

MINUTES OF THE COMMUNITY RELATIONS COMMITTEE
Tuesday, October 4, 1994
12:00 noon, Wastewater Treatment Plant

MEMBERS PRESENT: Marge Stiefbold
Bill Larson

VISITOR: Mary Lyon

STAFF PRESENT: Donna Proctor, Mayor
Duane Cole, City Manager
Greg Scoles, Community Development
Leah Griffith, Library Director
Stan Newland, Police Department
Ben Erb, Fire Department
Mary Newell, Recording Secretary

I. CALL MEETING TO ORDER

Mayor Proctor called the meeting to order.

A) Review and approve minutes of August 2, 1994.

Motion: Larson/Stiefbold to approve the minutes as written. Motion carried.

II. OLD BUSINESS:

A. Committee Membership Update (Proctor)

Mayor Proctor announced that Bob Weaver has been appointed chairperson of the Community Relations Committee following the resignation of Corinne Adams from the City Council.

B. City Tax Base (Cole)

City Manager Duane Cole addressed the issue of the tax base to be voted upon at the General Election on November 8th, 1994. The tax base increase, \$405,000, will be used solely to support police and fire services. The request includes: \$250,000 to hire four firefighters, purchase equipment and vehicles; and \$155,000 to hire two police officers, and funds for equipment and vehicles.

The community has grown, with a subsequent increase in calls for service. There has been no

increase in the tax base since 1982. The projected increase in assessment is \$.41 per thousand dollars of assessed valuation. Be sure to vote on November 8th.

III. NEW BUSINESS: None.

IV. DEPARTMENT REPORTS:

Police Department (Newland)

Lt. Newland provided copies of the monthly report outlining activities of the Police Department. A copy is attached as part of these minutes.

Lt. Newland noted the Mobile Radar Traffic Monitor trailer is now on city streets and comments have been very favorable.

Miss Stiefbold questioned if scanners will be able to monitor the 800 MHz radio channels. Lt. Newland indicated that scanners will not be able to monitor the frequencies to be used by the Newberg Police Department which will frustrate some listeners; however, there are some safety concerns to consider when transmissions are public.

Community Development (Scoles)

Greg Scoles, Community Development Director, reported the highlights of events involving the Community Development offices during the month of September.

- ◇ The composter is running smoothly.
- ◇ Slurry seal is being applied to selected neighborhood streets (a total of 73 blocks). He noted there may be some complaints as traffic through some areas may be disrupted. Work should be completed by Friday.
- ◇ ODOT is working on a corridor study, including Hwy. 99W from Newberg to McMinnville. CH2M Hill and Kettlemen will be involved.
- ◇ LID projects are underway for Second and Third Streets
- ◇ Have been awarded a \$79,000 grant to aid with design of Hwy. 219

Fire Department (Erb)

Asst. Chief Ben Erb provided copies of the month end report for Fire Department activities. A copy of the complete report is attached as part of these minutes.

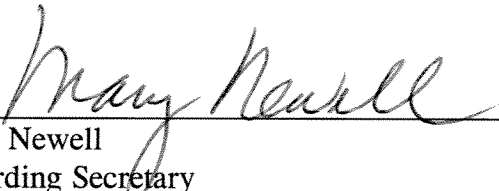
An open house will be held at the Fire Department on Saturday, with safety demonstrations and rides on the fire trucks for kids.

Library (Griffith)

The monthly report for the Newberg Library was provided to Commissioners by Library Director Leah Griffith, a copy of which is made a part of these minutes.

