

MINUTES OF
NEWBERG CENTENNIAL REDEVELOPMENT COMMISSION
TRAFFIC/DOWNTOWN COMMITTEE

Friday May 3, 1985

7:00 AM

Velvet Carriage Restaurant

Members Present:

Bob Emerick
Sam Zanghi
Peggy Campbell

Bruce Breitling
Art Moffat

LeRoy Benham
Hal Grobey

Others Present:

Clay Moorhead

Greg DiLoreto

Michael Fagan

The meeting was called to order by Committee Chairman Art Moffat, who gave the floor to staff member Greg DiLoreto for a report on the proposals that were submitted. Mr. DiLoreto indicated that four proposals were submitted to complete the Traffic/Downtown Development Plan. The reports were submitted by the following teams:

1. Patterson, Stewart and Associates, with Gary Spanovich and Region West Research Consultants
2. Carl H. Budke with Walker and Macy, and Leland and Hobson
3. Wilsey and Ham
4. CH₂M Hill

Mr. DiLoreto provided summaries of each proposal to all members present at the meeting. He provided an overview analysis of the scope of work and general costs of each of the proposals. He indicated that the proposal submitted by CH₂M Hill did not adequately respond to the "Request For Proposals", and also indicated that they had the highest hourly wage of any principle submitting proposals on the project.

The Committee discussed the options for recommending a firm to conduct the Traffic/Downtown Plan. Staff indicated that it would be possible to take an additional month to review the proposals and provide interviews, before a recommendation would be made to NCRC. Several Commission members indicated their interest in visiting projects in other towns that have been completed by the various applicants. Mr. Zanghi indicated that the references on each of the proposals need to be verified.

After further discussion on the selection process, the Committee chose to set up an interview with each of the top three firms which submitted proposals on the project. Tentative dates for the interviews were suggested as being May 13, 15 and 17. It was discussed that there may need to be at least two series of interviews in order to make a final recommendation.

Page 2
May 3, 1985

Motion: Grobey-Emerick to send a letter to CH₂M Hill indicating that the Committee would no longer be considering their proposal.

There being no further business, the meeting was then adjourned.