

COMMUNITY RELATIONS COMMITTEE MINUTES

Tuesday, February 25, 1997

Wastewater Treatment Plant

PRESENT: Chairperson Bob Weaver, Mayor Donna Proctor, Jerry Fisher, Marge Stiefbold, Tim Hyatt, and Johann May

STAFF PRESENT: Duane Cole, City Manager; Michael Sherman, Fire Chief; Leah Griffith, Library Director; Stan Newland, Deputy Chief of Police; Larry Anderson, Engineering, and Mary Newell, recording secretary.

ABSENT: Councilor Debbie Sumner and Bruce Jaqua

GUEST: Dick Meyer

1. CALL MEETING TO ORDER:

- 1.1 Review and approve minutes of January 28, 1997

Bob Weaver called the meeting to order at 12:10 p.m.

Motion: Stiefbold/May to approve the minutes of the January 28th, 1997, as written. Motion carried and minutes will be placed on file.

2. OLD BUSINESS:

- 2.1 Francis Square

Larry Anderson, City Engineer, brought committee members up-to-date on the Francis Square project, explaining which portions of the project are complete and which portions are yet to be done. Public Works is currently installing conduits for the sprinklers and electrical power. Distributed was a breakdown of the budget for the project. Anderson explained that funds budgeted for this project for the '96-'97 budget year have been drained; the next phase will need to be donated funds or budgeted by the City Council in the '97-98 budget year.

Fund raising was the next issue of discussion. Suggestions and comments included:

- Need an organized effort
- Fund raising should begin once the landscaping is completed
- Consider allowing one or more community service clubs "adopt" the clock tower
- Promote the square and fundraising project by putting a display in the library and re-erect the sign in Francis Square

Committee concurred with the City Manager that the Gazebo Project be completed prior to beginning the fund raising efforts for Francis Square.

3. NEW BUSINESS:

- 3.1 Goal Setting for 1997 - Adopt three working goals for 1997

Among the City Council goals were three for the Community Relations Committee to consider:

1. Promote the development and display of the City flag (High Priority)

2. Promote and organize a local government day with a local government fair (High Priority)
3. Complete the development of Francis Square (High Priority)

It was noted there is no funding for the City flag proposal. Suggested that Economic Development money might be used for the estimated \$100 per flag. Questions to be answered prior to making a decision on this goal included:

- A. In what area will the flags be displayed on First Street, how far along First Street?
- B. How many flags are needed?
- C. Need estimate of cost
- D. Where and how should the flags be mounted for display?

Regarding the suggestion for a Government Faire or Government Awareness Day, it was suggested the event be held in late summer for better weather allowing for an outdoor event. Other suggestions included holding it in Francis Square, making it an open house type event at each City department, with a raffle. Maps to the different departments would be provided, with "stamps" needed at each department to make the visitor eligible for the drawing. City department heads should be available for the day-long event.

Consensus was that Francis Square should remain a goal for 1997. It was noted another 1996 goal, the Gazebo Project, was approved by the City Council. There cannot be an appeal of the decision and the new, small gazebo will be constructed in Memorial Park. The gazebo will be a memorial to Newberg veterans.

Committee members should be prepared at the next meeting to adopt three goals, not limited to those suggested by the City Council. Other suggestions for goals should be sent to Chairman Bob Weaver at PO Box 666 to be included in discussion at the next meeting.

4. OTHER:

- 4.1 Information Sharing
 - Mayor Proctor
 - Committee Members

Mayor Proctor advised that there are several vacancies on City Council Committees and encouraged committee members to seek qualified applicants to fill these positions.

5. REPORTS:

Library:

Library Director Leah Griffith turned Committee's attention to the written report. Highlights included:

- 85th Anniversary of the Newberg Public Library celebration on March 12
- Friends Book Sale due
- Internet Orientation scheduled for March 6
- Approximately 15 new volunteers have signed up.
- Evaluator for the Senior Outreach grant will be on site on Friday, Feb 28.

Police:

Deputy Chief Stan Newland distributed copies of the monthly report. Highlights included:

- The 1997 Citizen Academy has been cancelled.
- Reserve Ken Howell was hired as a full time officer under a COPS Universal grant

Newland displayed an architectural sketch depicting orientation of the new police facility. Newland stressed that the sketch was preliminary and that changes or adaptations should be expected.

