

MINUTES OF THE COMMUNITY RELATIONS COMMITTEE
Tuesday, March 21, 1995

COMMITTEE MEMBERS PRESENT: Chairman Bob Weaver, Marge Stiefbold, Debbie Sumner and Bill Larson.

STAFF PRESENT: Mayor Donna Proctor, City Manager Duane Cole, Assistant Fire Chief Ben Erb, Police Chief Robert Tardiff, Library Director Leah Griffith, and Heidi Hess.

1. CALL MEETING TO ORDER

1.1 Review and approve minutes of February 6, 1995

Motion: Stiefbold/Larson - to approve the minutes as submitted. The motion passed unanimously.

2. OLD BUSINESS

2.1 Goals

- Gazebo Update

A report on the gazebo project was received from Mayor Proctor. She indicated that she has blueprints for the project and will be contacting Mike at Lumberman's for a cost estimate. Donations of materials and/or labor has not yet been sought. Chairman Weaver requested that Mayor Proctor compile some information seeking financial assistance for the project. In turn, he would present the information to the Rotary board, asking the for a donation towards the project. It may also be possible that the Kiwanis would match any funds donated by Rotary. Chairman Weaver said that he felt this may be a project of Rotary interest, as the club strives to benefit community youth. The gazebo may be used for high school band performances, the children's library reading program, etc.

The Mayor noted that she has spoken to other cities who have gazebos (Dayton and Mt. Angel) and there have been no vandalism problems noted. This is definitely a positive reflection of the way this type of project has been received by communities.

The Community Relations Committee discussed a time line for various phases of the project. Debbie Sumner will set up an account designated as the "City of Newberg Gazebo Fund" for donations received. It was the recommendation of the City Manager that the account/fund be set up in conjunction with the City Finance Department. Any volunteer help or donations will be much appreciated. All donations for the project shall be collected by June 1995. Glancing at the plans, the City Manager indicated that a rough estimate of cost may be somewhere in the ballpark of \$16,000 - \$20,000 (cost of materials and labor, not including donations). It was noted by the City

Manager that permit fees will not be required for this because it is a City/volunteer project. Mayor Proctor was chosen as the project coordinator. Committee member Stiefbold commented that this is a project intended for use by everyone of all ages. It is also beneficial that it will be centrally located in Memorial Park.

Gazebo Project Plan:

1. Submit plan to Rotary.
2. Solicit (in *The Graphic*) service organizations to match funds contributed.
(Note: Donors will be recognized in the form of a plaque which will be displayed on the project.)
3. Accept donations - deposit to Gazebo Fund account.
4. Establish detailed plans for project completion.

- Francis Theater Ideas/Plans

The Chair opened discussion on the Francis Theater project. It was brought to the committee's attention that a City ownership/lien situation exists. It was also mentioned that CS Lewis Community School has expressed an interest in participating in the project. It was duly noted that participation should include all private and public schools, alike.

Committee member Stiefbold proposed that, for the time being, the committee focus solely on the gazebo project, making no mention of the Francis Theater project until the gazebo is completed. A positive thrust into the theater project would be the successful completion of the first project (the gazebo). "Yes, a little success goes a long way to provide for the next project," agreed committee member Sumner. The first issue to be addressed is that of ownership (the foreclosure matter), then the design of the project, project plan, soil testing, etc.

The Chair made mention that, through the combined efforts of the Rotary and City Club, a gentlemen named Bill Lannertc will be coming to discuss ideas for First Street in Newberg. The discussion will be held at noon on April 19th at George Fox College, Heacock Commons. Mr. Lannertc is a graduate of Harvard and taught the subject at Yale University. For more information, Susan Fraher may be contacted at 538-8007.

2.2 Council Response to Goals

Chairman Weaver noted that the City Council responded positively with encouragement of the Community Relations Committee. The Chair also commented that although he had personal reservations initially, he now sees the committee as a needed and functioning entity. The dedication of the members is to be commended.

3. NEW BUSINESS

4. REPORTS

4.1 Monthly Departmental Reports Received

- Police Department

Citizens Advisory Committee:

The Chair complimented the Citizens Advisory Committee. Chief Tardiff spoke with regards to the Committee. He said that the Citizens Advisory is comprised of members who represent a broad cross section of the community including both small and large business owners, school staff and student(s), residential home owners, and police department employees. The meeting was designed to be held on a quarterly basis. However, the Committee has chosen to meet more often. At the meetings, Police Department members have given presentations to the Committee. This week, the strengths and weaknesses of the Police Department were evaluated. When the Committee reconvenes, they will be discussing the future vision of the Police Department. It was also mentioned, as a side note, that the Committee members have voiced their support for the passage of the police levy.

