

COMMUNITY RELATIONS COMMITTEE MINUTES

12:00 Noon, October 31, 1995

Newberg Fire Department

PRESENT: Chairman Bob Weaver, Marge Stiefbold, Bill Larson, Debbie Sumner, Jerry Fisher, Mayor Donna Proctor, City Manager Duane Cole, Police Chief Bob Tardiff, Carole Foutts, Frank Douglas, and Mary Newell, recording secretary.

ABSENT: Johann May

1. CALL MEETING TO ORDER:

- 1.1 Review and approve minutes of September 26th, 1995**
Review and approve minutes of September 28th, 1995

Motion: Stiefbold/Fisher to approve minutes of September 26th and September 28th as written. Motion carried and minutes will be placed on file.

2. OLD BUSINESS:

- 2.1 Pavilion Update (Weaver)**

Copies of the donor form were distributed. Donor keeps the white copy for their records. The yellow and pink copies are returned with their donation, one copy to go to the Finance Department and one for tracking the list of donors.

Committee members reviewed the list of possible contributors and identified the business they will be responsible for contacting. The updated list with assignments is attached.

Mary Newell will develop a form letter to use along with the donor slip. Copies will be provided on request. Thank you notes will be provided on request or may be sent directly by committee member.

City staff will maintain a list of donors. A list of donors will be published and mentioned at the time of dedication of the new pavilion.

It was discussed that Mary would send a form letter with donor slip to the medical centers and doctors' offices. The request was dropped after discussion.

Committee members differed on the appropriate time frame to engage in solicitations due to the Turkey Carnival and the upcoming holidays. Consensus was to make solicitations when committee members felt it reasonable to do so.

2.2 Downtown Square (Cole)
- Meeting scheduled for November 13th

Bob Weaver encouraged attendance at the November 13th meeting to discuss the planning for the Downtown Square. A tour of the location will be included as part of the agenda. Donna Proctor volunteered to take notes.

3. NEW BUSINESS: None.

4. OTHER:

4.1 Information Sharing
- Mayor Proctor
- Committee Members

Duane Cole met with representatives of the Chehalem Park and Recreation District, School District and city staffs to discuss things which would enhance the livability of our city. They zeroed in on two-to-three items to address. He indicated a need to discuss an intergovernmental task force.

5. REPORTS:

5.1 Monthly Departmental Reports

Police Department

Chief Tardiff indicated the new Youth Crimes Detective has been very successful and the School District is appreciative of his presence in the local middle and high schools. Tardiff reminded Committee members of the planned Halloween festivities and said the radar trailer and a police car will be stationed on First Street.

Library

Twenty-one persons attended a poetry reading held on Thursday, October 26th, and twenty persons are registered for a writers workshop on Saturday, November 4th.

Fire Department

Committee members were invited to walk through the new ambulance bay. Frank Douglas indicated the Fire Chief was not present because he was out of state inspecting the new ambulances.

6. ADJOURN:

6.1 Adjourn to next meeting date

Meeting was adjourned. The next meeting is scheduled for Tuesday, November 28th.



Mary Newell, Recording Secretary

September 1995

Month End Report

Newberg Fire Department

ADMINISTRATION:

The Fire Chief attended the weekly drills and meetings of the Volunteer Fire Department, Newberg Rotary, City department directors and Oregon Fire Chief's Association Board.

The Fire Chief, Lt. Mechanic Meade and Paramedic Mount traveled to Goshen, ID., to tour the Med-Tec Ambulance plant. On arrival, problems were noted with the Newberg Fire Department chassis. The City Attorney and Fire Chief are working with the vendor to resolve any problems.

The Fire Chief was given a field promotion September 8, 1995, when the Oregon Fire Chief's Association unanimously voted to elevate his position from a 3 year director to 2nd Vice President to fill a vacancy left by a resignation. He also finished facilitating a goal setting process for the OFCA Executive Board.

TRAINING:

Regular drills for the month of September were held on the 11th and the 25th. On September 11th, the department practiced timed evolutions working with both crosslays and 2 ½" stretch loads. On September 25th, the department went to the Senior Center by the new Antonia Crater Elementary School. Chehalem Park & Rec was our host for an evening of pre-fire planning and information about their new buildings. Chehalem Park & Recreation District provided dinner for the members of the fire department.

