suggested a city-wide recognition of contributors to the project to include a band and national guard.

2.2 Francis Square

Larry Anderson reported that it was impractical to put dyed, stamped concrete over the entire square and that it would only be placed along the borders. PGE will move the service pole further into the square and drop electrical service. Following the first concrete pour, which is in progress, fill will be brought in and volunteers will be needed for landscaping. Mayor Donna

Proctor indicated that Sid Freadman would be willing to help with the landscaping. Johann May is to meet with Duane Cole to discuss putting trellises on the wall and other related issues.

2.3 Adoption of goals for 1997

Chairperson Bob Weaver reviewed the following goals:

- ▶ Government Fair. Government Day will be discussed after the City Council approves the goal.
- ▶ To develop and promote the use of a City Flag. The Committee is still looking for the rumored past city flag with a Camellia flower. It was suggested that art students at schools compete for design of a new flag.
- ▶ Commitment to completion of Francis Square and the Gazebo projects

Motion: Fisher/Proctor to adopt goals and forwarded to City Council.

Motion carried and the adopted goals will be dealt with in more detail next meeting.

3. NEW BUSINESS:

3.1 No appeal was received from H-Market (a.k.a. Everybody's Market) and the issue was dropped from the agenda.

3.2 Co-chair Debbie Sumner will handle next months meeting which will be held at Francis Square, weather permitting

4. OTHER:

4.1 Revisions to the sign ordinance.

Johann May suggested standards for lamp posts with business signs hanging from them, a possible replacement for sandwich board signs. May will prepare a draft to take to the City Council.

5. REPORTS:

Police:

Police Chief Robert Tardiff reviewed highlights of his monthly report including the following:

- ▶ An open house/public meeting with the architect working on the new Police department will be held April 1, 1997. Additional public meetings will be held April 3rd and April 8th.

Library:

Library Director Leah Griffith distributed copies of the Library Update which is now distributed every other month. Highlights included:

- ▶ Successful 85th birthday party for the library
- ▶ Volunteer designed web page provides internet access to the library
- ▶ Senior Grant has been completed
- ▶ To reduce costs the library is now calling people who have over due books instead of mailing notices

- ▶ The reference librarian is leaving and the library will need to reconfigure staff.
- ▶ Web page design orientation class coming
- ▶ Historical displays at the library through the end of the week

Fire:

Fire Chief Mike Sherman noted that a \$20,000 donation from an estate which will be used to replace the Hurst tool and buy dive equipment & two global positioning system (GPS) units. The GPS units will be used to revise maps and locate landmarks for life flight. Additional highlights from his monthly report included:

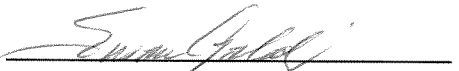
- ▶ The Fire Department is getting ready for its 100th anniversary May 9, 1998.
- ▶ Awards banquet which included an award for no loss time injuries.

April 7th marks the beginning of volunteer week. The library and possibly the City Council plan to recognize volunteers for their efforts.)

6. ADJOURN:

6.1 Adjourn to next scheduled meeting date.

The meeting adjourned at 1:00 p.m.


Susan Galecki, Recording Secretary

Meeting Notice and Agenda

COMMUNITY RELATIONS COMMITTEE

Date: Tuesday, March 25, 1997

Time: 12:00 Noon

Location: Wastewater Treatment Plant
2301 Wynooski Street
Newberg, OR 97132

AGENDA

1. CALL MEETING TO ORDER:

- 1.1 Review and approve minutes of February 25, 1997

2. OLD BUSINESS:

- 2.1 Gazebo Update
2.2 Francis Square
2.3 Adopt goals for 1997 and determine the means to accomplish those goals

3. NEW BUSINESS:

- 3.1 Appeal of Nafisa Mahmood and Fakeer Rahim, H-Market (a.k.a. Everybody's Market) against decision of the Police Chief and the City to not endorse the application for approval. (Mahr)

4. OTHER:

- 4.1 Information Sharing
- Mayor Proctor
- Committee Members

5. REPORTS:

- 5.1 Monthly Departmental Reports
- Fire Department
- Police Department
- Library

6. ADJOURN:

- 6.1 Adjourn to next scheduled meeting
- The April meeting, if scheduled, will be chaired by Councilor Debbie Sumner

ACCOMMODATION OF PHYSICAL IMPAIRMENTS:

In order to accommodate persons with physical impairments, please notify the Office of the Chief of Police of any special physical or language accommodations you may need as far in advance of the meeting as possible and no later than 48 hours prior to the meeting. To request these arrangements, please contact Mary Newell at (503) 537-1221.

COMMUNITY RELATIONS COMMITTEE MINUTES
Tuesday, February 25, 1997
Wastewater Treatment Plant

DRAFT

PRESENT: Chairperson Bob Weaver, Mayor Donna Proctor, Jerry Fisher, Marge Stiefbold, Tim Hyatt, and Johann May

STAFF PRESENT: Duane Cole, City Manager; Michael Sherman, Fire Chief; Leah Griffith, Library Director; Stan Newland, Deputy Chief of Police; Larry Anderson, Engineering, and Mary Newell, recording secretary.

ABSENT: Councilor Debbie Sumner and Bruce Jaqua

GUEST: Dick Meyer

1. CALL MEETING TO ORDER:

- 1.1 Review and approve minutes of January 28, 1997

Bob Weaver called the meeting to order at 12:10 p.m.

Motion: Stiefbold/May to approve the minutes of the January 28th, 1997, as written. Motion carried and minutes will be placed on file.

2. OLD BUSINESS:

- 2.1 Francis Square

Larry Anderson, City Engineer, brought committee members up-to-date on the Francis Square project, explaining which portions of the project are complete and which portions are yet to be done. Public Works is currently installing conduits for the sprinklers and electrical power. Distributed was a breakdown of the budget for the project. Anderson explained that funds budgeted for this project for the '96-'97 budget year have been drained; the next phase will need to be donated funds or budgeted by the City Council in the '97-98 budget year.

