

COMMUNITY RELATIONS COMMITTEE MINUTES

2:00 p.m., August 29, 1995

Newberg Fire Department

PRESENT: Chairman Bob Weaver, Marge Stiefbold, Mayor Donna Proctor, City Manager Duane Cole, Asst. Fire Chief Ben Erb, Police Chief Bob Tardiff, and Mary Newell, recording secretary.

ABSENT: Commissioner Debbie Sumner, Bill Larson, and Library Director Leah Griffith,

1. CALL MEETING TO ORDER:

After thanking everyone for accommodating the change in meeting time, Chairman Bob Weaver called the meeting to order at 2:00 p.m.

1.1 Review and approve minutes of July 25, 1995

By consensus, the minutes were placed on file as written.

2. OLD BUSINESS:

2.1 Pavilion Update **- Promotional Campaign** **- Guidelines**

Discussion of the promotional campaign for the pavilion was held over to the next meeting when all members can be present.

Marge Stiefbold has contacted several local businesses to solicit donations. Bob Weaver asked Marge to make a presentation at the next meeting to outline her sales technique.

Donna Proctor said PGE is considering donating the lights for the pavilion.

Duane Cole passed around photos of the Medford gazebo, which was built by a Medford resident. The City of Medford still has the plans available and Duane will get a copy. Medford has not had enforcement problems. Their gazebo is used for weddings and birthday parties, among other functions.

Discussion turned to the draft of the guidelines for operating the pavilion. Suggested changes included:

- Cut off activities at 8:00 p.m., with no bands allowed on Sundays. Other uses would be allowed on Sundays.
- Suggested the City of Newberg oversee pavilion usage if the Chehalem Park and Recreation District chooses not to participate.

2.2 First & College Street

Chairman Bob Weaver expressed concern that the Community Relations Committee had not been included in planning meetings for the development of the Francis Theater lot. The Francis Theater lot had previously been identified as a Community Relations Committee project to follow the pavilion project.

Duane Cole apologized and said it was an oversight that committee members had not been included in the meeting notification. He explained that several citizens were interested in developing a downtown square and so they met to brainstorm and generate ideas. He noted that it would take at least 60-90 days before any suitable design for the lot could be expected.

Chairman Weaver and Mayor Proctor, noting that the property is city owned, felt the Community Relations Committee as a Council Committee should be responsible for guiding the development of the lot. The City Manager agreed and the Community Relations Committee will be responsible for planning and scheduling future meetings relating to the lot at First & College.

3. NEW BUSINESS:

3.1 Crosswalks

Mayor Proctor raised the issue of using flags to increase one's visibility when crossing First Street. Noting this had been done successfully in a southern California town, she felt it might work in Newberg. The flags would be placed in holders located on both sides of First Street. A pedestrian would take a flag and hold it when crossing the street, depositing the flag in a receptacle on the other side. Flags would be available to pedestrians crossing from either direction.

Duane Cole felt the suggestion had merit and worth pursuing. Chief Tardiff had reservations due to theft of the flags and vandalism to the containers. Raised was the question of liability in the event a pedestrian was struck while carrying a flag. Chief Tardiff indicated it was not a police matter. The City Manager and the Police Chief will discuss this further. The City Manager will be prepared to report on this at the next meeting.

3.1 Nominations to fill two committee vacancies

Donna Proctor said she hoped to have four new committee members attending the next meeting.

4. REPORTS:

4.1 Monthly Departmental Reports

- 4.1 - Fire Department**
- Police Department**
- Library**

The written reports are attached as part of these minutes.

Chief Tardiff advised Committee that PGE has granted permission to install electrical drops on three power poles located on Haworth near the Coffee Cottage, on First near Nap's, and near the intersection of College and Foothills Drive. The power drops will be used to charge the radar trailer while positioned on the street. A second radar trailer will be delivered in November.

At the request of the City Manger, Chief Tardiff spoke briefly about the dangers of methamphetamines which was the subject of an Oregonian article this day.

5. ADJOURN:

5.1 Adjourn to next meeting on Tuesday, September 26, 1995

There being no further business to come before the Community Relations Committee, the meeting adjourned at 2:50 p.m.



Mary Newell, Recording Secretary

Meeting Notice and Agenda

COMMUNITY RELATIONS COMMITTEE

Date: Tuesday, August 29, 1995

Time: 2:00 p.m.

Location: Newberg Fire Department
414 E. Second Street
Newberg, OR 97132

AGENDA

1. **CALL MEETING TO ORDER:**
 - 1.1 Review and approve minutes of July 25, 1995
2. **OLD BUSINESS:**
 - 2.1 Pavilion Update
 - Promotional Campaign
 - Guidelines
3. **NEW BUSINESS:**
 - 3.1 Crosswalks (Proctor)
 - 3.2 Nominations to fill two committee vacancies
4. **REPORTS:**
 - 4.1 Monthly Departmental Reports
 - Fire Department
 - Police Department
 - Library
5. **ADJOURN:**
 - 5.1 Adjourn to next meeting on Tuesday, September 26, 1995