Fire:

Fire Chief Sherman directed Committee members to his written report included in the agenda packet. Of particular note was the fact that Burn Season begins on March 1st.

It was suggested that Chief Sherman review the condition of the tape recording answering the Fire Department Burn line to check its message and clarity of message.

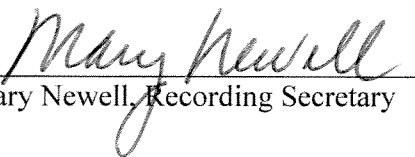
Responding to a question from Ms. Stiefbold, Deputy Chief Newland addressed the issue of drugs in Newberg.

Responding to Mayor Proctor's question concerning the effectiveness of D.A.R.E., Deputy Newland cited a local study which indicated that D.A.R.E. does have a positive affect on youth.

6. ADJOURN:

6.1 Adjourn to next scheduled meeting date

The meeting adjourned at 1:10 p.m.


Mary Newell, Recording Secretary

Meeting Notice and Agenda

COMMUNITY RELATIONS COMMITTEE

Date: Tuesday, February 25, 1997

Time: 12:00 Noon

Location: Wastewater Treatment Plant
2301 Wynooski Street
Newberg, OR 97132

AGENDA

1. **CALL MEETING TO ORDER:**
 - 1.1 Review and approve minutes of January 28, 1997
2. **OLD BUSINESS:**
 - 2.1 Francis Square
3. **NEW BUSINESS:**
 - 3.1 Goal Setting for 1997 - Adopt three working goals for 1997
4. **OTHER:**
 - 4.1 Information Sharing
 - Mayor Proctor
 - Committee Members
5. **REPORTS:**
 - 5.1 Monthly Departmental Reports
 - Police Department
 - Library
 - Fire Department
6. **ADJOURN:**
 - 6.1 Adjourn to next scheduled meeting date March 26, 1997

ACCOMMODATION OF PHYSICAL IMPAIRMENTS:

In order to accommodate persons with physical impairments, please notify the Office of the Chief of Police of any special physical or language accommodations you may need as far in advance of the meeting as possible and no later than 48 hours prior to the meeting. To request these arrangements, please contact Mary Newell at (503) 537-1221.

COMMUNITY RELATIONS COMMITTEE MINUTES
Tuesday, January 28, 1997
Wastewater Treatment Plant

DRAFT

PRESENT: Chairperson Bob Weaver, Councilor Debbie Sumner, Mayor Donna Proctor, Jerry Fisher, Marge Stiefbold, Bill Larson, and Johann May

STAFF PRESENT: Duane Cole, City Manager; Michael Sherman, Fire Chief; Leah Griffith, Library Director; Bob Tardiff, Chief of Police; Larry Anderson, Engineering, and Mary Newell, recording secretary.

ABSENT: Bruce Jaqua and Tim Hyatt

GUEST: Dick Meyer

1. CALL MEETING TO ORDER:

- 1.1 Review and approve minutes of October 29, 1996

Bob Weaver called the meeting to order. Minutes of the October 29th, 1996, were approved as written and will be placed on file.

2. OLD BUSINESS: None.

3. NEW BUSINESS:

- 3.1 Revisit Goals for 1996
- Gazebo
 - Francis Square

Duane Cole distributed a handout regarding the gazebo project. For the benefit of all committee members, the City Manager gave a detailed outline of the history of the gazebo to date, including a summary of the Planning Commission decision. The Planning Commission made two recommendations: (1) initiate the process to amend the Development Code to include gazebos, pavilions and similar park structures; and (2) make an interpretation that gazebos and pavilions are similar to either a permitted use or conditionally permitted use. This matter is scheduled to be heard by the City Council on February 18th. Cole indicated the residents surrounding the park will be notified prior to the Council meeting.

Mayor Proctor stated that building plans for the gazebo have changed, excluding electricity or sound producing devices. She produced drawings of the new gazebo. Weaver suggested she bring those to the City Council meeting.

Johann May feels there should be some regulations drawn relating to gazebos and their use.

Chief Tardiff indicated the City Architect is developing plans to site the new police facility, such plans to include public parking which could help with the parking issue raised by local residents. Bill Larson agreed, noting that residents objected to the gazebo due to the expected parking problems.