Citizens Police Academy:

One additional project the Police Department is now sponsoring is the Citizens Police Academy. This is a program designed to educate citizens by giving them an awareness of the roles of the various divisions within the Newberg Police Department. The program has been very successful when held in other communities. Applications are now being accepted - space will be limited to the first 20 applicants. The program will begin on April 27th and continue for six weeks.

- Library

Staff report was received by the Library Director, Leah Griffith. The Citizens for Basic Library Services is a committee that was formed in support of the Newberg Public Library. The committee was formed after the Newberg Library Friends meeting which was held last week. It is comprised of the Newberg Public Library Board and members of the Newberg Library Friends as well as the general public. The committee was formed in support of passage of the serial levy.

- Fire Dept.

Ben Erb, Assistant Fire Chief, reported that the Newberg Volunteer Fire Department has formed a political action committee. They will be soliciting in favor of levy passage. A letter composed by the NVFD will be included in the voter's pamphlet.

-Other

The City Manager spoke briefly concerning Intel's proposal to relocate to the area. This is a Strategic Investment Program. If the industrial zoned land is developed, the City will want to question how it will be developed and what the intent is of the city, in terms of job availability. There is a definite thrust to provide local employment opportunities. Currently, 37% of the community is commuting to the metro area for employment. The entire sociological dynamic needs to be considered. The Manager gave committee members a copy of an article that was published in *The Oregonian* on Sunday, February 12, 1995 regarding Intel's relocation intent. (See attached.)

5. NEXT MEETING

- **Date:** *Tuesday, April 25, 1995*
- **Time:** *1:00 p.m. - 2:15 p.m.*
- **Location:** *Nut Tree Ranch*
- **Topic:** *Police Department*

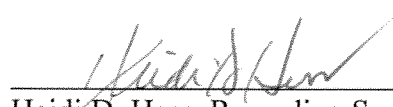
Since the meeting is an "out in the area meeting," no luncheon will be served. Committee member Larson confirmed that he will be setting up the meeting place at the Nut Tree. He will also try to find out how to get information circulated to those individuals in the surrounding area and across the street. However, he will not be present at the meeting, due to his involvement at a seminar in Seattle. A brief discussion of the Police Department concerning the community members' awareness will be presented by Chief Tardiff with a Q&A session to follow.

6. OTHER

Library Director, Leah Griffith, extended an invitation to committee members to the Volunteer Celebration which will be held in honor of library volunteers. The celebration will be held at the Library on April 24th at 3:30 p.m. There are currently some 80+ volunteers presently serving as members of the board, Wednesday Club, Newberg Library Friends and other volunteer organizations of the Library.

7. ADJOURNMENT

Seeing no further business, the meeting of the Community Relations Committee was adjourned at approximately 1:30 p.m.



Heidi D. Hess, Recording Secretary
Community Relations Committee

NOTICE OF PUBLIC MEETING AND AGENDA

COMMUNITY RELATIONS COMMITTEE

Tuesday, March 21, 1995

12:00 Noon

Newberg Fire Station

414 E. Second Street, Newberg, OR

AGENDA

1. **CALL MEETING TO ORDER**

- 1.1 Review and approve minutes of February 6, 1995

2. **OLD BUSINESS**

- 2.1 Goals
- Gazebo Update
 - Francis Theater Ideas/Plans
- 2.2 Council Response to Goals

3. **NEW BUSINESS**

4. **REPORTS**

- 4.1 Monthly Departmental Reports Received
- Fire Dept.
 - Police Dept.
 - Library

5. **NEXT MEETING**

- *Date:* Tuesday, April 25, 1995
- *Time:* TO BE ANNOUNCED*
- *Location:* Nut Tree Ranch
- *Topic:* Police Department

(Discussion on setting up mtg., lunch plans, etc.)

*Note: Committee member and Nut Tree resident, Bill Larson, will be in charge to notify people in the area.

5. **OTHER**

6. **ADJOURNMENT**