

MINUTES

COMMUNITY RELATIONS COMMITTEE MEETING

May 30, 1995, 7:00 p.m.
Newberg Scout House, Memorial Park

PRESENT: Chairman Bob Weaver, Mayor Donna Proctor, and Debbie Sumner

STAFF PRESENT: Duane Cole, Frank Douglas, and Mary Newell, recording secretary.

OTHERS PRESENT:

Don Clements, Superintendent Chehalem Park & Recreation District
Mike McBride, Board member Chehalem Park & Recreation
Gail A. Bonsey, 501 S. Howard
Darlene Andreas
George Wenker
Mr. and Mrs. Gunter Otto

1. CALL MEETING TO ORDER:

Chairman Bob Weaver called the meeting to order at 7:05. P.M.

Motion: Sumner/Proctor to approve the minutes of April 25 1995, as written. Motion carried.

Chairman Weaver commended Newberg Library Director Leah Griffith for serving as president of the State Public Library Division as shared in the monthly report. It reflects favorably on the city of Newberg to employ talented leadership who undertake leadership roles in state-wide organizations.

2. OLD BUSINESS:

2.1 Gazebo Update

As Mayor Proctor passed around a copy of the site plans for the proposed gazebo, Chairman Weaver explained that the city of Newberg is considering erecting a pavilion or gazebo in Memorial Park.

City Manager Duane Cole indicated location for the proposed gazebo, noting it fronts to the south. The City is in the process of seeking donations; the gazebo is not a budgeted item. The project has been coordinated with Mike Boyes and the Old Fashioned Festival. Usage would be

down during the rainy season and expected to go up during dry weather.

Gail Bonsey expressed concern with the traffic situation, traffic flow around Memorial park, the limited parking, and the noise. She questioned the type of entertainment offered, electric guitars vs. stringed instruments.

Duane Cole said, and Bob Weaver agreed, that noise levels could be written into the permit process for monitoring the level of noise.

Debbie Sumner said the intent of the gazebo is to complement the activities we have now, not to add a lot of activity. Bob Weaver agreed, noting the need for guidelines to address the frequency of use.

Gunter Otto felt loud entertainment presented to large groups would be inappropriate for the pavilion. He expressed concern over the parking situation, noting that parking is barely adequate now. He noted the speed is 15 mph, but feels the police are not enforcing it adequately. He would like to see more traffic enforcement, especially during the concerts.

Debbie Sumner suggested selectively limiting parking, yellow zones, to discourage parking. Duane Cole suggested encouraging people to park away from the park, perhaps at Renne Middle School. Don Clements said experience indicates that people choose to park as close to their destination as possible rather than walk. He indicated this is an unusual park in that it is a community park, not a neighborhood park. It is not large enough for some of the activities that occur here but it is used that way.

Gail Bonsey said there is very little trash in Memorial Park, even during the Old Fashioned Festival where the Old Fashioned Festival Committee closely monitors the situation to see that all rubbish is collected. She worried that the gazebo will generate trash, creating a situation that has not existed previously.

Bob Weaver stressed the need for a central meeting area. He noted that Portland is a city with limited parking but feels Portlanders utilize their city parks extensively. Every city in Eastern America has a central meeting area. Chairman Weaver said Hoover Park, the other downtown park, is not accessible for the elderly. He would like the gazebo to be a place for seniors to meet and enjoy.

Gail Bonsey questioned the hours that the gazebo would be used for entertainment purposes. Mayor Proctor indicated that evening activities would be scheduled between seven and eight and would not be booked for full afternoons.

Mike McBride questioned how the ADA requirement would be addressed. Donna indicated that a ramp will be constructed out the rear.

Darlene Andreas raised the question of sidewalks, their placement and wheelchair accessibility. Duane Cole responded that they had talked about linking a sidewalk with the existing sidewalk, with maintenance being done by the Park and Recreation.

Don Clements indicated the Chehalem Park & Rec District does not want to be an opponent to the project, but did express concerns regarding the placement of the gazebo, traffic, noise, parking, maintenance responsibilities, etc. He worried that police, due to staffing concerns, could not provide immediate response should the need arise.