Miss Stiefbold expressed frustration that a project can be blocked by a few people. Sumner agreed, noting the importance to continuing the process to Council to fulfill the Mayor's idea. Weaver felt it important that all donations for the gazebo be returned if the gazebo is not built.

Mayor Proctor suggested the project be sent to Council as a small gazebo, with no electricity or water.

Recommendation: Mayor Proctor recommended Committee send the matter to the Council to proceed with the small type of gazebo, calling it a reflections place which will be a rest area for persons walking around town. Weaver recommended that Mayor Proctor take the plans to the Council meeting. Fisher, Larson and Sumner agreed with Mayor Proctor, that the "new" plans be presented to the City Council. Marge Stiefbold abstained.

Johan May indicted a need for identifying the uses for public space, define what a park is and the uses which are allowed in that space. Sumner agreed, but felt this larger issue needs to be addressed at the City Council level.

Fisher suggested a newspaper poll which would allow citizens to "vote" on whether or not to build a gazebo.

For clarification for all Committee members present, Bob Weaver summarized that the recommendation was approved to go to the City Council; however, if the City Council approves the original plan the Committee must go with the original.

Larry Anderson brought Committee up to date on the Francis Square project, noting there are enough funds to complete the concrete work. He indicated plans are continuing for the conduits for the clock, other electrical needs and for the trees.

Bob Weaver and Duane Cole brought Johann May current on their meetings with Mr. Monka as it relates to the wall. Weaver feels the City and Mr. Monka have reached an impasse. Mr. May offered his assistance for any future meetings with Mr. Monka.

For presentation at the next Community Relations meeting, Larry Anderson will prepare an estimate on what it will cost to complete the Francis Square project, including the cost of fixing the wall.

3.2 Goal Setting for 1997 - Adopt three working goals for 1997

Bob Weaver drew Committee's attention to the City Council goals conceived during the City Council retreat, relating to the Community Relations Committee. The Community Relations Committee was in agreement of the importance of instilling in the citizens of Newberg a sense of community and ownership.

Committee members will attend the March Community Relations Committee meeting prepared to focus and adopt two or three goals.

4. OTHER:

- 4.1 Information Sharing
 - Mayor Proctor
 - Committee Members

Responding to a question raised by Marge Stiefbold, Chief Sherman explained how fire volunteers are compensated on a point accrual system.

Bob Weaver explained that a form has been developed for the public to complete whenever they have a complaint or concern. The City Manager will see that the form is delivered to the correct department, the

citizen is contacted, and their concern/complaint is answered.

5. REPORTS:

Fire Department:

Highlights of Chief Sherman's monthly report included the following:

- ▶ The department held their second largest Toy & Joy effort ever;
- ▶ The Christmas Tree lighting went very well
- ▶ Four new paramedics started the end of December; all scored very high in their class;
- ▶ Two volunteers now trained as CPR instructors, and
- ▶ Received \$2500 for medical equipment from the Newberg Charitable Organization.

Police:

Highlights of Chief Tardiff's monthly report included:

- ▶ A public meeting will be held on February 11th to solicit citizen input on the new police department facility. A follow-up meeting on April 1st will provide citizens an opportunity to view actual plans;
- ▶ A grant application resulted in NPD receiving 26 bicycle helmets for distribution to needy kids;
- ▶ The new juvenile holding facility is open, providing eighteen beds.

Library:

Library Director Leah Griffith addressed the recent *Letter to the Editor* relating to out of city fees for library cards. She indicated that the Library Foundation has a scholarship program for those who cannot afford a library card.

6. ADJOURN:

6.1 Adjourn to next scheduled meeting date February 25, 1997

Consensus of Committee members was to continue to hold monthly meetings on the last Tuesday of each month, meetings to be held at the Wastewater Treatment Plant.

There being no further business to come before the Community Relations Committee, the meeting adjourned at 1:05 p.m.

Newberg Fire Department

January 1997

Month End Report

Meetings:

January was not without it's normal ups and downs at the fire station. This month the department responded to 196 calls, 160 of which were medical related calls. The staff has attended their normal meetings; Apparatus night, drill nights, business meeting, EMS meetings, officers meeting, case reviews, and a department staff meeting. The Fire Chief attended City Council meetings, Newberg Rural Fire Protection District Board meeting, 250 Volunteer Duty Officer meeting, a City Staff retreat, meetings at the State Fire Marshal's Office concerning skinny streets and Measure 47, Oregon Fire Chiefs' (OFCA), NW Management Seminar Conference Committee, weekly Rotary meetings, Community Relations, several meetings with the architects concerning the public safety complex, facilities meetings, Budget Committee meetings, and Computer Users meeting. The Fire Chief and Division Chief Frank Douglas also gave a presentation to Kiwanis on "Newberg Fire Department - Serious About Service".