September also saw the Newberg Fire Department host 2 Fire Ground Leadership classes sponsored by the Mid-Willamette Fire Instructors Association. The Instructor 1 class was taught by Lt. Al Blodgett and Division Chief Frank Douglas on the 15th and 16th. A Water Supply Officer class was taught on the 16th and 17th.

On September 14th a Basic Apparatus Driver course began and this will continue into November. On September 14th and 15th, Firefighter/Paramedic Corum attended an EMS conference in Portland. Topics discussed at the conference included: DUII, death and dying, penetrating trauma, pediatrics, airway management, and the Oklahoma City tragedy. Also, Administrative Secretary Jill Dorrell attended an Ergonomics and Fire Department Accounting/Budgeting Class sponsored by the Oregon Fire Service Office Administrators on September 15th and 16th.

Other training related activities for September were:

- 1. Officers meeting was held on September 20th.*

FIRE PREVENTION:

Thirteen driveway inspections, five plan/design reviews, sixteen inspections, one fire investigation, six fire extinguisher classes, a bloodborne pathogens class for CS Lewis school employees and two juvenile firesetters intervention interviews were completed by Fire Department staff. Fire Inspector John Wolff attended a one day Fire Code Update class, a two day State Fire Marshal's Roundtable, a FIT team meeting and took part in a TCI Cablevision Fire Prevention show.

EMS DIVISION:

The State Health Division will be holding a public hearing on October 4th, 1995, to take testimony on the new EMT-P recertification requirements.

The department will be working with Smurfit helping them get prices for some medical equipment to equip their new EMT-Bs.

On Thursday, September 14th, Division Chief/EMS Coordinator Frank Douglas attended the regular monthly meeting of the Newberg Charitable Organization. This group is donating money to the Fire Department the purchase of a new ambulance. During the meeting he gave them a report to keep them current on Fire Department activities.

Case reviews with Dr. Bailey were held on Monday, September 11th, at 10:30 am. During the case reviews we decided:

- not to carry cardizem
- to change the language in the standing orders for the use of succinylcholine.
- change the cardiac chest pain protocol to include ASA.

On Tuesday, September 12th, an orientation meeting was held for the new non-fire cadre personnel. The new personnel are: John Nyberg, Donna Stong, Steve Comfort, Glenn Cloyd, and Jenny Rambadt who has already been riding with us. All of these personnel are EMT Basics except Donna. She expects to take an EMT class this coming fall or winter. For the next few months our expectation is for each new member to work 16 hours per month on first out ambulance as a third person.

We have ordered a new LifePak 300 semiautomatic defibrillator. It should arrive in about 30 days.

On the 15th of September, Firefighter Dale Mount responded to a motor vehicle accident, took a patient by ground ambulance to the airport for air transport, and responded to north Meridian on the report of a train engineer with a medical problem. For Dale, it was truly a day of planes, trains, and automobiles.

The monthly EMS meeting was held on Wednesday, September 13th. Firefighter/Paramedic Greg Meyers gave a great class on triage using the START method. START = Simple Triage And Rapid Treatment

Our four new firefighter/EMT's, Chris Mayfield, Ryan DeLashmutt, Bret Boysen and Bryan Jackson started their paramedic training program on Monday, September 18th, 1995. Please take a moment to wish them the best as they work towards the goal of paramedic certification.

In the month of September there were 127 EMS calls responded to by both ambulance and rescue crews.

	<u>Number</u>	<u>Percentage</u>
Motor Vehicle Accidents	31	24%
Medical Problems	71	56%
Miscellaneous	25	20%

BUILDING, MAINTENANCE AND MISCELLANEOUS:

Lieutenant Al Blodgett attended the following meetings; a Mid-Willamette Fire Instructors Assoc. meeting in Willamina and a meeting of the Old Fashioned Festival Committee and Board. He coordinated the hosting of one day of the fall Yamhill County Recruit Academy and set up 2½ days of classes at NFD for the Mid-Willamette Fire Instructors Fire Ground Leader series. The Instructor I class was taught by himself and Frank Douglas. Al has been working with the fall Probie class of 4 with in-house classes and arranging for their attending the County Academy classes held at various Departments. He has also been working with Firefighter/Paramedic Bryan Lee who will be teaching one of the HazMat classes for the academy. Al was recently honored by the Vintage Festival as they used his former drive-in as a basis for the 1995 poster.

The department is hosting two co-operative work experience students this year, they are Kylie Javins (her 2nd year) and Jake Strayer.