Fund raising was the next issue of discussion. Suggestions and comments included:

- Need an organized effort
- Fund raising should begin once the landscaping is completed
- Consider allowing one or more community service clubs "adopt" the clock tower
- Promote the square and fundraising project by putting a display in the library and re-erect the sign in Francis Square

Committee concurred with the City Manager that the Gazebo Project be completed prior to beginning the fund raising efforts for Francis Square.

3. NEW BUSINESS:

- 3.1 Goal Setting for 1997 - Adopt three working goals for 1997

Among the City Council goals were three for the Community Relations Committee to consider:

1. Promote the development and display of the City flag (High Priority)

2. Promote and organize a local government day with a local government fair (High Priority)
3. Complete the development of Francis Square (High Priority)

It was noted there is no funding for the City flag proposal. Suggested that Economic Development money might be used for the estimated \$100 per flag. Questions to be answered prior to making a decision on this goal included:

- A. In what area will the flags be displayed on First Street, how far along First Street?
- B. How many flags are needed?
- C. Need estimate of cost
- D. Where and how should the flags be mounted for display?

Regarding the suggestion for a Government Faire or Government Awareness Day, it was suggested the event be held in late summer for better weather allowing for an outdoor event. Other suggestions included holding it in Francis Square, making it an open house type event at each City department, with a raffle. Maps to the different departments would be provided, with "stamps" needed at each department to make the visitor eligible for the drawing. City department heads should be available for the day-long event.

Consensus was that Francis Square should remain a goal for 1997. It was noted another 1996 goal, the Gazebo Project, was approved by the City Council. There cannot be an appeal of the decision and the new, small gazebo will be constructed in Memorial Park. The gazebo will be a memorial to Newberg veterans.

Committee members should be prepared at the next meeting to adopt three goals, not limited to those suggested by the City Council. Other suggestions for goals should be sent to Chairman Bob Weaver at PO Box 666 to be included in discussion at the next meeting.

4. OTHER:

- 4.1 Information Sharing
 - Mayor Proctor
 - Committee Members

Mayor Proctor advised that there are several vacancies on City Council Committees and encouraged committee members to seek qualified applicants to fill these positions.

5. REPORTS:

Library:

Library Director Leah Griffith turned Committee's attention to the written report. Highlights included:

- 85th Anniversary of the Newberg Public Library celebration on March 12
- Friends Book Sale due
- Internet Orientation scheduled for March 6
- Approximately 15 new volunteers have signed up.
- Evaluator for the Senior Outreach grant will be on site on Friday, Feb 28.

Police:

Deputy Chief Stan Newland distributed copies of the monthly report. Highlights included:

- The 1997 Citizen Academy has been cancelled.
- Reserve Ken Howell was hired as a full time officer under a COPS Universal grant

Newland displayed an architectural sketch depicting orientation of the new police facility. Newland stressed that the sketch was preliminary and that changes or adaptations should be expected.

Fire:

Fire Chief Sherman directed Committee members to his written report included in the agenda packet. Of particular note was the fact that Burn Season begins on March 1st.

It was suggested that Chief Sherman review the condition of the tape recording answering the Fire Department Burn line to check its message and clarity of message.

Responding to a question from Ms. Stiefbold, Deputy Chief Newland addressed the issue of drugs in Newberg.

Responding to Mayor Proctor's question concerning the effectiveness of D.A.R.E., Deputy Newland cited a local study which indicated that D.A.R.E. does have a positive affect on youth.

6. ADJOURN:

6.1 Adjourn to next scheduled meeting date

The meeting adjourned at 1:10 p.m.



City of Newberg
Police Department

Memorandum

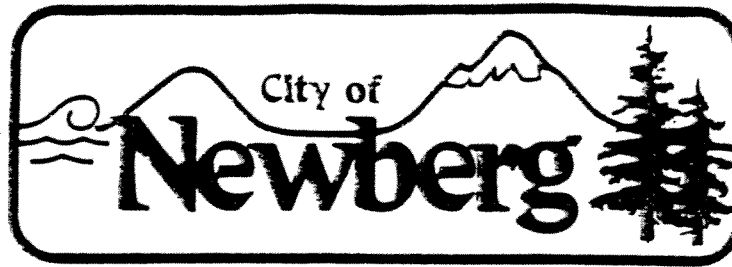
To: Duane Cole
From: Stan Newland
Subject: OLCC License Application
Date: February 28, 1997

As you can see we have received another application for an OLCC license for H-Market (Everybody's Market). It appears that Nafisa Mahmood is adding Fakeer Rahim as a partner in the business. If you recall Nafisa Mahmood has been animate in the past that Rahim was not a part owner in this establishment while Rahim has indicated several times that he and Habib Naseri were the owners.

Our concern currently is with Mr. Rahim being the responsible person for an OLCC package store permit. He was the primary person inside the establishment over the past years when we were having all of our problems with the store. Those problems primarily involved alcohol and persons under 21 years of age, resulting in numerous complaints from the community along with arrests for minor in possession of alcohol and selling alcohol to a minor. One of those arrests was of Mr. Rahim himself. Since the establishment lost its OLCC permit we have had relatively few problems at that location.

Because of the past problems we have experienced with the establishment and Mr. Rahim, I would suggest that the City recommend against the OLCC permit.

cc: Terry Mahr
Chief Tardiff



COPY

City Manager
(503) 538-9421

March 11, 1997

414 E. First St.
Newberg, Oregon 97132

City Attorney
(503) 537-1208

City FAX
(503) 538-5293

CERTIFIED - RETURN RECEIPT REQUESTED

Ms. Nafisa Mahmood
Mr. Fakeer Rahim
H-Market (aka Everybody's Market)
2113 Portland Road
Newberg, Oregon 97132

Re: OLCC Application
H-Market (aka Everybody's Market)
Our File No.: 30007-00960

Dear Ms. Mahmood and Mr. Rahim:

We are in receipt of the Oregon Liquor Control License Application concerning the above referenced premises. Based upon the City's prior experiences and situations involving the premises and its operators in the sale of beer and wine, and the recommendation of the Police Chief, the City will not be endorsing the application for approval. Enclosed herein please find a copy of the February 28, 1997 memo from Stan Newland, Newberg Police Department concerning the Police Department's recommendation. I concur with the Police Department's recommendation. The original application shall be held in abeyance pending any appeal which may be filed. If an appeal is not timely received, the application will be endorsed as a denial and returned to you.