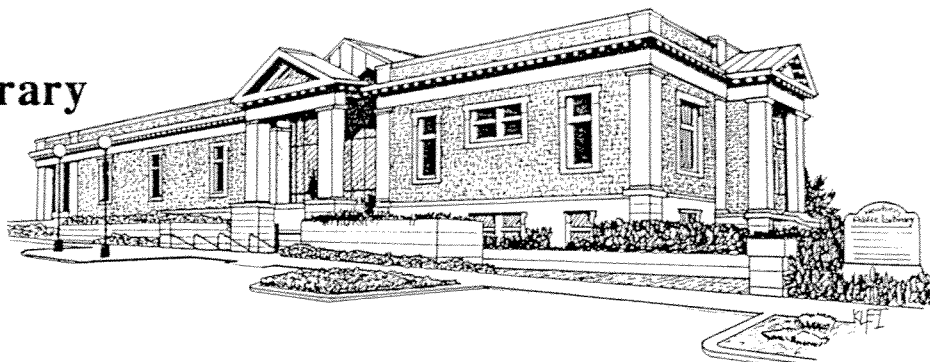
V. ADJOURN MEETING:

There being no further business to come before the Community Relations Commission, the meeting was adjourned.



Mary Newell
Recording Secretary
Community Relations Committee

Monthly Report Newberg Public Library



September, 1994

The Library Foundation of Newberg is bringing author Phillip Margolin to the Library on October 17th. Margolin is the author of the *New York Times* Bestseller **Gone, But Not Forgotten**. He is a Portland attorney who will talk about writing mystery books and the movie plans for this novel. There is no charge for this event planned for 7:00 pm on Monday, October 17th at the Library.

In October, we will be adding two George Fox College work study students to our Children's staff. These students are part of President Clinton's student work force program. We are able to have them here for 10 hours each per week and our cost is only \$2.28 an hour. These students will work in the children's room to provide reference assistance after school and on Saturdays as well as provide assistance to the Children's Librarian. Dan Wollum suggested I investigate this program as Chehalem House was benefiting from the student workers. GFC had originally only planned to place students in the social service area, but due to the type of work the Library could offer, determined that we would meet the requirement of community service.

In addition to the GFC students, we will be adding a Green Thumb employee to the circulation department. These added people will certainly help us to catch up with all the things that haven't been getting done because of the increase in use by members of the community. In addition, they will allow us to staff areas that currently are unstaffed.

CCRLS is still in the midst of change. The request to the Legislature to revise CCRLS funding and place it under the General Government cap is still planned, however the Oregon Library Association has some concerns and we will be meeting with them in October to review the CCRLS proposal and its affect on libraries statewide. The Salem Library Board has indicated that they do not support the Legislative action and instead want to develop a Library District surrounding and including the city limits of Salem. I am under the impression that the Salem City Manager doesn't support their plan. This could certainly affect any action CCRLS will take in the next couple of months.

It may be September, but Christmas is only around the corner. Library staff are planning for the annual Tree Lighting program, scheduled for December 1st at 7:00 pm. We're looking to make a few little changes to help us deal with the 600+ people that attend. We'll have hot coffee, courtesy of The Coffee Cottage, in the meeting room along with activities for adults who don't want to go upstairs and see Santa Claus. The Festival of Trees will also start that evening. We hope to have ten trees decorated by various community groups. Plan to attend this community event.

I attended the Oregon Library Association (OLA) Executive Board meeting this month as well as an OLA Public Library Division meeting in The Dalles. While at the The Dalles I had the opportunity to visit the Planetree Health Resource Library, which provided a number of ideas for our own HEAL project. In addition, I attended the annual retreat of the Oregon Public Library Directors. We had an excellent all day session on information technology. This is a topic that is requiring more and more time to keep up with all the changes that occur. This session allowed us to also discuss methods for public libraries to join together to receive discounts on these new information products. I was so inspired by what I heard, that when I got home, I immediatly signed up on The Internet and now I have an e-mail address and am receiving the electronic equivalent of junk mail on my Macintosh at home. I attended meetings of Kiwanis and Newberg City Club in September also.

Adult/Young Adult Services:

Reference staff have been undergoing some advanced training this month. CCRLS offered a session on general reference information, and our staff are working with Assistant Director Carol Foutts to learn cataloging and other skills to be able to add new items to our database. Staff have continued to train on using The Internet and we plan to have it up in October.

Youth Services:

After a break in August, storytime is back with a fervor. Around 50 children attend each session. The Tuesday evening storytime, that is held in the Children's Room, is becoming more and more crowded and we may have to look at other options so we can move it into the meeting room.