Al Blodgett, as President, attended the monthly meeting of the Mid-Willamette Fire Instructors' Association at Polk County Fire District #1. He also attended a meeting working on plans for the 1998 Oregon Fire Instructor Conference which will be held at Lincoln City. Al is serving as Co-chair of the event. Al Blodgett and Jill Dorrell attended an Old Fashioned Festival Committee meeting.

Statewide Planning Retreat:

The Fire Chief also facilitated a two-day planning retreat with: League of Oregon Cities (LOC); Bureau of Public Safety Standards & Training (BPSST); Oregon Fire District Directors (OFDDA); Oregon Volunteer Firefighters Association (OVFA); Oregon Fire Service Office Administrators (OFSOA); Oregon Fire Instructors (OFIA); Oregon Fire Educators (OFEA), Oregon Fire Marshals

(OFMA), and the Oregon Fire Medical Administrators Association (OFMAA). Jill Dorrell, Secretary for OVFA and OFSOA member, attended this retreat also. This retreat focused on revising the OFCA's strategic plan and to discuss possible options concerning Measure 47.

EMS:

Division Chief/EMS Coordinator Frank Douglas attended an Oregon Fire Medical Administrators Association (OFMAA) meetings and several meetings with Dr. Bailey concerning department protocols. The Newberg Charitable Organization (NCO) recently approved a \$15,000. donation to the fire department for a 12 lead electrocardiogram program. Frank gave a presentation at the Newberg Care Home concerning geriatrics and ambulance issues, and the TCI Cable Newberg Public Safety Report. He also taught a Water Rescue class at the Newberg Fire Department and a class for St. Paul Fire District to integrate operations of the agencies.

There are a few points of interest Frank also wanted everyone to know;

- 1) the medics saved the life of a patient in full cardiac arrest;
- 2) Volunteer Kristin Twenge scored a 92% on her last paramedic exam (the class average was 82%) and Volunteer Susan Boyd began a 1st Responder course; and
- 3) Bret Boysen and Frank Douglas taught ten 1st Responders in the use of the automatic defibrillator.

Fire Prevention & Investigation:

Division Chief /Fire Marshal Chris Mayfield attended a Yamhill County Fire Investigation Team (FIT) meeting and a Seminar that included a live fire training exercise hosted by the FIT Team. The purpose was a to teach arson fire investigations. Chris also investigated thirteen fires this month.

A total breakdown are as follows:

Investigations

Inspections

3 Car Fires	5 driveway
3 Structure Fires	10 Review
6 Chimney Fires	2 Fire Safety
1 Other Structure	6 Business

** there were no injuries reported in any of these fires.

Special Note: The Value of Smoke Detectors:

A report was made to Chris of a house fire that happened at approx. 3 am (the fire department was not called). The family (2 adults and one newborn) were asleep when the smoke detector activated awaking the father. He found a small fire burning in the floor joists under the house that had traveled up into the house through a heat vent and ignited the carpet. The father was able to safely remove his family from the house and extinguish the fire. Proof once again, **smoke detectors DO save lives.**

Misc:

The department hosted the City's Brown Bag lunch. The guest speaker was unable to attend, but those who did have an enjoyable time.

Volunteers:

The NVFD's Toy & Joy program supplied toys to 220 families which equates to approximately 600 children for Christmas.

The executive committee held interviews for 10 candidates applying for probationary firefighter status with NVFD. Those selected were; Kyle Turpen, Ben Wozniak, Scott Green, Janet Killary, John Tish, Carol McBride, Stan Jones and Elias Villarreal. Also joining this group Steve Comfort, a non-fire cadre member. In February, the new "probies" will begin their training.

The Entertainment Committee is busy with preparations for their Annual Valentines Dinner and Dance.