Don Clements agreed with the need for something downtown and, in fact, had investigated the possibility of developing Hoover Park. However, that park is not appropriate due to parking issues, accessibility for the handicapped and others, and the difficulty of retrofitting it.

Chairman Weaver said that if the threat of vandalism keeps the gazebo from being built, the City has lost ground and citizens cannot let it happen. Mr. Otto cited an incident where children on recess from a local school were misusing the picnic tables. The gardener on duty handled the problem, and the teacher said nothing. Mr. Clements noted the restrooms are vandalized monthly. However, it is the policy of Chehalem Park & Rec to repair and get the park back in order as soon as possible so as not to allow the vandals to take over.

Ms. Andreas questioned again, who would be responsible for maintaining the gazebo if it were built. Superintendent Clements said Chehalem Park & Rec District would be prepared to maintain the facility if an agreement were reached. He said they will not take on anything unless they can repair and replace. Bob Weaver indicated the city must make a commitment to see that a pavilion would be repaired. City Manager Duane Cole indicated maintenance funds are not in the budget. Donna Proctor questioned the use of System Development Funds. Mr. Clements indicated these funds are for acquisition and development only and cannot be used for maintenance and repair.

There followed discussion regarding the type and loudness of music and security while a concert is proceeding. Chairman Weaver and Mayor Proctor indicated that most of these issues can be dealt with by creating some guidelines for usage of the gazebo. The City Manager agreed, but cautioned that we cannot be discriminatory. Chairman Weaver invited Ms. Bosner to participate in the development of the guidelines. The City Manager said he would draft some guidelines and send them to Ms. Bosner for review and critique.

Councilor Debbie Sumner felt limiting the time, type and number of events per month would eliminate most concerns.

Mike McBride suggested locating the gazebo in another park like Jaquith, a park with adequate parking and a higher tolerance for traffic and noise. Duane Cole suggested the new park at Crater since Jaquith is getting pretty crowded. Chairman Weaver, Councilor Sumner, and Mayor

Proctor felt that allowing the gazebo to be located in another park would miss the point which is to have a gathering area in the downtown area.

Don Clements noted that if a concert is allowed, the park cannot be rented for picnics. A system for scheduling activities will have to be worked out.

Chairman Weaver said there has been a monetary commitment from the Rotary Foundation and the Rotary Club will be approached about a donation. One Rotarian, a builder, will see that the gazebo is built. Mayor Proctor said Bob Stewart is making a presentation to the Kiwanis.

The Chairman suggested a display promoting the gazebo in the City's booth during the Old Fashioned Festival as a means for soliciting donations. By consensus, a plan or model of the gazebo will be displayed with a container available for donations from the public. Lumbermen's estimated the cost of the gazebo at \$6,000 for materials with cement. This figure does not include labor or sidewalks. Staff is relying on donated labor, and Chairman Weaver stressed the importance that it be a community effort.

Don Clements noted that a new playground, similar to those at Pool Park and Jaquith Park, is slated for Memorial Park. It will be called the Kiwanis Playground to honor their donation.

3. NEW BUSINESS None.

4. REPORTS

4.1 Written Monthly Departmental Reports Received and Place on File

Monthly reports were placed on file.

5. ADJOURNMENT

5.1 Designate location, time and topic for next regularly scheduled meeting on Tuesday, June 27, 1995.

5.2 Adjourn.

Chairman Weaver thanked the visitors for their input and that of Staff.

There being no further business to come before the Community Relations Committee, Chairman Weaver adjourned the meeting at 8:00 p.m. The next regularly scheduled meeting will be held at June 27, 1995, at noon at the Newberg Fire Department.



Mary Newell, Recording Secretary

NEWBERG POLICE DEPARTMENT
April 1995
Monthly Report

Police Officer Hiring

The field of 165 applicants for the position of police officer has been narrowed to eight finalists. Of the eight finalists, five are currently serving in the Newberg Reserve Program, three of whom have Bachelor degrees. Their very strong performance in the testing process reflects favorably on the Newberg Reserve Program and Reserve Academy. We are pleased with their aspirations to become sworn members of our regular police force.