Thanks to the generosity of the Newberg Library Friends, we will be doing some remodeling in the Children's Room to establish a Children's Office and Reference Area. Children's Librarian, Sandi Olmstead, has been working at a counter without proper storage or work space for a number of years. It's becoming even more of a problem as Sandi now has a number of other people that provide assistance. The Friends are purchasing wall panels to section off an area of the children's room to provide work areas for Sandi and her work crew. The work will be done in October and November.

Circulation Services:

Pat Martinez will be joining the staff as a Green Thumb Program employee. She has had computer experience and even worked temporarily at the Los Angeles Public Library. We look forward to having her join us.

Volunteers:

The Volunteers held their annual clean up day on September 26th. Sixteen volunteers joined a couple of staff members to put books in order. This is a complimentary program to our new Adopt-A-Shelf. Marty Trolan, Circulation/Volunteer Coordinator has held one training session and a number of people have been coming in regularly to keep a section straightened up. Additional training session will be held in October and November.

The Library Friends will be holding their annual book sale October 27-29. There has been a lot of material donated recently so it should be an excellent opportunity for bibliophiles to add to their collections and benefit the Library at the same time.

Upcoming Events:

Oct. 4	Video Conference on the Electronic Library Community Relations
Oct. 5	Meeting with NHRC regarding youth program
Oct. 6	Meeting to plan "No TV Week" activities
Oct. 7	PYM Meeting
Oct. 8	Adopt-A-Shelf training 10:00 am
Oct. 10	City Middle Manager's Meeting CCRLS Advisory Board Meeting
Oct. 11	Transportation Meeting
Oct. 17	Phillip Margolin 7:00 pm Library
Oct. 18	City Club Library Board
Oct. 28	Oregon Information Highway Project Meeting Kiwanis Spagetti Dinner
Oct. 31	Halloween stories with Sandi Olmstead at Downtown Assoc. Party
Nov. 17	Illustrator James Endicott Reception
Nov. 19	Clowns and Magic to celebrate Children's Book Week

Report Submitted By:

Leah M. Griffith, Library Director

September 1994

Month End Report

Newberg Fire Department

ADMINISTRATION:

The Fire Chief attended the weekly drills and meetings of the Volunteer Fire Department, the Newberg Rotary, Fire Defense Board meeting, weekly city department directors, City Council, an Oregon Fire Chief's Association Board meeting, Union negotiations, meetings with Architects on the ambulance edition and meetings with Motorola on the new 800 mhz radio system.

TRAINING:

Regular drills for the month of September were held on the 12th and the 26th. September 12th, was a hands on session using Class A and B foam equipment and procedures. The September 26th drill was a pre-fire plan tour of the Smurfit NewsPrint facility.

On September 7th, the Chief and Assistant Chief attended a Roundtable at Tualatin Valley Fire & Rescue's South Training center. A wide representation of Fire Chief's from throughout the state discussed recent Mutual Aid fires (Leavenworth, WA, etc.) in an effort to streamline the whole conflagration process.

On September 10th, the Basic Fire Academy began with its first 2 days being hosted and taught by Newberg Fire Department. Our large recruit class and ambulance staff were included in the 50 students that attended this academy making it the largest class to date.

Other training related activities for September were:

- 1. Safety committee meeting on September 6th.*
- 2. Officers Meeting on September 21st.*
- 3. Mid-Willamette Fire Instructors Conference.*

EMS DIVISION:

The emergency medical services (EMS) division was busy during the month of September...in addition to answering 138 EMS calls, part of the membership devoted "extra" training time to becoming cross-trained on ambulance operations. Once trained, members will provide back-up staffing for the paramedics in the EMS division's ambulance operations and patient transfers. Calls for service this year to date are 863 as compared to 614 for last year.

At the September 15th EMS meeting, guest speakers from the OSP SWAT team were on hand to talk about working with other agencies in hostile situations.