Pursuant to the procedures outlined in Resolution No. 96-1965 (copy enclosed), "the applicant shall have ten (10) days from the date of written notification of denial from the City Manager to appeal the City Manager's decision in writing to the Community Relations Committee". Therefore, if you elect to appeal this decision, you must submit written notification to the Community Relations Committee **on or before March 21st**, as follows:

Mr. F. Robert Weaver, Chairman
Community Relations Committee
City of Newberg
414 E. First Street
Newberg, Oregon 97132

Building: 537-1240 • Community Development: 537-1210 • Finance: 537-1201 • Fire: 537-1230
Library: 538-7323 • Municipal Court: 537-1203 • Police: 538-8321 • Public Works: 537-1214 • Utilities: 537-1205
Municipal Court Fax: 537-1277 • Community Development Fax: 537-1272 • Library Fax: 538-9720

"Working Together For A Better Community-Serious About Service"

Ms. Nafisa Mahmood
Mr. Fakeer Rahim
Page 2
March 11, 1997

The following is a schedule of the meeting dates and deadlines for the Community Relations Committee in which to present documentation:

Meeting Date/Time: 12:00 p.m. City of Newberg WasteWater Treatment Facility	Deadline for Agenda
March 25, 1997	March 17, 1997
April 29, 1997	April 21, 1997

The next regularly scheduled Community Relations Committee meeting is scheduled for **Tuesday, March 25, 1997 at 12:00 p.m.** Therefore, to place this matter on the agenda for the **March 21st** meeting, you must: 1) provide written notification of the appeal and 2) present any supplemental documentation to the Community Relations Committee on or before **March 17th**. If you choose to appeal this decision, but do not submit the documentation prior to **March 17th**, the matter will be placed on the agenda for the **April 29th** meeting of the Community Relations Committee. Please provide 10 copies of any documentation you wish to present to the Committee on or before the above referenced deadline dates for the agenda. If you have any further questions concerning placing this matter on the agenda for the Community Relations Committee, please contact Mary Newell at 537-1221.

Very truly yours,



Duane R. Cole
City Manager

DRC:prh
Enclosure

F:\LEGAL\WP5FILES\OLCC\EVERYBOD\EVERY031.WPD

pc: First Class Mail
Terrence D. Mahr, City Attorney
Robert Tardiff, Police Chief
Mary Newell, Recording Secretary (Community Relations Committee)
F. Robert Weaver, Chairman
Janice Forbes, OLCC

COPY

RESOLUTION NO. 96-1965

RESOLUTION AUTHORIZING THE CITY MANAGER TO APPROVE OLCC LIQUOR LICENSE APPLICATIONS PURSUANT TO THE OLCC APPLICATION PROCESS FOR LIQUOR LICENSE APPLICANTS WITHIN THE CITY OF NEWBERG AND REPLACING RESOLUTION NO. 89-1377.

RECITALS:

1. The City of Newberg is requested to give its endorsement on liquor license renewal applications for various businesses throughout the City on an annual basis.
2. The City has an established procedure by which the applicants are referred to the Police Department for background checks, endorsement and recommendations.
3. The Council wants to delegate the authority to the City Manager to endorse such applications as long as no significant problems exist and provide for a procedure to address appeals.

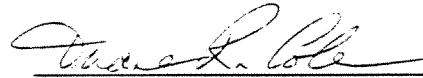
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Newberg, Oregon, as follows:

1. That the City Council authorizes the City Manager to endorse the annual liquor license renewal applications for the various businesses throughout the City of Newberg as requested by the Oregon Liquor Control Commission pursuant to the following procedures:
 - A. Upon receipt of the application or request of endorsement by the business, the application will be referred to the Newberg Police Department for review.
 - B. The Police Chief or a designee shall provide a recommendation whether to grant or deny the endorsement and any liquor license related problems or other enforcement problems that might be occurring at the business or with the owners, or managers, or employees of the business.
 - C. After taking into consideration the Police Department's recommendation, the City Manager shall decide whether to recommend to the Oregon Liquor Control Commission that the application be granted or denied.
2. If the City Manager decides not to endorse the license, the applicant shall have ten (10) days from the date of written notification of denial from the City Manager to appeal the City Manager's decision in writing to the Community Relations Committee. The Community Relations Committee shall have thirty (30) days to

hold a hearing on the proposed appeal unless an extension is requested by the appellant. The Community Relations Committee shall receive information supporting the denial from the City Manager, City Attorney or Police Chief and any written documentation from the applicant. This information shall be provided at least seven (7) days prior to the Community Relations Committee meeting at which the appeal is to be heard.

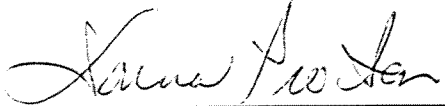
3. If the Community Relations Committee decides not to endorse the license, the applicant shall have ten (10) days from the date of written notification of denial from the City Manager on the behalf of the Community Relations Committee to appeal the Committee's decision in writing to the City Council. The City Council shall receive information supporting the denial from the City Manager, City Attorney or Police Chief and any written documentation from the applicant. This information shall be provided at least seven (7) days prior to the City Council meeting at which the appeal is to be heard.
4. The City Council shall provide an opportunity for the applicant and interested parties to be heard. The decision by the City Council to recommend to the OLCC that the application be granted or denied shall be final.

ADOPTED by the City Council of the City of Newberg, Oregon this 1st day of July, 1996.



Duane R. Cole - City Recorder

ATTEST by the Mayor this ^{1st} day of *July* 1996.



Donna Proctor, Mayor

RR 48359

APPLICATION

STATE OF OREGON
OREGON LIQUOR CONTROL COMMISSION

Return To:

GENERAL INFORMATION

A non-refundable processing fee is assessed when you submit this completed form to the Commission (except for Druggist and Health Care Facility Licenses). The filing of this application does not commit the Commission to the granting of the license for which you are applying nor does it permit you to operate the business named below.