Patrol Car

A new Patrol vehicle has been delivered. The 1995 Ford Crown Victoria is being painted and decals affixed. As soon as the light bars and police equipment is installed, the vehicle will be seen on Newberg city streets.

E 9-1-1 Computer

The computer for the E 9-1-1 mapping system has been installed. The next phase will require the input of street names and residential addresses which will be programmed during this calendar year. Dispatchers will be able to select an area, zoom in and give concise directions to responding emergency vehicles. Computer hardware, software and programming is paid for by the State Emergency Management System.

Community Activities

Citizens Academy

The first Police Department Citizens Academy is underway. Comments have been very positive, with several citizens staying afterwards to ask questions of the officers. Critiques of presenters' presentations have been made with thought and careful consideration. These comments will be used to improve the next academy. There are five weeks left of the eight week program.

Crime Prevention

The Community Resource Officer held a crime prevention meeting for thirty staff members of Springbrook Northwest on personal safety.

Community Resource Officer Art Pohl, together with City Attorney Terry Mahr, attended a Neighborhood Watch meeting in the Hulet Street neighborhood, where they answered concerns regarding traffic and speeding.

Crime Prevention materials from the National Child Safety Council were delivered to six neighborhood schools.

Special Investigations Unit (SIU) Activities

- ☐ Conducted a search warrant at Shari's Restaurant parking lot. Seized was approximately 1/4 ounce of methamphetamine, along with drug records and paraphernalia.
- ☐ Began investigation into report of sexual abuse of three children. The report was later determined to be unfounded, part of a custody dispute.
- ☐ Arrested an individual for possession of less than one ounce of marijuana and an outstanding warrant from charges stemming from a search warrant at her home on January 3, 1995.
- ☐ Arrested one James Lee Craig on an outstanding warrant.
- ☐ Executed a search warrant at a residence located at 1103 N. Springbrook, #9, where suspected methamphetamine and paraphernalia were seized. Charges are pending Grand Jury hearing.
- ☐ Assisted in a joint undercover operation with YCINT. Nine pounds of marijuana was purchased from an individual in the parking lot of the Newberg Fred Meyer store. The individual was arrested. Two consent searches were conducted as a result of this arrest.
- ☐ Arrested Jerry Marie Brumley, 32, on an outstanding warrant.
- ☐ Seized a marijuana plant during the search of a residence located at 1401 E. 11th Street. A juvenile was referred to the Yamhill County Juvenile authorities.
- ☐ Began an investigation of injuries received by a handicapped Newberg woman. Injuries, which included a broken jaw, lacerations, and bruising, were initially thought to be from an assault but were later determined to be from a fall during a seizure.
- ☐ Executed a search warrant on a vehicle in the 500 block of N. Main Street. Seized during the search were marijuana and a substance thought to be methamphetamine. Charges are pending Grand Jury review.
- ☐ Arrested an individual at 1118 N. College on an outstanding warrant stemming from a 1/3/95 search warrant at her home. Seized during a search warrant executed at the residence was methamphetamine, stolen property, and drug paraphernalia.
- ☐ Executed a search warrant at 405 Cambridge. Seized were methamphetamine, marijuana, and drug paraphernalia. The information has been forwarded to the Grand Jury for consideration of charges.

- ☐ Executed a search warrant at 455 E. 17th Street, McMinnville. Seized as a result of the warrant were 25 marijuana plants, firearms, scales, packaging materials, and paraphernalia. Evidence will be forwarded to the Yamhill County Grand Jury for review.
- ☐ Began an investigation into the rape of a 12-year old Newberg girl. The suspect is a former boyfriend of the girl's mother. The investigation is continuing.
- ☐ Began an arson investigation after a garbage can in the women's restroom in Jaquith Park was set afire. During an investigation at the scene, burned mail was found that was later determined to be stolen. The investigation is continuing.