The department's stand-by program, entering its sixth month, is alive and very healthy, with volunteers still eager to devote night-time stand-by time at the fire station... from 5:30pm to 7:30am. The program is staff by at least one Senior EMT and an many as two other EMS personnel.

In the month of September there were 138 EMS calls responded to by both ambulance and rescue crews.

	<u>Number</u>	<u>Percentage</u>
<i>Motor Vehicle Accidents</i>	<i>27</i>	<i>19.6%</i>
<i>Medical Problems</i>	<i>77</i>	<i>55.8%</i>
<i>Miscellaneous</i>	<i>34</i>	<i>24.6%</i>

FIRE PREVENTION:

Twenty five fire-life safety inspections were completed by the Fire Marshal, 1 by other paid staff and 27 by volunteer inspector Ron Grose. The Fire Marshal attended 1 design review meeting and processed 8 plan reviews and counselled two juveniles involved in fire play. He also testified at a grand jury hearing for a fire that occurred in Yamhill county, met with Tualatin Valley Fire & Rescue to compare and update run cards, attended the County Fire Investigation Team meeting and worked with the Chief on a survey of the fire district and surrounding areas for the 800 mhz radio frequency. Seventeen fires were investigated by the Fire Marshal, volunteer fire inspectors and officers, nine were accidental, 2 were set and 6 are as yet undetermined. Both of the set fires involved juveniles which were apprehended by Newberg Police the same day of the fires.

BUILDING, MAINTENANCE AND MISCELLANEOUS:

Lieutenant Firefighter/mechanic Rod Meade attended a meeting of the Oregon Fire Chief's Association and a meeting of the of the Oregon Fire Mechanics Association in Madras holding the position of President. He is a member of the EMS Consolidation Vehicle committee putting together specifications for the future purchase of ambulances.

The Department hosted the Mid-Willamette Fire Instructors Association at Finnegans Mill. We also hosted 2 days of the fall County Fire Recruit Academy and will be serving as the training sight for an EMT Basic TV class being taught by Chemeketa Community College. The instructor is Newberg's Ken Ochsner.

Lieutenant Firefighter Al Blodgett attended a meeting of the Polk-Yamhill Firefighters Association, he has been serving on a committee to revise the employee evaluation and the annual City Employee Awards Dinner Committee. He has also been involved in the training program for the new recruits and has been working with the Chief on the 800 mhz radio system.

VOLUNTEERS:

The Newberg Fire Department EMS "delivery team" delivered it's first baby in the ambulance on September 11th. The "delivery team" consisted of Cheryl Corum, Ed Opitz, Larry Adamson and Lee Litfin. The volunteer organization presented the mother and child with a department t-shirt and bib in honor of this occasion. The mother returned the bib and t-shirt requesting that the entire fire department autograph them for the baby. The department was more than willing to comply, so they framed the items along with a fire department patch and will again present them to the baby along with a wearable set.

Eleven members of the volunteer department have successfully completed ambulance cross-training, they are: Ron Pettijohn, Chris Mayfield, Margurite Simpson, Rick Dorrell, Roger Gano, John Codiga, Neal Klein, Marie Mount, Kristen Twenge, Nancy Schmidt and Casey Corum. Ben Erb, Al Blodgett, Rod Meade, Larry Adamson and Tom Rials are still working towards completion of this special training.

Newberg Fire Department

414 E. Second Street
Newberg, OR 97132
(503) 537-1230

PRESS RELEASE

FOR IMMEDIATE RELEASE

On Saturday evening, September 24th, Newberg's firefighters fought one of the most difficult house fires they have encountered in some time. After incidents like that fire, several questions arise in the public's minds about how or why the department performed as it did.

Newberg Fire Department's first engine arrived on scene, at 109 W. Hancock, within three minutes after the alarm was sounded....and flames were rolling out of the downstairs windows (in firefighter terms, it was fully involved!) The firefighters from that first engine took a hose line inside the building where they were met with exploding ammunition, electrical shocks from exposed electrical wiring, and temperatures well over 500 degrees. (One firefighter was sent to the ambulance for evaluation after being shocked.)