Aside from regular apparatus maintenance duties, Lieutenant Rod Meade has been very busy coordinating the

ambulance addition with Powell Builders and trying to finish the office remodel. Rod accompanied Chief Sherman and Firefighter/Paramedic Dale Mount back east on September 5th to check the progress of the two new ambulances. He also attended a OFEMA meeting in Madras on September 16th.

VOLUNTEERS:

The group held their annual Rib Feed on September 23rd. In attendance was the departments oldest living member, Retired Chief Clarence Heater.

Phillip Picard, retired Fire Marshal and 22+ year member of the department was voted into honorary membership.

Retired Chief Garrett Cooke and his wife Florene celebrated their 50th wedding anniversary. Their grandson, Mark Cooke, is the latest addition to the patrol division of the Police Department.

Lt. Ron Pettijohn was promoted to the rank to Captain.

The department was presented with two plaques by Rod Morter and Garrett Cooke on behalf of the VFW for service to the community. One was presented to the Firefighters and the other one to the Paramedics.

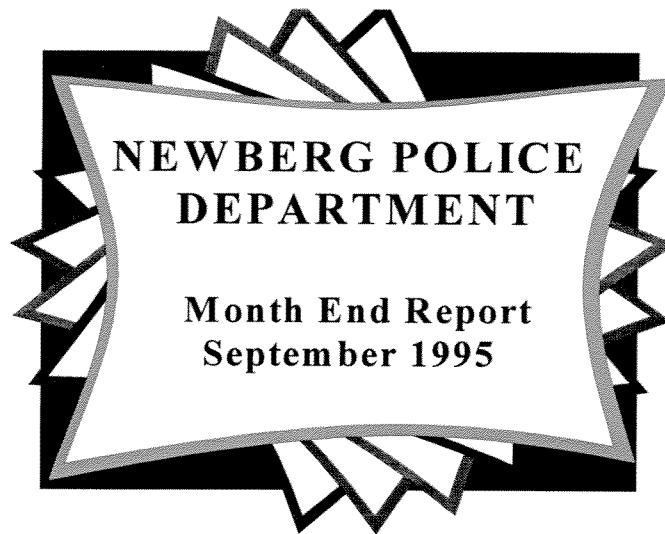
The department has elected it's new officers for 1996. They are: President Steve Freeman, Vice-President Gary Conklin; Treasurer Margurite Simpson; Executive Officer Nate Powell; Sergeant At Arms Michael Sherman and Bell Ringer Lisa Helikson.

The department lost a valuable honorary this month with the passing of Russ Pack.

The department is getting ready for the first ever Halloween party to be held at the fire station for all department children. They are also preparing for Fire Prevention Week (October 9 - 14) and Turkey Carnival.

September anniversaries:

Don Schmidt - 22 years; Lee litfin - 11 years; Tom Rials, Ray Hubbell and Steve Freeman all with 5 years; Michael Sherman - 3 years; Chris Bryant, Darren Miller and RC Homer all with 2 years; Mike Simpson, Lisa Erb and Jill Dorrell (as a volunteer) all with 1 year.



Department Reorganization

Effective September 1st, Lt. Stan Newland was promoted to the position of Deputy Chief of Police. With this promotion, the Office of the Chief of Police was created consisting of Chief Robert Tardiff and Deputy Chief Stan Newland. The Administrative Secretary position was reclassified to Office Manager and will be the chief support staff for the Office of the Chief of Police. The police department was reorganized into four units consisting of Patrol, Special Investigations, Communications and Animal Control. Patrol and S.I.U. will continue to be supervised by sergeants and Communications by the Communications Supervisor. These supervisors, as well as the Animal Control Officer, will report to the Chief's Office with their primary supervisor being Deputy Chief Newland.

Youth Crimes Detective

Effective October 9th, Newberg Police Detective Brian Casey will be assigned to the newly created Youth Resources Detective position. Detective Casey will work to reduce juvenile crime and act as a resource for the School District with offices at the high school and both middle schools. This position is funded by the police levy approved by voters in the last election.

Volunteers

Kim Aust will be the new Volunteer Coordinator for the Newberg Police Department. Previously our Block Home chairperson, Kim has been busy visiting other police agencies to review their volunteer programs, developing job descriptions for volunteer positions, and creating a volunteer program appropriate to the requirements of the Newberg Police Department. When the groundwork has been completed, Kim will begin an active search for volunteers to fill the various positions.

