

COMMUNITY RELATIONS COMMITTEE MINUTES

Tuesday, September 24, 1996, noon

Newberg Wastewater Treatment Plant

COMMITTEE

MEMBERS PRESENT: Chairperson Bob Weaver, Marge Stiefbold, and Jerry Fisher

MEMBER ABSENT: Councilor Debbie Sumner, Bill Larson, Tim Hyatt, Bruce Jaqua, and Johann May.

STAFF PRESENT: Mayor Donna Proctor, City Manager Duane Cole, Police Chief Bob Tardiff, John Knight, Larry Anderson, and Mary Newell, Recording Secretary.

STAFF ABSENT: Library Director Leah Griffith and Fire Chief Michael Sherman

1. CALL MEETING TO ORDER:

1.1 Review and approve minutes of August 27, 1996

By consensus, minutes were approved as corrected.

2. OLD BUSINESS:

2.1 Memorial Park Gazebo

Bob Weaver indicated he attended the Planning Commission meeting and felt that the approximately thirty persons in attendance were misinformed regarding the gazebo.

For the benefit of those present, Fisher read a letter in support of the gazebo which he was planning to send to the Graphic as a letter to the Editor.

Weaver questioned why committee was not forewarned that a gazebo might be considered an illegal use. Knight explained that a question exists regarding whether or not a gazebo is a specific use that is allowed in the park. Cole said the project was approved by the City Council but had not been approved by the Planning Commission.

Proctor stated that decisions regarding structures in the park have not been handled in a consistent manner.

John Knight reported on the Planning Commission meeting. The issue of the gazebo

was divided into two distinct parts, that of (1) use and (2) structure. He indicated that most people testified regarding use. Regarding "Structure," the Planning Commission voted 6-1, that the gazebo did not fall under a conditional use or conditional permitted use and recommended the matter be sent to the City Council, with the recommendation that it be allowed as a conditional permitted use. The second part of their deliberations regarding "Use" was tabled.

Marge Stiefbold suggested the matter be sent to a vote of the people to determine what the citizens want.

Duane Cole indicated that the issue of what is allowable in city parks is a policy matter that needs to be discussed and resolved. He noted there are other upcoming issues, i.e. ball parks at Crater, etc., that will have to be examined.

Knight confirmed that if the matter of the gazebo goes to City Council, and if the request is approved and the change is made, the matter will then go back to the Planning Commission.

Bob Weaver complimented John Knight on his handling of the Planning Commission meeting.

2.2 Francis Square

Larry Anderson reporting. He said that lighting and irrigation lines have been drawn. The landscaping areas are about to be dug out and backfilled. He requested guidance from the Committee on how much they wish to accomplish this year. He suggested that volunteers could plant the shrubs, and Staff do the seeding and concrete stamping.

Consensus of committee that the use of volunteers would be appropriate and that Larry should set a date and advertise for volunteers. Regarding the use of brick vs. stamped concrete was left to Larry and Staff's expertise.

3. NEW BUSINESS:

3.1 Consider canceling November and December meeting due to seasonal holidays

There was no objection raised to Chairperson Weaver's suggestion to cancel the November and December meetings due to conflicts with seasonal holidays.

3.2 Upcoming Community Events

No committee member had information regarding upcoming community events.

4. OTHER:

4.1 Information Sharing - None.

5. REPORTS:

5.1 Monthly Department Reports

Police -

The Police Department is conducting community information meetings on crime, and department programs, offering citizens an opportunity to ask questions and voice concerns. A video tour of the police department is also shown.

Code Enforcement will begin in the Police Department on the first of October. The department intends to take a more proactive role in code enforcement than has been done in the past.

Fire - None.

Library - None.

6. ADJOURN:

There being no further business to come before the Community Relations Committee, Chairman Bob Weaver adjourned the meeting at 1:03 p.m.



Mary Newell
Recording Secretary

Meeting Notice and Agenda

COMMUNITY RELATIONS COMMITTEE

Date: Tuesday, September 24, 1996

Time: 12:00 Noon

Location: Wastewater Treatment Plant
2301 Wyooski Street
Newberg, OR 97132

AGENDA

1. CALL MEETING TO ORDER:

- 1.1 Review and approve minutes of August 27, 1996

2. OLD BUSINESS:

- 2.1 Gazebo in Memorial Park
 ▸ Report on Planning Commission meeting by City Staff
- 2.2 Francis Square
 ▸ Project update by City Staff

3. NEW BUSINESS:

- 3.1 Consider canceling November and December meetings due to seasonal holidays
3.2 Upcoming Community Events

4. OTHER:

- 4.1 Information Sharing
 - Mayor Proctor
 - Committee Members

5. REPORTS:

- 5.1 Monthly Departmental Reports
 - Police Department
 - Library
 - Fire Department

6. ADJOURN:

- 6.1 Adjourn to next meeting date

ACCOMMODATION OF PHYSICAL IMPAIRMENTS:

In order to accommodate persons with physical impairments, please notify the Office of the Chief of Police of any special physical or language accommodations you may need as far in advance of the meeting as possible and no later than 48 hours prior to the meeting. To request these arrangements, please contact Mary Newell at (503) 537-1221.