(THIS SPACE IS FOR OLCC OFFICE USE)

Application is being made for:

- ☐ DISPENSER, CLASS A
☐ DISPENSER, CLASS B
☐ DISPENSER, CLASS C
☒ PACKAGE STORE
☐ RESTAURANT
☐ RETAIL MALT BEVERAGE
☐ SEASONAL DISPENSER
☐ WHOLESALE MALT BEVERAGE & WINE
☐ WINERY
 OTHER: _____
- ☒ Add Partner
☐ Additional Privilege
☐ Change Location
☒ Change Ownership
☐ Change of Privilege
☐ Greater Privilege
☐ Lesser Privilege
☒ New Outlet
☐ Other

RECEIVED

JAN 30 1997

Jamil Forbes
REGULATORY FIELD SERVICES
Oregon Liquor Control Commission

Receipt # 3739-12.50

(THIS SPACE IS FOR CITY OR COUNTY USE)

NOTICE TO CITIES AND COUNTIES: Do not consider this application unless it has been stamped and signed at the left by an OLCC representative.

THE CITY COUNCIL, COUNTY COMMISSION, OR COUNTY

COURT OF _____
(Name of City or County)

RECOMMENDS THAT THIS LICENSE BE: GRANTED _____

DATE _____ DENIED _____

BY _____
(Signature)

TITLE _____

CAUTION: If your operation of this business depends on your receiving a liquor license, OLCC cautions you not to purchase, remodel, or start construction until your license is granted.

1. Name of Corporation, Partnership, or Individual Applicants:

- 1) Nafisa Mahmood 2) Fakeer Rahim
 3) _____ 4) _____
 5) _____ 6) _____

(EACH PERSON LISTED ABOVE MUST FILE AN INDIVIDUAL HISTORY AND A FINANCIAL STATEMENT)

2. Present Trade Name H-Market / Every Body's Market3. New Trade Name Dream4. Premises address 2113 Portland Rd Newberg Yamhill Or 97132
(Number, Street, Rural Route) (City) (County) (State) (Zip)5. Business mailing address same
(P.O. Box, Number, Street, Rural Route) (City) (County) (State) (Zip)6. Was premises previously licensed by OLCC? Yes ☒ No ☐ Year 19957. If yes, to whom: Nafisa Mahmood Type of license: Packaging8. Will you have a manager: Yes ☐ No ☒ Name _____
(Manager must fill out individual History)9. Will anyone else not signing this application share in the ownership or receive a percentage of profits or bonus from the business? Yes ☐ No ☒10. What is the local governing body where your premises is located? City of Newberg Yamhill
(Name of City or County)11. OLCC representative making investigation may contact: Fakeer Rahim
(Name)
2113 Portland Rd (Address) (503) 538-6904 (Tel. No. - home, business, message)

CAUTION: The Administrator of the Oregon Liquor Control Commission must be notified if you are contacted by anybody offering to influence the Commission on your behalf.

Applicant(s) Signature
(In case of corporation, duly authorized officer thereof)

- 1) Nafisa Mahmood DATE 1-30-97
 2) Fakeer Rahim
 3) _____
 4) _____
 5) _____
 6) _____

Original--
Local Government

INDIVIDUAL HISTORY
& TIED HOUSE DISCLOSURE

STATE OF OREGON
OREGON LIQUOR CONTROL COMMISSION

RR 4

TRADE NAME H - Market / Eungbuds
CITY/COUNTY Yamhill

You must fill in all the blanks. If the question does not apply write N/A in the space.

1. Name Rohim Fakir M
(Last) (First) (Middle)
2. Other names used N/A
(Maiden)
3. Home Address 4125 NE 81st Ave Portland OR 97218
(Number and Street) (City) (State) (Zip)
4. SSN 541-27-9982 Place of Birth Afghanistan Date of Birth 8/24/66
(City)
5. Sex M Height 5'10" Weight 160 Hair Color Black Eye Color Brown Age 29
6. US Citizen: Yes No Alien Reg. # Spouse Name Rushan G. Rohim
7. Home phone 987-3084 Business phone 538-2904

CRIMINAL RECORD

OLCC makes a criminal offender records check through the Oregon State Police on all liquor license applicants. ORS 181.555(3) provides that you can contact the Oregon State Police or challenge inaccurate criminal offender information. OLCC may require fingerprints.

8. Have you ever been convicted of any crime, violation, or infraction of any law? Include probation or bail forfeiture. (Include traffic violations for which a fine or bail forfeiture of more than \$50.00 was imposed.)
Yes No ✓
9. Do you have arrests or citations pending? Yes No ✓
10. If you have answered "Yes" to 8 or 9 list below:
- | OFFENSE | DATE | CITY & STATE | RESULT |
|---------|------|--------------|--------|
| | | | |
| | | | |

(ATTACH ADDITIONAL SHEET IF NECESSARY)

DIVERSION/TREATMENT

11. Have you ever entered into a Diversion Agreement? Yes No ✓
Where and When?
12. Have you ever been treated or in a treatment program for alcohol or other drug use/abuse? Yes No ✓
Where and When?

EMPLOYMENT & RESIDENCE HISTORY

13. List current and former employers or occupations during the past ten years:
- | Dates by Month/Year | Employer or Business | Occupation | City & State |
|------------------------------------|-----------------------------|----------------|-------------------------|
| From <u>9/91</u> To <u>Present</u> | <u>National Maintenance</u> | <u>Junior</u> | <u>Portland, Oreg.</u> |
| From <u>4/94</u> To <u>Present</u> | <u>Eungbuds Market</u> | <u>Manager</u> | <u>Newberg, Oregon</u> |
| From <u>1/90</u> To <u>9/91</u> | <u>Sysco Inc</u> | <u></u> | <u>Portland, Oregon</u> |
14. List other cities and states where you have lived in the past ten years other than those noted in Question 13 above.
- | From | To | City | State |
|------------------|-------------------|-----------------|-----------------|
| From <u>1/84</u> | To <u>12/1984</u> | <u>Peshawar</u> | <u>Pakistan</u> |

(ATTACH ADDITIONAL SHEET IF NECESSARY)