Dorie Byrd, a Block Home participant, has taken on the responsibility of Block Home chairperson. The Block Home program currently has 42 participants. Dorie, together with Kim Aust, will be meeting with Newberg principals to introduce them to the new school curriculum for public schools in their efforts to address the Block Home program in the elementary schools.

Communications/9-1-1 Center

Twenty-nine applicants have applied for the position of dispatcher for the Newberg/Dundee Communications Center. This vacant position was created when Dispatcher/Reserve Officer Mark Cooke was hired as a regular Newberg police officer. Applicants will be required to pass a written knowledge test. Successful applicants will then be scheduled for an oral board and background checks. A hiring date of October 30th is anticipated.

Special Investigations Unit

- Began investigation into sexual abuse of 13-year old Newberg girl by her stepfather. The information was referred to the District Attorney for review.
- Began investigation into a marijuana grow on Chehalem Mountain. Seventeen marijuana plants were uprooted.
- Investigated an unattended death at Second and Lincoln. It was determined the death was from natural causes.
- Began investigation into the molestation of a 12-year old Newberg girl by an older playmate. The investigation is continuing.
- Began an investigation into a reported forcible rape of a local student. The investigation is continuing.
- Began investigation on a report of sexual abuse of a Newberg woman. This investigation is continuing.
- Assisted YCINT in several drug-related searches and arrests in the McMinnville and Dayton areas.
- Took new Yamhill County Juvenile Probation officers on late-evening ride-alongs during selective enforcement effort directed at juvenile offenders.
- Assisted Patrol in making multiple MIP (minor in possession) arrests.
- Conducted two searches for guns at 1536 E. Third Street apartments.
- Initiated investigation into gang-related graffiti at 60-6 E. Ninth Street.
- Began an investigation into reported physical abuse of a 13-year old Newberg girl by the mother and stepfather. The information was forwarded to the Children Services Division and the District Attorney's offices.
- Began investigation into Theft, Forgery and Fraudulent use of a credit card by a Newberg man. The investigation is continuing.
- Arrested two juveniles for Assault III of a third juvenile who was waiting to board a school bus at Renne Middle School.
- Arrested a juvenile for Assault III of a second juvenile which occurred at Jaquith Park in April 1995. Three additional arrests are pending.
- Investigated report of a juvenile brought a gun to school. Investigation revealed that the juvenile brought a BB gun to Chehalem Valley Middle School. Juvenile was portraying the gun to other students as a Glock 9mm.
- Began a federal case on two individuals charges with Possession of a Controlled Substance and Delivery of a Controlled Substance for methamphetamine and an ex-felon in possession of a firearm.
- Assisted Patrol with arrest of an individual for tampering with drug records, Possession of a Controlled Substance and acquiring a controlled substance by fraud.
- Arrested an individual for a probation detainer.

RADAR TRAILER & RADAR STRIP SITING

9/4 - 9/6	Radar trailer sited at the west end of 99W
9/7 - 9/15	Speed Strips placed at 1900 No. Main Street for speed monitoring. Average median speed was 24.74 mph.
9/10 - 9/15	Radar trailer sited at 3000 Crestview for speed monitoring of eastbound and westbound traffic.
9/15 - 9/20	Speed strips placed at 1000 Sitka for speed monitoring of northbound traffic on Sitka.
9/26 - 9/29	Radar trailer sited at 300 block of Foothills. Citizen concern that vehicles speeding in school area.

TRAFFIC PATROL STATISTICS

August

Traffic Violation Issued: 203

Traffic Warnings Issued: 167

September

Traffic Violation Issued: 161

Traffic Warnings Issued: 193

**NEWBERG POLICE DEPARTMENT
STATISTICS ON OFFENSES
September 1995**

PART I OFFENSES:

(These include all major crimes.)

Total Part I Crimes Reported:		Percent Part I Crimes Cleared:	
August 1994	August 1995	August 1994	August 1995
111	93	54.0%	68.8%

PART II OFFENSES:

(These include thefts, drugs, self-initiated cases, etc.)

Total Part II Crimes Reported:		Percent Part II Crimes Cleared:	
August 1994	August 1995	August 1994	August 1995
169	233	86.3%	90.5%

PART III OFFENSES:

(These include major traffic, animal, general assistance, etc.)