Upon learning of the electrical problems, Chief Sherman ordered all personnel out of the house until PGE arrived on scene to disconnect the power. While the firefighters were waiting for the electrical problems to be solved, firefighting activities switched from inside the house to outside...water was applied to the fire through the broken-out windows. Once the electricity was shut off, firefighters again battled the flames from the inside of the building.

"Why were so many people needed when it looked like over half of them were just standing or laying on the ground?"

When firefighters put on the necessary clothing and breathing apparatus to go into burning buildings, they are carrying an extra 50-75 pounds of "protection" that keeps them safe from the excessive heat, the toxic smoke and super-heated water encountered as they extinguish the fire. This extra weight, plus the physically draining effects of the super-heated environment they work in and the "adrenalin rush" of risking one's life to extinguish such a blaze takes its toll on the working ability of firefighters.

According to Oregon OSHA regulations, firefighters are allowed a fixed amount of time they can work in breathing apparatus; after they use two bottles of air, they must spend at least 30 minutes in "rehab" (rest) before they can go back to work. Their work activity after rehab is limited, though, to tasks other than fighting fire inside the building. In order to get enough people to maintain the necessary inside-the-building fire attack, the Newberg Fire Department calls on neighboring fire departments for additional personnel (fresh firefighters that can continue aggressively fighting the fire). (As an aside, the Newberg Fire Department is also frequently called by other fire departments for the same kind of assistance.)

The firefighters "standing around" at the Hancock Street fire were either coming out of an aggressive fight at stopping the advancing fire, or waiting their turn to pick up the fight.

After any fire of this magnitude (or any incident involving the Department), the Newberg Fire Department encourages anyone with questions to contact the Department in person or by telephone (537-1230).

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FOR MORE INFORMATION, CONTACT:

Ben Erb, Assistant Chief
Newberg Fire Department
537-1230

NEWBERG POLICE DEPARTMENT
September 1994
Monthly Report

Dispatchers Hired for 9-1-1 Center:

The Newberg 9-1-1 Center welcomed two new dispatchers, Mark Cooke and Davis Randell. Both Mark and Davis are not new to the Newberg Police Department. Mark, a graduate of George Fox College, served his Practicum at the Newberg Police Department. Davis was previously employed as the Department's word processing clerk. Mark will begin his Basic Telecommunication Class on November 28th and Davis is scheduled to begin in March 1994. The Department is very glad to have the Dispatch team up to full capacity.

DARE Resumes:

D.A.R.E. (Drug Abuse Resistance Program) has begun in earnest. D.A.R.E. Officer Scott Jones is presenting the D.A.R.E. curriculum in five Newberg schools: Central School, Mable Rush, Edwards Elementary, C.S. Lewis Community School, and Open Bible School. Approximately 800 students are visited each week. Grades K-4 are involved in a 4-5 week session targeting safety issues. Fifth grade students will benefit from an intensive full 17-week course on self-esteem, peer pressure, saying no, and other life skills to help prepare them for middle school.

Officer Jones is an 18-year veteran police officer with the Newberg Police Department and is beginning his third year as the Department's D.A.R.E. officer.

SIU Activities:

- Sept. 2 Executed Search Warrant on residence located at 3305 Vittoria #18 in Newberg. Seized in this warrant was evidence linking occupant to person crimes against Newberg victim. Investigation is continuing.
- Sept. 12 Executed Consent Search at 9600 SW Shelton Rd. in Carlton, after local resident complained that drugs were coming to Newberg from there. Seized Methamphetamine, along with scales, packaging material and other materials used in the illegal distribution of narcotics. Arrests are pending Grand Jury consideration.
- Sept. 14 Executed Search warrant at 10901 SW Bellevue Hwy. Amity. Assisting us in the search were officers of the Amity Police Dept. and the Yamhill County Interagency Narcotics Team (YCINT). Seized in this warrant were over 2 pounds of marijuana, along with cocaine and paraphernalia.
- Sept. 12-29 The entire unit investigated the sexual attack on a 39 year old Dundee woman. The victim was kidnapped, assaulted, bound and gagged, and sexually molested at gunpoint in an apartment located at 111A So.College. On 9-22-94 Francis Eugene McGraw was arrested in this case, initially charged with Kidnap 1, Sex Abuse 1, Assault 4 and Menacing. On