ACTIVITY IN LIQUOR INDUSTRY (INSIDE OR OUTSIDE OREGON)

15. Are you presently or have you been licensed or employed in the liquor business?
Yes ✓ No Where & When? 1994 Eungbuds Market
16. Is your spouse or any family member(s) working in any area of the liquor industry?
Yes No ✓ If Yes, give: (Name) (Name of Business) (City & State)
17. Have you ever received a warning, a notice of violation, suspension, fine, or revocation as a licensee or permittee? Yes No ✓ Where & When?
18. Have you ever been refused a permit or license to sell, serve, or dispense beer, wine, or distilled spirits?
Yes No ✓ Where & When?
19. Is a manufacturer or wholesaler of alcoholic liquor financing or furnishing your business with money or property? Yes No ✓ Where & When?
20. Do you have any right, title, lien, claim, or other interest, financial or otherwise in, upon or to the premises, equipment, business or merchandise of any retailer, wholesaler, or manufacturer of alcoholic liquor?
(Do not include this business) Yes No ✓ Where & When? Eungbuds Market

CAUTION: OLCC MAY DENY YOUR APPLICATION IF YOU LEAVE OUT INFORMATION OR GIVE FALSE ANSWERS ON THIS FORM.

SIGNATURE: Fakir TITLE (Manager, Owner, Corp. Officer) DATE 1-30-97

INDIVIDUAL HISTORY
& TIED HOUSE DISCLOSURE

STATE OF OREGON
OREGON LIQUOR CONTROL COMMISSION

TRADE NAME H- Market / Everybodys Mart
CITY/COUNTY Yamhill

You must fill in all the blanks. If the question does not apply write N/A in the space.

1. Name Mahmood Nafisa
(Last) (First) (Middle)
2. Other names used _____
(Maiden) (Other)
3. Home Address 8061 SW 168th Ave Beaverton OR 97007
(Number and Street) (City) (State) (Zip)
4. SSN 344-11-5233 Place of Birth Afghanistan Date of Birth 3/23/63
5. Sex F Height 5'3" Weight 135 Hair Color Black Eye Color Brown Age 33
6. US Citizen: Yes ☒ No _____ Alien Reg. # _____ Spouse Name _____
7. Home phone 642-9988 Business phone 538-6904

CRIMINAL RECORD

OLCC makes a criminal offender records check through the Oregon State Police on all liquor license applicants. ORS 181.555(3) provides that you can contact the Oregon State Police or challenge inaccurate criminal offender information. OLCC may require fingerprints.

8. Have you ever been convicted of any crime, violation, or infraction of any law? Include probation or bail forfeiture. (Include traffic violations for which a fine or bail forfeiture of more than \$50.00 was imposed.)
Yes _____ No ☒
9. Do you have arrests or citations pending? Yes _____ No ☒
10. If you have answered "Yes" to 8 or 9 list below:

OFFENSE	DATE	CITY & STATE	RESULT

(ATTACH ADDITIONAL SHEET IF NECESSARY)

DIVERSION/TREATMENT

11. Have you ever entered into a Diversion Agreement? Yes _____ No ☒
Where and When? _____
12. Have you ever been treated or in a treatment program for alcohol or other drug use/abuse? Yes _____ No ☒
Where and When? _____

EMPLOYMENT & RESIDENCE HISTORY

13. List current and former employers or occupations during the past ten years:
Dates by Month/Year Employer or Business Occupation City & State
From 1992 To Present Everybodys Mart Owner Yamhill, OR
From 1990 To 1993 H- Market Manager Yamhill, OR
From 1987 To 1990 Everybodys Mart Manager Yamhill, OR
14. List other cities and states where you have lived in the past ten years other than those noted in Question 13 above.
From _____ To _____ City _____ State _____
From _____ To _____ City _____ State _____

(ATTACH ADDITIONAL SHEET IF NECESSARY)

ACTIVITY IN LIQUOR INDUSTRY (INSIDE OR OUTSIDE OREGON)

15. Are you presently or have you been licensed or employed in the liquor business? HWY 30 / ST Helens Rd
Yes ☒ No _____ Where & When? Castles Portland
16. Is your spouse or any family member(s) working in any area of the liquor industry?
Yes ☒ No _____ If Yes, give: Nafisa Mahmood Castles Portland Portland, OR
(Name) (Name of Business) (City & State)
17. Have you ever received a warning, a notice of violation, suspension, fine, or revocation as a licensee or permittee? Yes ☒ No _____ Where & When? 1995 Yamhill, OR
18. Have you ever been refused a permit or license to sell, serve, or dispense beer, wine, or distilled spirits?
Yes ☒ No _____ Where & When? 1995 Yamhill, OR
19. Is a manufacturer or wholesaler of alcoholic liquor financing or furnishing your business with money or property? Yes _____ No ☒ Where & When? 1995 Yamhill, OR
20. Do you have any right, title, lien, claim, or other interest, financial or otherwise in, upon or to the premises, equipment, business or merchandise of any retailer, wholesaler, or manufacturer of alcoholic liquor?
(Do not include this business) Yes _____ No ☒ Where & When? _____

CAUTION: OLCC MAY DENY YOUR APPLICATION IF YOU LEAVE OUT INFORMATION OR GIVE FALSE ANSWERS ON THIS FORM.

SIGNATURE: Nafisa Mahmood Owner TITLE (Manager, Owner, Corp. Officer) DATE 11/20/97

**INDIVIDUAL HISTORY
& TIED HOUSE DISCLOSURE**

**STATE OF OREGON
OREGON LIQUOR CONTROL COMMISSION**

TRADE NAME Everybody's Market
CITY/COUNTY Yamhill

You must fill in all the blanks. If the question does not apply write N/A in the space.