ANIMAL CONTROL REPORT

There were 102 Complaints filed with the Animal Control Officer during the month of April.

TRAFFIC PATROL STATISTICS

April

Traffic Violation Issued: 171

Traffic Warnings Issued: 121

**NEWBERG POLICE DEPARTMENT
STATISTICS ON OFFENSES
March 1995**

PART I OFFENSES:

(These include all major crimes.)

Total Part I Crimes Reported:		Percent Part I Crimes Cleared:	
March 1994	March 1995	March 1994	March 1995
65	85	66.1%	56.4%

PART II OFFENSES:

(These include thefts, drugs, self-initiated cases, etc.)

Total Part II Crimes Reported:		Percent Part II Crimes Cleared:	
March 1994	March 1995	March 1994	March 1995
178	205	85.9%	88.2%

PART III OFFENSES:

(These include major traffic, animal, general assistance, etc.)

Total Part III Crimes Reported:		Percent Part III Crimes Cleared:	
March 1994	March 1995	March 1994	March 1995
369	420	98.6%	99.0%

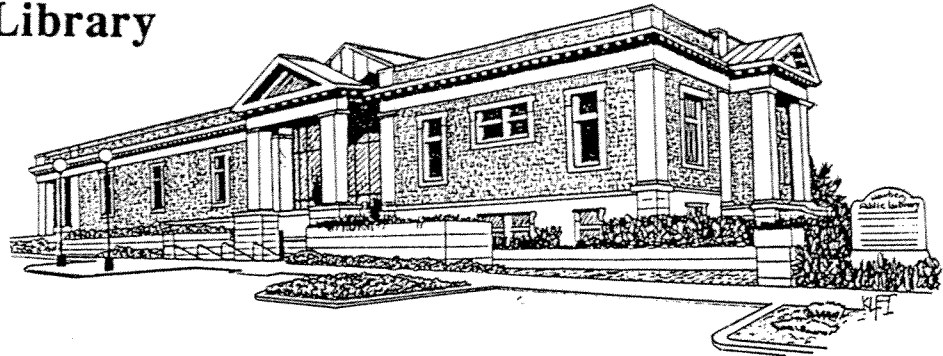
TOTAL ALL INCIDENTS:

Total All Incidents Reported:		Percent All Incidents Cleared:	
March 1994	March 1995	March 1994	March 1995
612	710	91.5%	90.8%

CITIZENS POLICE ACADEMY

<u>DATE</u>	<u>TOPIC</u>	<u>INSTRUCTOR</u>	<u>HOURS</u>
April 27	Welcome NPD, what we do	Chief Tardiff	1.5
	Intro to Criminal Justice	Lt. Newland	1.5
May 4	Firearms Use of Force	Officer Jones	1.5
	Recruiting/Training	Sgt. Weaver	1.5
May 11	MATT Team/Traffic	Officer Stich	1.5
	Special Investigations	Det. Sgt. Summers	1.5
May 18	Patrol	Sgt. Bolek	1.0
	D.A.R.E.	Officer Jones	1.0
	Crime Prevention	Cpl. Pohl	1.0
May 25	Crime Scene	Det. Goad	3.0
June 1	Communications Records, etc.	Supervisor Dodson	2.0
	Animal Control	Officer Harding	1.0
June 8	Narcotics		1.5
	Gangs	Det. Casey	1.5
June 15	Reserve Officer Program	Sgt. Kuykendall	1.0
	Graduation	Chief, Lt., and Cpl.	2.0

Monthly Report Newberg Public Library



April, 1995

We were very pleased and excited to learn that our own Sandi Olmstead had been selected as the Oregon Library Association Evelyn Sibley Lampman Award winner. This award is presented annually to someone who has made a significant and long term contribution to children's library services. Sandi was honored for her years of participation and leadership to the state children's division and for her outstanding children's program here at Newberg. I had the great pleasure to present Sandi with the award at the Oregon Library Association state conference on April 29. She prepared an excellent acceptance speech that made me very proud to say that she was my children's librarian. The Newberg City Council will be honoring Sandi at their June 5th meeting.