City Gazebo Project Status

September 12, 1996

Planning Commission Meeting

“The Planning Commission made the interpretation that a gazebo is neither a permitted nor a conditionally permitted use under the existing Development Code, and that the Development Code should be amended to include gazebos as a conditionally permitted use.

Further action was tabled pending additional research by staff on the issues of parking, security, noise, frequency of use, hours, and similar issues. The Planning Commission further recommended that the City Council:

- 1.) Initiate the process to amend the Development Code to include gazebos, pavilions and similar park structures;***
- 2.) Make an interpretation that gazebos and pavilions are similar to either a permitted use or conditionally permitted use.***

PUBLIC NOTICE SENT TO PROPERTY OWNERS

September 24, 1996

Community Relations Committee

Reviewed Planning Commission's Recommendation

A decision was made to take no further action at that time.

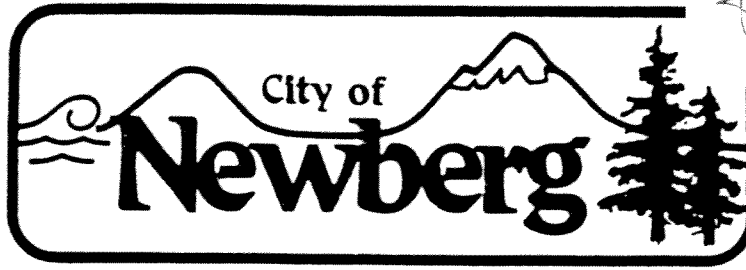
**Public notice will be provided if further action is taken
regarding this project in the future.**

City Development Code

USES NOT SPECIFICALLY LISTED -- GAZEBOS

“Any other building or uses determined to be similar to those listed in this section. Such other uses shall not have any different or more detrimental effect upon the adjoining neighborhood area that the buildings and uses specifically listed in this section.

**Private and public parks are specifically listed.
Gazebos are not.**



Duane Cole
fyi

City Manager
(503) 538-9421

414 E. First St.
Newberg, Oregon 97132

City Attorney
(503) 537-1208

NOTICE OF ACTION TAKEN
September 26, 1996

City FAX
(503) 538-5393

Pavilions, Gazebos and Similar Park Structures
Determination as to the appropriateness of the use (DR-58-96)

At the September 12, 1996 Planning Commission meeting, the Commission heard a significant amount of testimony regarding pavilions, gazebos and similar park structures in general, and the proposed the development of a gazebo on City owned property immediately adjacent to Memorial Park in particular.

The Planning Commission made the interpretation that a gazebo or pavilion is neither a permitted nor conditionally permitted use under the existing Development Code, and that the Development Code should be amended to include pavilions or gazebos as a conditionally permitted use. The Planning Commission tabled any further discussion on the matter pending additional research by staff on the issues of parking, security, noise, frequency of use, hours, and similar issues. The Planning Commission further recommended that the City Council: 1) Initiate the process to amend the Development Code to include gazebos, pavilions, and similar park structures; and 2) Make an interpretation that gazebos and pavilions are similar to either a permitted use or conditionally permitted use.

On September 24, 1996 the Community Relations Committee of the City Council reviewed the Planning Commission's recommendations. As a result of their discussion, a decision was made to take no further action at this time. Public notice will be provided if further action is taken regarding this project in the future.

If you have any questions, or wish to review the file, please call John Knight, Planning Manager, 537-1210.

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Building: 537-1240 • Community Development: 537-1210 • Finance: 537-1201 • Fire: 537-1230
Library: 538-7323 • Municipal Court: 537-1203 • Police: 538-8321 • Public Works: 537-1214 • Utilities: 537-1205
Municipal Court Fax: 537-1277 • Community Development Fax: 537-1272 • Library Fax: 538-9720

"Working Together For A Better Community-Serious About Service"

Adopted: December 4, 1995

10.40 ZONING DISTRICTS

10.40.300 R-1 LOW DENSITY RESIDENTIAL DISTRICT

10.40.302 Description and Purpose

The R-1 Low Density Residential District is intended for low density, urban single family residential and planned unit development uses. A stable and healthful environment, together with the full range of urban services, makes this the most important land use of the community. The R-1 district is intended to be consistent with the "Low Density Residential" designation of the Comprehensive Plan.