1. Name Nasari Ghulam Dastager
(Last) (First) (Middle)
2. Other names used _____
(Maiden) (Other)
3. Home Address 15605 SW Elsie St Beaverton OR 97005
(Number and Street) (City) (State) (Zip)
4. SSN 540-27-9908 Place of Birth Afghanistan Date of Birth 3/15/110
5. Sex M Height 57 Weight 155 Hair Color Black Eye Color Brown Age 27
6. US Citizen: Yes ☒ No _____ Alien Reg. # _____ Spouse Name _____
7. Home phone 520-5060 Business phone 538-6904

CRIMINAL RECORD

OLCC makes a criminal offender records check through the Oregon State Police on all liquor license applicants. ORS 181.555(3) provides that you can contact the Oregon State Police or challenge inaccurate criminal offender information. OLCC may require fingerprints.

8. Have you ever been convicted of any crime, violation, or infraction of any law? Include probation or bail forfeiture. (Include traffic violations for which a fine or bail forfeiture of more than \$50.00 was imposed.)
Yes ☒ No _____
9. Do you have arrests or citations pending? Yes _____ No ☒
10. If you have answered "Yes" to 8 or 9 list below:

OFFENSE	DATE	CITY & STATE	RESULT
<u>Prostitution</u>	<u>2/31/90</u>	<u>Portland</u> <u>OR</u>	<u>fine</u> <u>100.00</u>

(ATTACH ADDITIONAL SHEET IF NECESSARY)

DIVERSION/TREATMENT

11. Have you ever entered into a Diversion Agreement? Yes _____ No ☒
Where and When? _____
12. Have you ever been treated or in a treatment program for alcohol or other drug use/abuse? Yes _____ No ☒
Where and When? _____

EMPLOYMENT & RESIDENCE HISTORY

13. List current and former employers or occupations during the past ten years:
Dates by Month/Year Employer or Business Occupation City & State
From 1989 To Present Yamhill Hayden Sanitar Portland OR
From 1995 To Present Everybody's Market Sanitar Beaverton OR
From 1991 To 6/1996 National Machine Sanitar Portland OR
14. List other cities and states where you have lived in the past ten years other than those noted in Question 13 above.
From 1986 To 1988 Sanitar Pakistan
From _____ To _____

(ATTACH ADDITIONAL SHEET IF NECESSARY)

ACTIVITY IN LIQUOR INDUSTRY (INSIDE OR OUTSIDE OREGON)

15. Are you presently or have you been licensed or employed in the liquor business?
Yes ☒ No _____ Where & When? 1995 Everybody's Market
16. Is your spouse or any family member(s) working in any area of the liquor industry?
Yes ☒ No _____ If Yes, give: Harish N. Smit Marketing OR
(Name) (Name of Business) (City & State)
17. Have you ever received a warning, a notice of violation, suspension, fine, or revocation as a licensee or permittee? Yes _____ No ☒ Where & When? _____
18. Have you ever been refused a permit or license to sell, serve, or dispense beer, wine, or distilled spirits?
Yes _____ No ☒ Where & When? _____
19. Is a manufacturer or wholesaler of alcoholic liquor financing or furnishing your business with money or property? Yes _____ No ☒ Where & When? _____
20. Do you have any right, title, lien, claim, or other interest, financial or otherwise in, upon or to the premises, equipment, business or merchandise of any retailer, wholesaler, or manufacturer of alcoholic liquor?
(Do not include this business) Yes _____ No ☒ Where & When? _____

CAUTION: OLCC MAY DENY YOUR APPLICATION IF YOU LEAVE OUT INFORMATION OR GIVE FALSE ANSWERS ON THIS FORM.

SIGNATURE: Issac Ghulam DATE 1.30.97
TITLE (Manager, Owner, Corp. Officer)

Newberg Fire Department

February 1997

Month End Report

Meetings:

This month the department responded to 165 calls, 118 of which were medical related calls. The staff and volunteers attended their normal meetings; apparatus night, drill nights, business meeting, EMS meeting, officer's meeting, case reviews, and a department staff meeting. The Fire Chief attended City Council meetings, Newberg Rural Fire Protection District Board meeting, Oregon Fire Chiefs' (OFCA), weekly Rotary meetings, Community Relations, and Budget Committee meetings.

Al Blodgett, as President, attended the monthly meeting of the Mid-Willamette Fire Instructors' Association at Polk County Fire District #1. Al Blodgett and Jill Dorrell attended an Old Fashioned Festival Committee meeting. Jill Dorrell, Secretary of Oregon Volunteer Firefighters Association (OVFA), attended an Oregon Burn Center Advisory Council meeting at Emanuel Hospital, a regular OFVA board meeting, and the Oregon Fire Service Office Administrators Conference held in Portland.

EMS:

Division Chief/EMS Coordinator Frank Douglas attended an Oregon Fire Medical Administrators Association (OFMAA) meeting in Lebanon. He also taught a Water Rescue class at the Newberg Fire Department.

Fire Prevention & Investigation:

Division Chief/Fire Marshal Chris Mayfield hosted a Yamhill County Fire Investigation Team (FIT) meeting at the fire station. Chris also investigated five fires this month, and taught a fire extinguisher class.

A breakdown of inspections and investigations is as follows:

Inspections

15 Business
4 Driveways
13 Plan Reviews
6 Fire Safety Talk & Tours
(approx 75 kids/adults)

Investigations

4 Structure
1 Vehicle

Misc:

The fire department hosted the City's public meeting on the new Public Safety Complex with the architects on February 11, 1997.

Volunteers:

The 9 new probationary firefighters began their training this month. They are; Steve Comfort, Kyle Turpen, Ben Wozniak, Scott Green, Janet Killary, John Tish, Carol McBride, Stan Jones and Elias Villarreal.

At February's business meeting, the membership voted to purchase two Global Positioning System (GPS) units. They will be used for establishing scene coordinates when LifeFlight has been activated. These units will be carried on the first out ambulance and the rescue

Also at February's business meeting the membership voted to accept the recommendation of a committee chaired by Rod Meade for the

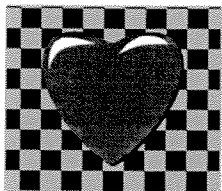
disposition of a \$20,000.00 donation received from the trust fund of the late Ernest and Marion DeAlton. The recommendation was to disburse the funds as follows: \$3,000.00 for the purchase of dive rescue equipment (the City has budgeted \$2,000.00 for this purchase); up to \$15,000.00 for the upgrade of the Hurst tool (added to this money will be the donation from the Newberg Community Foundation); all remaining funds would be placed in a contingency fund. Upon the completion of the above projects, the committee and the membership will revisit the use of remaining monies.