The Oregon Library Association conference did take up a bit of time this year. As president of the Public Library Division, I was responsible for putting on the annual banquet as well as working with the PLD board to present three workshops. City Manager Duane Cole spoke at the PLD session on working with local governments and impressed everyone with his ideas as well as his sense of humor. Another session on emergency procedures provided ideas for training staff to respond to extraordinary situations. A third session provided volunteer coordinators with information about using volunteers in an age of lawsuits and litigation. All three sessions were favorably received and I felt proud to part of such a good organization as the PLD. Also at the conference was a thought provoking speaker discussing the future role of the public library. In all, it was an excellent conference, even though we were at the Portland Hilton which is in the middle of a major renovation.

We were very busy during National Library Week this year. We started out with a noted genealogist speaking to a packed house. The audience learned a lot and his book will be available at the Library shortly. Preschool storytime had special events for Tuesday and Wednesday and on Thursday we sponsored a sing-a-long in the afternoon. On Friday we held a game day and lots of fun was had by those who attended. The Library Friends also held their book sale this week and raised over \$1,200.

During library week we conducted a customer survey to find out where we stood with our users. One of our volunteers is tabulating the data, but preliminary results show that people are generally satisfied with the library, however, they would like to see more books, more hours, and more parking. Final results will be available in May.

The Library serial levy is on the ballot this month. Informational brochures have been available at the library explaining the proposal. The levy would allow funds to open the Library on Mondays, have full coverage in the children's department, purchase additional books, and purchase additional electronic resources. The rate of \$.155 would raise \$85,000 or about 30¢ per week for a \$100,000 home. In addition, an article in The Graphic came out on April 28th, the same day as the ballots. The results will be known May 16th.

During the Volunteer Event on April 24th, the Wednesday Club was recognized for their efforts in securing the Carnegie grant to build the original library in 1912. A plaque dedicating the Carnegie Reading Room to the Wednesday Club was unveiled during the program and now hangs in the entrance to the Carnegie Room.

I attended meetings of the City Club, PYM Librarians, CVSCC Board, ADA Transition Team, Community Relations Committee, City Council, and Oregon Library Association Executive Board.

Adult/Young Adult Services:

The Disabled Support Group came to the Library in April for a tour. Carol Foutts and Sandi Schmidt did an excellent job in providing information regarding our services. Marty Trolan spoke on volunteer opportunities and two members of the group have joined the volunteer ranks.

Carol is working with our computer consultant to finish the installation of software and equipment to provide dial in access to the Health Database. The funds for this project (\$5,700) were provided by the Newberg Charitable Organization.

Youth Services:

Blast off with Books is the theme for the summer reading program which is scheduled to start June 21 with the annual carnival. We're starting later than normal this year as school is running until June 15. Sandi has a number of special events planned and three programs will be provided and paid for through the CCRLS regional library system.

Circulation Services:

Pat Martinez, one of our Green Thumb workers will not be returning to the library after her stroke. She has decided to return to her family in California. We have been revising our work in circulation as this is a reduction in 20 hours of staffing which is a significant cut in staff. We are not hopeful that another Green Thumb employee will be hired as Green Thumb has indicated that their federal funding is in jeopardy.

Volunteers:

The Volunteer Event on April 24th was a rousing success with over 50 volunteers attending and being recognized for their contributions to the Newberg Library. The Mayor and City Manager also attended to extend their thanks. Marty Trolan did a wonderful job preparing bios for each volunteer as she introduced them and presented them with a certificate and lapel pin. The volunteer appreciated the effort and we even knew of a couple who took time off from work to attend. The rest of the Library staff participated by providing a wonderful array of deserts. There were so many goodies that people didn't know what to take.

Marty and I attended the 80th birthday party of one of our most loyal volunteers, Lois Douglas. Her family provided a lovely afternoon and as we wished her well a number of our other library volunteers were doing likewise.