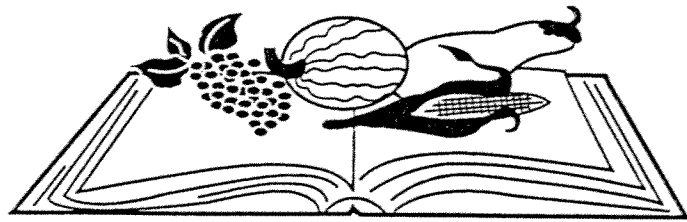
Total Part III Crimes Reported:		Percent Part III Crimes Cleared:	
August 1994	August 1995	August 1994	August 1995
468	464	97.0%	100.0%

TOTAL ALL INCIDENTS:

Total All Incidents Reported:		Percent All Incidents Cleared:	
August 1994	August 1995	August 1994	August 1995
748	790	88.2%	93.5%

The Library Update

September 30, 1995
Issue Number 3



SIDELINES

Tonya Hamilton has joined the Library as a part-time children's reference librarian. She will be working with Children's Librarian Sandi Olmstead to provide assistance and services to children. Tonya is a graduate of Newberg High School and Oregon State University. She has been teaching elementary school in West Linn for three years. She and her husband live in Newberg and recently welcomed a daughter into their family. Stop by and say hello to Tonya.

Staff participated in a safety training day in September. Reviewing the proper methods for using fire extinguishers and practicing building evacuation were two of the highlights of the training.

Access to the Library Catalog from your home computer is available via the Internet.
•Telnet to 199.101.15.33
•Web search for: CCRLS
•Dial in: 1-503-399-5259
Login Password: ccrls
For more information contact the Reference Desk

HOURS

Tuesday, Wednesday, Thursday
11 am to 8 pm

Friday and Saturday
11 am to 5 pm

Sunday and Monday
Closed

Published monthly by:
Newberg Public Library
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Let the Games Begin

Mark your calendars for 3:30 to 4:45 pm every Friday in October for Games Day at the Library. This is an afternoon of fun with friends and games and a warm place to have a good time on a cold fall afternoon. School age children are encouraged to bring their game playing skills to this weekly event. A collection of over 40 games will be available to play, thanks to the diligent efforts of volunteer, Flo Musser. For additional information contact Children's Staff, Sandi Olmstead or Tonya Hamilton at 537-0304.

Congratulations to Patty Sorenson

Patty Sorenson, librarian at Chehalem Middle School has been recognized by her peers as the Oregon Educational Media Association *Secondary School Media Specialist of the Year*. That long title simply means that she is wonderful librarian/media specialist. Those of us who know Patty and have worked with her, already knew what a great person she was, but it's nice to see others recognizing her abilities. Patty has been involved with the Newberg Public Library for years as a supporter and user and has served on the Board of the Library Foundation of Newberg to build an endowment for the public library.

Patty's award is the second state wide library award to go to a Newberg librarian this year. Sandi Olmstead, NPL Children's Librarian, was presented with the Oregon Library Association Lampman Award for Outstanding Service to Children in April. The children in Newberg are pretty lucky to have two award winning librarians to encourage their reading habits.

Award Winning Poet and Novelist to Speak

Floyd Skloot will read from his works on Thursday, October 26th at 7 pm at the library. Skloot is the author of several novels including *Pilgrim's Harbor* and *Summer Blue* and has published more than 250 poems, essays and stories in such magazines as *Harper's* and *Poetry*. He was recently nominated for the Oregon Book Award for his most recent book, *Music Appreciation*. Please join us for this free event. Make your reservations by phone or in person at the Library before the 26th.

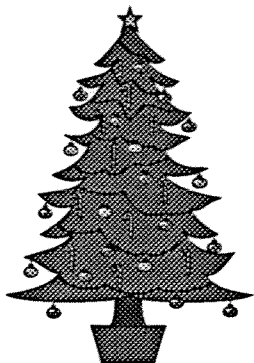
Writers Learn to Write

Author Betty Hockett will present a Writers Workshop on Saturday, November 4th at the Library. This all day session will focus on how to market your works as well as tips for writing. Anyone aspiring to put pen to paper should join Betty for this informative session. To register, contact Carol Foutts at the Library at 538-7323.