10.40.304 Permitted Buildings and Uses

In the R-1 Low Density Residential District the following buildings and uses are permitted as hereinafter specifically provided, subject to the general provisions and exceptions set forth in this Code:

- Accessory buildings and uses normal and incidental to the uses permitted in 10.40.304 through 10.40.306.
- Agricultural uses, limited to the following:
 - A. Berry and bush crops.
 - B. Flower gardening.
 - C. Orchards, tree crops, the raising and harvesting of.
 - D. Truck gardening, the raising and harvesting of vegetables for home consumption.
- Churches, subject to the following conditions:
 - A. Dedication and improvements of public streets.
 - B. Conveyance or dedication of public utility easements, as determined by the City.
- Churches, when using existing buildings.
- Day nurseries.
- Group care homes.
- Home occupation.
- Manufactured homes on individual lots provided the homes meet the development standards set forth in 10.52.280 through 10.52.287.
- Modular homes.
- Open space.
- Planned unit developments.
- Private and public parks, playgrounds and golf courses.
- Public and semi-public buildings essential to the physical and economic

Adopted: December 4, 1995

welfare of an area, such as fire stations, substations and pump stations. Interior yards for these uses shall be a minimum of 25 feet in width. No stockpiling or storage of materials shall be allowed.

- Single family dwellings.
- Schools; elementary, junior high and high schools and colleges, and related buildings in conjunction therewith, subject to the following conditions:
 - A. Dedication and improvement of public streets.
 - B. Conveyance or dedication of public utility easements as determined by the City.
- Any other building or uses determined to be similar to those listed in this section. Such other uses shall not have any different or more detrimental effect upon the adjoining neighborhood area than the buildings and uses specifically listed in this section.

10.40.306 Building and Uses Permitted Conditionally

In addition to the buildings and uses permitted conditionally, listed in 10.30.050, the Planning Commission may grant a conditional use permit for the following buildings and uses in accordance with a Type III procedure.

- Ambulance service (satellite facility only, excluding central dispatch and maintenance functions).
- Bed and Breakfast establishments.
- Community centers.
- Driving range.
- Duplex and multi-family housing subject to density restrictions and permanent open space provisions of the Comprehensive Plan.
- Group care facilities.
- Hospitals.
- Nursing homes.
- Any building or uses determined to be similar to those listed in this section. Such other uses shall not have any different or more detrimental effect upon the adjoining neighborhood area than the buildings and uses specifically listed in this section.

Adopted: December 4, 1995

10.40.310 R-2 MEDIUM DENSITY RESIDENTIAL DISTRICT

10.40.312 Description and Purpose

The purpose of this land use designation is to provide a wide range of housing types and styles, while maintaining a maximum overall density of 8.8 units per gross residential acre.

Typical housing types will include single-family dwellings on small lots, attached and detached single family, duplex or multi-family housing, cluster developments and townhouses. The R-2 district is intended to be consistent with the "Medium Density Residential" designation of the Comprehensive Plan.

10.40.314 Permitted Buildings and Uses

In the R-2 Medium Density Residential District, the following buildings and uses are permitted as hereinafter specifically provided, subject to the general provisions and exceptions set forth in this Code:

- Accessory buildings and uses normal and incidental to the uses permitted in 10.40.314 through 10.40.316.
- Agricultural uses, limited to the following:
 - A. Berry and bush crops.
 - B. Flower gardening.
 - C. Orchards, tree crops, the raising and harvesting of.
 - D. Truck gardening, the raising and harvesting of vegetables for home consumption.
- Bed and Breakfast Establishment (2 or fewer guest sleeping rooms)
- Churches; subject to the following conditions:
 - A. Dedication and improvement of public streets.
 - B. Conveyance or dedication of public utility easements as determined by the City.
- Churches, when using existing buildings.
- Day nurseries.
- Duplexes.
- Group care homes.
- Home occupations.
- Manufactured homes, subject to the following:
 - A. Manufactured homes on individual lots provided the homes meet the development standards set forth in 10.52.280 through 10.52.287.
 - B. Manufactured homes within mobile home parks and mobile home subdivisions subject to the terms and conditions set forth in 10.52.300

Adopted: December 4, 1995

through 10.52.332.