Upcoming Events:

May 2	Library Friends Meeting City Club Budget Committee
May 3	Dept. Head Meeting
May 4	Library Mgmt Staff Meeting Budget Committee
May 7	PYM Meeting
May 8	CCRLS Advisory Board Meeting
May 9	ADA Meeting Library Friends Budget Committee
May 12	Meet with City Manager
May 15	HVAC work on Carnegie systems
May 16	Library Friends Serial Levy Election Library Board Meeting
May 17	Reference Workshop Dept. Head Meeting
May 18	Library Mgmt Staff Meeting
May 19	LINCC Library Conference Community Communications Focus

May 20	City wide Scrabble Tournament
May 22	Central School Event 4 pm to 7 pm
May 23	Library Friends
May 25	CVSCC Meeting
May 29	HOLIDAY Library offices closed
May 30	Library Friends
	Community Relations Committee
June 21	Summer Reading begins

Report Submitted By:

Leah M. Griffith, Library Director

NEWBERG PUBLIC LIBRARY

MONTHLY STATISTICAL REPORT

	April, 1995	1994-95 YTD	1993-94 YTD	Change {+ or (-)}
Circulation	11,060	119,725	120,887	-1.0%
Adult Books	4,279	49,513	50,995	-2.9%
Children's Books	4,159	44,526	44,588	-0.1%
Periodicals	537	5,826	6,453	-9.7%
Videos	703	6,433	7,219	-10.9%
Records/Cassettes	363	3,386	3,273	3.5%
Pamphlets	158	1,105	1,179	-6.3%
Cameras	1	18	24	-25.0%
Items Borrowed from Oregon State Library	8	10	15	-33.3%
Items Borrowed from out of state libraries	13	64	0	*new statistic
Items Borrowed from CCRLS Libraries	839	8,522	6,954	22.5%
Items Borrowed from other Ore. libraries	0	322	187	72.2%
Items Loaned to Other Libraries (ILL)				
Items Loaned to other Oregon Libraries	645	6,427	4,823	33.3%
Items Loaned to out of state Libraries	0	0	0	*new statistic
Reference Activity				
# of Questions Asked	1,494	12,509	10,272	21.8%
By phone	170	1,899	2,246	-15.4%
By in House	1324	10,610	8,026	32.2%
# of Questions Answered	1,324	11,639	8,150	42.8%
Adult	858	7,536	5,652	33.3%
Children's	466	4,103	2,498	64.3%
# of Questions Referred to other Lib.	1,436	1,954	335	483.3%
Adult	949	1,336	247	440.9%
Children's	487	618	88	602.3%
# of Materials Used in the Library	3,609	44,398	38,522	15.3%
Adult	1834	12,222	13,319	-8.2%
Children's	1775	32,176	25,203	27.7%
Meeting Room Usage (by hours)	147.0	1,060.5	1,070.0	-0.9%
Austin Room	105	695.5	739.0	-5.9%
Rotary Room	42	365	331.0	10.3%
Program Attendance				
Number of Children's Programs	16	104	102	2.0%
Number attending	569	4,421	3,992	10.7%
Number of Adult/Young Adult Programs	1	6	6	0.0%
Number attending	10	660	716	-7.8%
Library Usage				
Number of people using the Library	16683	122,558	0	*new statistic
Total Receipts	\$1,785.05	\$19,926.52	\$20,226.91	-1.5%
Copies	\$113.80	\$1,079.89	\$1,594.22	-32.3%
Fines	\$955.85	\$8,538.87	\$7,754.82	10.1%
Non-Res. Cards	\$666.10	\$9,706.60	\$10,149.50	-4.4%
Lost Items	\$49.30	\$574.06	\$603.11	-4.8%
Misc.	\$0.00	\$27.10	\$125.26	-78.4%
# of free photocopies	183	1,078	435	147.8%

April 1995

Month End Report

Newberg Fire Department

ADMINISTRATION:

The Fire Chief attended the weekly drills and meetings of the Volunteer Fire Department, the Newberg Rotary, City department directors, City Council Budget Committee and Oregon Fire Chief's Association Board.