The Centennial Committee is in the planning process for NFD's 100th Birthday. At the last business meeting Chairperson Rod Meade announced a request for a t-shirt design, suggestions to be presented to the department soon. Plans call for a centennial design t-shirt to be ready for sale by May 9, 1997, a year in advance to the big celebration. Plans are also in the works for a cobalt blue centennial coffee mug and medallion. Meade emphasized again that ANYONE with historical stories or pictures contact the department.

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Fire Department Birthday's

March 2nd - Michael Sherman
March 6th - Steven Erb
March 7th - Bob Harding
March 11th - Cameron Helikson
March 12th - Roger Gano
March 15th - Bret Boysen
March 22nd - Lee Litfin
March 23rd - Ray Hubbell
March 28th - Kevin Johnston



The Volunteers hold their 60th Annual Valentines Dinner and Dance

Amidst a setting of red and white, depicting the Valentine season, members of the Newberg Fire Department and their spouses, Honorary members and their spouses and guests gathered at Heacock Commons on the George Fox University Campus for the Departments Annual Sweetheart's Dinner & Awards Banquet on Saturday, February 22nd.

The highlight of the evening was the announcement of the winners of the departments two top awards, "Firefighter of the Year" and "Medic of the Year". Receiving the Firefighter of the Year Award was nine year member Gary Stong. Gary, who joined the department on November 23, 1987, is very active in the department. He is a past president of the Volunteers, and EMT-Basic, an engineer and Senior EMT. He has also been very active in activities in Memorial Park during the Old Fashioned Festival, department fundraisers and computer entries for the department.

Receiving the Medic of the Year Award (a new award this year) was presented to Kristin Twenge. Kristin, a communications officer for Newberg Police Department, joined Newberg Ambulance in 1992 and the Newberg Fire Department July 1, 1994. She's an EMT-Basic and currently in training to become a paramedic. As a member of the Department's EMS Cadre, Kristin has been very involved working on the ambulance and rescue.

Two other prestigious awards presented that night were "Probationary Firefighter

of the Year" and "Rookie Medic of the Year" (also new this year). The "Probie" of the Year award went to Lawrence Dickenson. Lawrence, who works at Les Schwab Tires, joined the department on March 11, 1996, and is training to become an EMT-Basic. He is also trained in rope rescue and has been very involved in all department activities. "Rookie" of the Year honors went to Nate Powell. Nate, who recently became a father for the first time, joined the department October 7, 1991. He is an EMT-Basic and EMT Senior. Nate is a partner in Powell Built Homes and is currently serving as President of the Volunteer Association.

Chief Michael Sherman presented his coveted Golden Eagle Award to three individuals: Greg Meyers, for his updating of several department manuals and overall support of Newberg Fire Department's Mission, Vision and Values; Cameron Helikson, as EMS Liaison to the volunteers, the most hours volunteered in 1996 and for his work in providing and presenting to City and Volunteer personnel a "Violence in the Workplace" workshop; and lastly to Frank Douglas for his transforming NFD's EMS program into the very smooth operation it is today. Frank is also responsible for training Newberg's dispatchers on fire department policies and overseeing the Water Rescue Team. Gaining honorable mention for the award were the following: Lisa Helikson; Margurite Simpson; Steve Freeman; Steven Erb; Leon Self; Don Schmidt; Larry Adamson; Roger Gano; Neal Klein; Nate Powell, Jim Rigglesman, Darren Miller, Keith Decker, Ron Pilcher, Kristin Twenge, Ron Pettijohn, Bryan Jackson, Ryan DeLashmutt, Bret Boysen, Chris Mayfield; Rod Meade; Al Blodgett; Jill Dorrell and Ben Erb. Past recipients of the Golden Eagle Award are: Al Blodgett and Tom Rials in 1993; Don Schmidt and Roger Gano in 1994; and Ben Erb and Jill Dorrell in 1995.

A special "Hero's" Award was presented to Darren Miller and Keith Decker for

their rescuing of a woman from a burning vehicle after a motor vehicle accident. The woman, who was present at the Banquet, was very appreciative of the efforts of these two gentlemen.

Length of Service Awards were presented to the following: John Riffel for 15 years; Neal Klein and Steve Erb for 10 years; Larry Prebe, John Codiga, Keith Decker, Dave Carsley, Nate Powell and Ray Hubbell for 5 years.

Honorary Membership in the Volunteer organization was bestowed upon Ron Grose and Rick Dorrell. Each gave in excess of 10 years of service to the department before retiring.

One final award was verbally given to the department by City Manager Duane Cole. That was a big thanks and a pat on the back to the membership for completing a year (July 1, 1995 to June 30, 1996) with no loss time injuries. NFD's members logged approx. 33,680 hours of service in this period. These figures were added to the City's total of 213,852 hours making a grand total of 247,532 hours worked without time loss.

Clarence Heater, retired Chief and our oldest living member, was presented with a portrait of the three past Chief's (himself, John Paola and Elmer Christensen) and the current Chief Michael Sherman.

Honorary Leonard Braithwait presented the traditional Past President's plaque to the 1996 President, Steve Freeman. Leonard makes the plaques himself and has done so for many years.

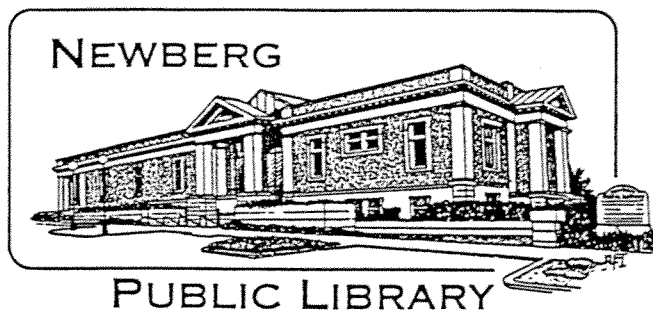
Special guests of the evening were Virginia Dininger, Mayor Donna Proctor and City Councilors: Bob Weaver and his wife; and Lisa Thomas and her husband.