- Mobile home parks and mobile home subdivisions subject to terms and conditions set forth in 10.52.300 through 10.52.332.
- Modular homes.
- Multiple family dwelling.
- Open space.
- Planned unit developments.
- Private and public parks, playgrounds and golf courses.
- Public and semi-public buildings essential to the physical and economic welfare of an area, such as fire stations, substations and pump stations. Interior yards for these uses shall be a minimum of 25 feet in width. No stockpiling or storage of materials shall be allowed.
- Single family dwellings.
- Schools; elementary, junior high and high schools, and colleges, and related buildings in conjunction therewith, subject to the following conditions:
 - A. Dedication and improvement of public streets.
 - B. Conveyance or dedication of public utility easements as determined by the City.
- Any other building or uses determined to be similar to those listed in this section. Such other uses shall not have any different or more detrimental effect upon the adjoining neighborhood area than the buildings and uses specifically listed in this section.

10.40.316 Buildings and Uses Permitted Conditionally

In addition to the buildings and uses permitted conditionally, listed in 10.30.050, the Planning Commission may grant a conditional use permit for any of the following buildings and uses in accordance with a Type III procedure:

- Ambulance service (satellite facility only, excluding central dispatch and maintenance functions).
- Bed and Breakfast Establishment with more than two guest sleeping rooms.
- Community centers.
- Dormitories.
- Driving range.
- Group care facilities.
- Hospitals.
- Nursing homes.
- Any other building or uses determined to be similar to those listed in this section. Such other uses shall not have any different or more detrimental effect upon the adjoining neighborhood area than the buildings and uses specifically listed in this section.

City Square Estimate

February 24, 1997

Task	Total Estimated Cost	Work Completed	Work Remaining	Fund Balance
Total Budgeted:				\$21,000.00
Sidewalks, soil & water service	\$8,595.17	\$8,595.17		\$12,404.83
Install underground conduits	\$2,400.00	\$2,400.00		\$10,004.83
Install dyed concrete slab	\$6,400.00		\$6,400.00	\$3,604.83
Install sprinkler system & controller	\$1,600.00		\$1,600.00	\$2,004.83
Install Landscaping	\$1,600.00		\$1,600.00	\$404.83
Install power and lighting & power	\$8,000.00		\$8,000.00	(\$7,595.17)
Construct and install benches	\$2,100.00		\$2,100.00	(\$9,695.17)
Stucco west wall @ \$6.00 / s.f.	\$12,500.00		\$12,500.00	(\$22,195.17)
Structure	\$10,000.00		\$10,000.00	(\$32,195.17)
Water feature	\$5,000.00		\$5,000.00	(\$37,195.17)
Clock	\$5,000.00		\$5,000.00	(\$42,195.17)
		\$10,995.17	\$52,200.00	

Memorandum

To: Community Relations Committee
CC:
From: Larry Anderson, Engineering Manager
Date: April 29, 1997
Subject: Project Schedules

FRANCIS SQUARE

DATE	ITEM	
4/1 - 4/25	Concrete	Howard Whitman, Art Freize
4/28-5/12	Irrigation	Denny Brown, in progress
5/12-5/16	Plants	Russ Thomas, Vittoria Nursery, exchange for compost
5/19	Electrical	PGE, pole set
5/19-5/23	Sod	Denny Brown
5/23	Drinking Fountain	ordered, delivered mid-May

GAZEBO

4/30	Design Review
5/26	Memorial Day, Ground Breaking
6/2-6/6	Grading, Slab
6/2-6/13	Assemble Roof
6/16-6/20	Lift roof into place, set rails, paint
6/23-6/27	Landscape

COMMUNITY RELATIONS OBJECTIVES:

- | | |
|--|-------|
| >Promote the development and display of the City flag. | -High |
| >Promote and organize a local government day with a local government fair. | -High |
| >Complete the development Francis Square | -High |



Interoffice Memorandum

To: Community Relations Committee

From: Mary Newell, Recording Secretary

Subject: Committee Goals

Date: March 12, 1997

This is your reminder that adoption of Committee Goals for 1997 will be an agenda item at the March 25th meeting. The following goals were discussed at the February meeting:

1. Promote the development and display of the City flag
2. Promote and organize a local Government Awareness Day
3. Complete the development of Francis Square

If you have additional suggestions or recommendations which should be considered, please notify Bob Weaver at PO Box 666, Newberg, OR 97132 so your ideas can be discussed at the next meeting.

If you have any question, please do not hesitate to contact me at 537-1221.