The Chief continued the old tradition of meeting monthly with the Fire Chiefs from McMinnville and Dundee. The Chief's main focus of April was the completion of the final draft of the Fire Department's ten year plan, and the fine tuning of the budget. Also, the Chief performed the duties of a Guest Disk Jockey for KLYC on April 21, 1995, highlighting Newberg Fire Department activities.

TRAINING:

Regular drills for the month of April were held on the 3rd, 10th and the 24th. April 3rd was the department's regular apparatus training night. The April 10th drill was the department's Firefighter I Task Performance dealing with many of the hose evolutions that we are required to perform. The April 24th drill was the department's annual physical. This physical is done with the help of our own paramedics, Janie Bullock (Head of the Emergency Room at Providence Newberg) and some of her staff. Dr. Bailey was also on hand to consult and advise each firefighter upon the physical results.

Assistant Chief Ben Erb held four weekly training sessions at Smurfit NewsPrint to help set policies for the refiner room personnel having to deal with refiner fires and safety. On April 23rd, the department held a live fire training exercise in a condemned house on Willamette street. Training under actual fire conditions, strictly controlled, is a very valuable training tool. This exercise is looked upon as a "Graduation" by the new firefighters. All of the probies and paramedics are happy to finally be allowed to respond and participate in actual fire suppression activities. Included in this Burn-to-Learn was an engine and crew from Lake Oswego Fire Department. Also, beginning on April 24th, firefighter paramedic Dale Mount attended a 3 day Rope Rescue I Class at Tualatin Valley Fire & Rescue's training center.

Other training related activities for April were:

- 1. Safety Committee meeting on April 4th.*
- 2. Mid-Willamette Fire Instructors Association meeting on April 5th.*
- 3. Officers Meeting on April 19th.*

FIRE PREVENTION:

Forty one Fire and Life Safety inspections, three driveway inspections, one sprinkler inspection and one fire extinguisher class were completed by the Fire Marshal and other personnel. Eight fires were investigated this month, three were set fires (one of these by juveniles playing with matches).

EMS DIVISION:

EMT Intermediates and Basics took their exams this month, we hope to have their test results soon. Division Chief/EMS Coordinator Frank Douglas and paramedic Greg Meyers attended the monthly meeting of Providence Newberg's ED. There were no reports of any problems between the emergency room staff or doctors with the fire department. DC Douglas reported that the fire department is working on updating the department's Standing Orders manual along with the ER's manual. The department is also working on compatibility issues between fire department and ER equipment.

The department published a Rural Fire District Newsletter, which included two full pages dedicated to publicizing FireMed, this was distributed to Newberg and Dundee.

There was very good attendance at the April EMS meeting and we now have three new Senior EMT's. Case reviews were held April 3rd with Dr. Bailey. Dr. Bailey has reviewed our new standing orders for Stadol which will be carried on the ambulance soon. The department has HBV and TB vaccine in stock and will be administering vaccinations as needed. The department also has received our purified protein derivative for OSHA required TB testing. All of the fire department will be tested.

The medics have successfully completed their first live fire training exercise on April 23rd.

In the month of April there were 118 EMS calls responded to by both ambulance and rescue crews.

	<u>Number</u>	<u>Percentage</u>
Motor Vehicle Accidents	32	27%
Medical Problems	67	57%
Miscellaneous	19	16%

BUILDING, MAINTENANCE AND MISCELLANEOUS:

Lieutenant Al Blodgett attended the following meetings; a Mid-Willamette Fire Instructors Assoc. meeting in Woodburn; Polk-Yamhill Firefighters Association and three meetings of the Old Fashioned Festival Committee. Al has organized the High School's annual Job Shadow day at the Fire Department. The Fire Department hosted three from Newberg High School and one from McMinnville High School.

Lieutenant Al Blodgett is once again preparing to undertake his role of Weed Weasel. The department has begun receiving complaints of tall grass in the community. The City ordinance calls for the Fire Department involvement after May 15th. Al has also spent considerable time this month working on the 800 mhz radio system and deploying the new turn-outs.