The Holidays Are Coming

It may only be October, but the holidays are just around the corner. The Newberg Public Library is planning for the annual Festival of Trees and Tree Lighting Event. Mark your calendars for Thursday November 30, 6:30 pm for the downtown parade and 7:00 pm for the Library Tree Lighting event. We're working on something a little different this year so be sure and attend this kickoff to the holiday season.



The Festival of Trees is the opportunity for community groups to decorate a tree and place it in the library. The public votes for their favorite tree with donations of food that are then presented to Newberg FISH. The group with the winning tree receives a

cash prize. Last year over 900 food items were collected during the three week program.

If your group would like to participate, contact Assistant Director, Carol Foutts at 538-8376. She can give you all the details.

Volunteers Clean-up

Over 30 volunteers spent 60 hours the last weekend in September cleaning up the library. Armed with dust busters, rags, furniture polish, and lots of energy they dusted and polished book shelves and put books in order throughout the library. "This is a great chance to get everything cleaned up at least once a year" according to Volunteer Coordinator Marty Trolan. "It's good to see everything bright and shining from all the polish".

The Cleanup helps to find damaged books or those that have been accidentally misplaced. With over 50,000 to keep in order, one or two are bound to end up in the wrong place. A great big thank you to all the volunteers!!!!

Library Friends Book Sale

Thursday, October 26 11 am to 8 pm
Friday, October 27 11 am to 5 pm
Saturday, October 28 11 am to 5 pm

1000's of Books at Great Prices

Storytime Fun

Storytime is in full swing and by the happy voices heard on Tuesday evenings and Wednesday mornings, it is a great success with the 3 to 6 year old crowd. Each week has a special theme and activities include stories, finger plays, and action songs. No registration is required so bring your kids anytime.

October 2, 6:30 pm & October 4, 11:30 am
Dr. Ted. E. Bear's Clinic

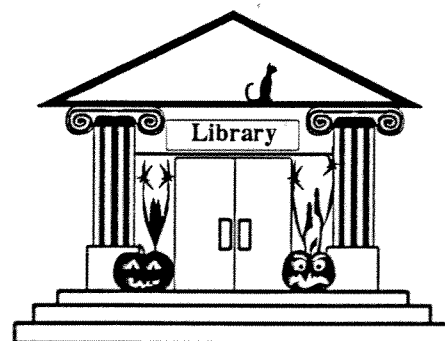
October 10, 6:30 pm & October 11, 11:30 am
Fire Prevention Week
"Watch What You Heat"

October 17, 6:30 pm & October 18, 11:30 am
Puppy Dog Tales

October 24, 6:30 pm & October 25, 11:30 am
This Little Piggy

October 31, 6:30 pm
Trick or Treat Fun and Activities
Children are encouraged to wear their costumes. We will have trick or treating throughout the Library from 6:30 to 7:30.

November 1, 11:30 am
Something to Moo About



Calendar

Oct. 3rd Parenting Classes Continue
Oct. 10th Parenting Classes Continue
Oct. 17th Library Board Meeting (7 pm) Library Rotary Room
Parenting Classes Continue
Oct. 21st Newberg Computer Society meets at Library 9 am
Oct. 24th Listen for Library Director Leah Griffith and
Volunteer Coordinator Marty Trolan on KLYC
1260 AM from 6 am to 8 am .
Oct. 26th Floyd Skloot Poet 7 pm (story on page 1)
Oct. 26,27,28 Fall Used Book Sale
Nov. 4th Writer's Workshop (story on page 1)

Meeting Notice and Agenda

COMMUNITY RELATIONS COMMITTEE

Date: Tuesday, October 31, 1995

Time: 12:00 Noon

Location: Newberg Fire Department
414 E. Second Street
Newberg, OR 97132

AGENDA

1. CALL MEETING TO ORDER:

- 1.1 Review and approve minutes of September 26th, 1995
- Review and approve minutes of September 28th, 1995

2. OLD BUSINESS:

- 2.1 Pavilion Update (Weaver)
 - Promotional Campaign
 - \$500 donations from Rotary Club and Newberg Garbage Service
- 2.2 Downtown Square (Cole)
 - Meeting scheduled for November 13th

3. NEW BUSINESS:

4. OTHER:

- 4.1 Information Sharing
 - Mayor Proctor
 - Committee Members

5. REPORTS:

- 5.1 Monthly Departmental Reports
 - Police Department
 - Library
 - Fire Department

6. ADJOURN:

- 6.1 Adjourn to next meeting date