The evening was completed with dancing and Casino Night at the Park & Rec Community Center. It was a very enjoyable time for all who attended.

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Monthly Report

February, 1997



Long Range Plan Activities:

- The Internet Orientation sessions are continuing monthly. A volunteer is assisting with the presentations along with a library staff member.
- Measure 47 again meant a number of meetings with city staff, library staff, library board, and city council and the budget committee in February. Victoria Fee, hired as a reference librarian in October tendered her resignation to take a full-time job in New Mexico where the outlook for library positions is much brighter. She has indicated the only reason she was looking for another job was the uncertainty of Measure 47 and her future with the City of Newberg. She will be leaving the end of March. That will put us short two staff members since we did not fill the children's reference position in November. Scheduling will need to be adjusted accordingly.
- The Library continues to offer both state and federal tax forms to the public as a service.
- A series of gardening programs is being held in February and March in cooperation with the Master Gardeners of Yamhill County. The High School Drama Club presented another quality play for children to a packed audience.
- A volunteer has designed a new Internet Web page for the Library. You can find it on your computer at www.open.org/newlibr
- The library is developing a CDBG application for building improvements to meet the Americans with Disabilities Act. The grant will be submitted in March.
- A program discussing the qualities of children's picture books was held in February. A number of families as well as adults participated in the Mock Caldecott Award program to select their favorite picture book of 1996.
- Storytimes continue to be very popular with crowds of 40 or even 60 preschoolers at a time attending to hear stories, sing songs, and learn about language.

1996-97 Budget Objectives Activities

- The Library Friends held their first book sale of the year in February and raised \$1,500.
- Library staff hosted the regional library system meeting in February and prepared the regional newsletter as well.
- The Partners for Senior Services grant was completed in February with an evaluation by an outside evaluator to be submitted by March 31. The program has really started to take off with a number of homebound individuals requesting service. We serve those individuals with volunteers selecting books for them and volunteers from the Interfaith Volunteer Caregivers program actually delivering the books to their homes.
- Volunteer training sessions were held twice in February. The volunteer program continues to bring in quality individuals to assist with library activities. The staff and volunteers work well together as a team.

The Police Scanner

A Publication of the Newberg Police Department

Open House Slated on Police Facility

The Newberg Police Department will be hosting an open house on Tuesday, April 1st at the Newberg Fire Department.

On hand will be Architect Jack Berry and Police Chief Bob Tardiff to answer questions regarding site and building plans for the Police Facility which will be on public display.



Under the guidance of Chief Tardiff as Project Manager, the Police Facility continues to move forward with the hiring of the building contractor. Advertising for prospective contractors will begin soon with the interview and selection process due in May or early June. (Goal #4)

In-Service Training 3/27-29

The annual Mandatory In-Service Training for department personnel has been scheduled in two sessions to be held March 27-29 and April 24-26.

Training will include the usual hazardous materials and blood borne pathogens updates, and emergency vehicle operations and firearms qualifications. In addition, outside speakers have been called in to address such topics as:

- ◆ The new DMV
- ◆ Landlord/Tenant Issues for Law Enforcement
- ◆ Law Enforcement's Role in Problem Solving and Community Policing

- ◆ Getting Evidence from the Crime Scene to Conviction.

To assist with scheduling and reducing overtime, a second session was scheduled for April 24 -26th following the quarterly rotation. (Goal #3)

Community Meetings Planned

With the assistance of Councilors Fred Howe and Lisa Thomas, two Police Department Community meetings have been scheduled for citizens residing in the south side of Newberg.

Chief Bob Tardiff, Youth Crime Detective Brian Casey, and Community Resource Technician Cindy Bolek will discuss crime statistics, youth crime, and community involvement activities.

The community is invited to attend either one or both of these meetings:

- ☐ **PD Community Meeting**
Thursday, April 3, 1997, 7-9 pm
Edwards School
- ☐ **PD Community Meeting**
Tuesday, April 8, 1997, 7-9p.m.
Lutheran Church

For more information or flyers for distribution in your area, please contact Cindy Bolek at 537-1280. (Goals 1 & 6)

February Stats

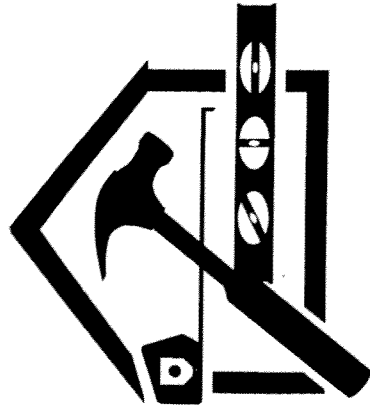
Citations	235
Warnings	408
Citizen Volunteer Hours	116
Reserve Volunteer Hours	377

Disabled Parking Patrol:

Citations	10
Written Warnings	1
Verbal Warnings	2

Upcoming Meetings/Events

- ☐ **Community Relations Committee**
Tuesday, February 25th, Noon
Wastewater Treatment Plant
- ☐ **Traffic Safety Commission**
Monday, March 10th, 7 p.m.
Newberg Public Library
- ☐ **Community Relations Committee** Tuesday, March 25th, Noon
Wastewater Treatment Plant
- ☐ **Mandatory Department In-Service Training**
March 27 through 29th
- ☐ **Open House - Meet w/Architect**
Tuesday, April 1, 1997, 7 p.m.
Newberg Fire Department



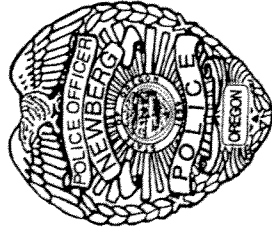
YOU'RE INVITED TO AN OPEN HOUSE!

WHEN:

7:00 p.m., Tues., April 1, 1997

LOCATION:

Newberg Fire Department



The Newberg Police Department invites you to stop by and visit with the Chief of Police and view proposed site plans for the new police facility.

Architect Jack Berry and staff will be available to answer questions about the project. Citizen comment is welcomed and encouraged.