Office remodeling has begun in the front office of the fire station. Lieutenant/Mechanic Rod Meade has been working with other staff personnel and electricians to remove walls and relocate computers. The ambulance building addition is back out to bid. Hopefully, a contractor will be on board in June, with ground breaking by July 1, 1995.

VOLUNTEERS:

The Volunteer organization held it's annual Crab Feed April 29th. This year the membership voted to invite the children to this function. In the past, the only function that children have been included in has been the picnic in August. Directors of the Newberg Rural Fire Protection District made a sizeable contribution to the volunteers for this event, thus off setting a portion of the cost to the volunteers. This event has been a tradition within the department for more than 30 years.

The Volunteers have been very busy preparing for their annual Pancake Breakfast which will be held May 7th at the Fire Station. They are also making preparations for an "Honorary Appreciation Night". Honorary's are persons who have retired from the department but still continue to donate many hours of hard work at fund raisers and functions.

Community Relations

Memorial Park

May 29, 1995

Please sign in

1. Louisa Proctor
2. Paul K. Bonsey ^{5389363 hm} ⁵⁰¹ ^{addr: S. Howard} _{2465700 wk}
3. Don Clements
4. Mike McBride
5. Daylene Andrews
6. ^{Je W} George Wenker 538-3606
7. ^{Je W} Jeunior & Carol ^{OTK} 537-2064
8. Frank Douglas
9. Phane Cole
10. Debbie Sumner
- 11.
- 12.
- 13.
- 14.
- 15.
- 16.
- 17.
- 18.
- 19.
- 20.

NOTICE OF PUBLIC MEETING AND AGENDA

COMMUNITY RELATIONS COMMITTEE

Tuesday, May 30, 1995

7:00 p.m.

**Newberg Scout House
Memorial Park**

AGENDA

1. CALL MEETING TO ORDER

1.1 Review and approve minutes of April 25, 1995

2. OLD BUSINESS

2.1 Gazebo Update

- Presentation by City Manager Duane Cole
- Presentation by Don Clements, Superintendent,
Chehalem Park and Recreation District

3. NEW BUSINESS

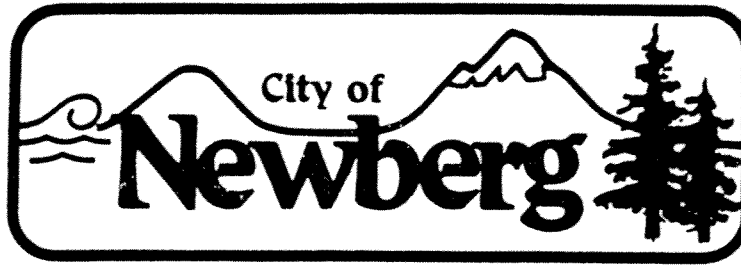
4. REPORTS

4.1 Written Monthly Departmental Reports Received and Placed on File

5. ADJOURNMENT

5.1 Designate location, time and topic for next regularly scheduled meeting on
Tuesday, 27, 1995

5.2 Adjourn



City Manager
(503) 538-9421

City Attorney
(503) 537-1208

414 E. First St.
Newberg, Oregon 97132
City FAX
(503) 538-5393

**NOTICE OF PUBLIC MEETING
MAY 30, 1995
7:00 P.M.**

**NEWBERG SCOUT HOUSE
MEMORIAL PARK**

The City of Newberg and Chehalem Park and Recreation District want to invite you to the Scout House in Memorial Park at 7:00 p.m. on May 30, 1995. The purpose of this informational meeting will be to discuss the construction of a gazebo or pavilion on the north side of Memorial Park behind the City owned houses on Third Street.

The pavilion will be paid for by donations and constructed by donated labor. We want your input on the structure and ways we can work together to make this a valuable part of Memorial Park and your neighborhood.

Sincerely,

Duane R. Cole
City Manager

Don Clements
Superintendent
Chehalem Park and Recreation District

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