9-29-94 a Yamhill County Grand Jury returned indictments on both McGraw, and his wife Theresa, 33. Both are currently charged with:

Kidnap 1,
Conspiracy to Commit Kidnap 1,
Sexual Abuse 1,
Conspiracy to Commit Sexual Abuse 1,
Attempted Unlawful Sexual Penetration 1 (X 2),
Conspiracy to Commit Unlawful Use of a Weapon,
Unlawful Use of a Weapon,
Attempted Rape 1,
Conspiracy to Commit Rape 1,
Menacing,
Assault 4.

- Sept. 16 Arrested two juveniles on charges of Carrying concealed Weapon (knife) at Newberg High School.
- Sept. 19 Current Investigating Robert Edward Michael's series of sexual attacks. On 9-28 he was arrested for assaulting 3 women, charged with 6 counts of Rape 1, 10 counts of Rape 3, and 10 counts of Contributing to the Sexual Delinquency of a Minor. This case is continuing, with 3 more potential victims being interviewed.
- Sept. 21 Current Investigated attack on Teachers Aide in woods behind Springbrook Middle School.
- Sept. 22 With the assistance of Officers Dutton and Perritt, began investigating burglary of S & K Shooters Supply.
- Sept. 27 Worked with patrol in arresting Agostino Reymundo Dominguez on Domestic Violence charges after he threatened to kill his family.
- Sept. 28 Assisted Officer Stich in the arrest of two juveniles on Arson charges. Suspects set fire to a railroad boxcar full of newspapers.
- Sept. 29 Assisted patrol in arresting Daniel Lee Amburn, 40, on Parole Violation charges. Amburn allegedly carjacked a pickup at gunpoint in Fresno California, then used it to rob a bank in Merced before driving to Newberg in the stolen pickup.

In addition to the above mentioned cases, we investigated 7 other sexual abuse / rape cases, assisted Patrol in several other cases, participated in 8 grand jury or other court hearings, and attended nine regularly scheduled meetings during the month of September: Juliettes House Board Meetings, the Yamhill County Multi-Disciplinary Child Abuse Team (MCAT) meetings, and Inter-Agency intelligence sharing meetings.

Community Involvement:

- ♥ The Newberg Police Reserves provided security and traffic services for the Vintage Festival.
- ♥ The D.A.R.E. van participated in a community fair in Banks, Oregon.
- ♥ Organizational meetings continue on the Block Home and Neighborhood Watch programs.

Training:

- Det. Goad attended Advanced Arson Investigation School.
- Chief Robert Tardiff attended an F.B.I. retraining conference in Newport, OR.

TRAFFIC PATROL STATISTICS
August 1994

Traffic Violations Issued: 216

Traffic Warnings Issued: 163

**NEWBERG POLICE DEPARTMENT
STATISTICS ON OFFENSES
August 1994**

PART I Offenses (These include all major crimes.):

Total Part I Crimes Reported:		Percent Part I Crimes Cleared:	
August 1993	August 1994	August 1993	August 1994
53	111	67.9%	54.0%

Part II Offenses:

(These include thefts, drugs, self-initiated cases, etc.)

Total Part II Crimes Reported:		Percent Part II Crimes Cleared:	
August 1993	August 1994	August 1993	August 1994
179	169	90.5%	86.3%

Part III Offenses:

(These include major traffic, animal, general assistance, etc.)

Total Part III Crimes Reported:		Percent Part III Crimes Cleared:	
August 1993	August 1994	August 1993	August 1994
497	468	98.5%	97.0%

TOTAL ALL INCIDENTS:

Total All Incidents Reported:		Percent All Incidents Cleared:	
August 1993	August 1994	August 1993	August 1994
729	748	94.3%	88.2%