

MINUTES OF
NEWBERG CENTENNIAL REDEVELOPMENT COMMISSION
SUBCOMMITTEE ON DOWNTOWN DEVELOPMENT PLAN

April 5, 1985

7:00 AM

J's Restaurant

The meeting was called to order at 7:00 AM. Existing members of the Committee in attendance were:

Bob Emerich	Hal Grobey	Sam Zanghi
Art Moffat	Bruce Breitling	Earl Sandager

City staff members include:

Greg DiLoreto	Mike Warren	Clay Moorhead
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Mike Warren noted that the Committee should be expanded to include the following people who were also present at the meeting:

Alan Halstead	Elvern Hall	Peggy Campbell
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The next item on the agenda was the discussion of the meeting between Oregon Department of Transportation (ODOT) and staff members Greg DiLoreto and Clay Moorhead. The discussion centered around six points:

1. ODOT officials had no opposition to the proposal of the study for the downtown traffic problems and how to deal with them. In fact they seemed quite interested in our proposal.
2. ODOT has indicated that they will assign a person as the liaison between their organization and our organization. This person will be on board around May 1 and will begin working with us then.
3. ODOT did not have any problems or concerns with the items in our RFP and seemed quite supportive.
4. ODOT also did not have any problems with the five consultants we mentioned we were considering for the project. The five are: CH2M Hill, Wilsey and Ham, Lyle Stewart, Beckendorf and Associates, and Carl Butke.
5. ODOT indicated that funding from federal sources on a highway that is not a state highway would be difficult, because they cannot fund highways that are on the federal system until they become federal highways, and they cannot become a federal highway until they meet the state construction standard. However there is the possibility of having our project placed in the six year plan.
6. ODOT's only concern was that the group get the business people affected by this plan involved very early in the process. They have seen these studies come and go and they want to make sure that the people affected are going to be involved.

Committee members felt that we should continue to make sure that our legislators be involved as we proceed with this project.

The second item on the agenda was the discussion of the final draft on the Request for Proposals. Greg DiLoreto went over the items contained in the final draft and pointed out that the changes noted at the first meeting of the committee had been incorporated into this final draft. Discussion ensued on the comments. No changes were proposed to the final draft.

The committee next elected a chairman for the group. Hal Grobey moved that Art Moffat be chairman of the Subcommittee on the Downtown Development Plan. Alan Halstead seconded the motion and it carried unanimously.

The next order of business was the approval of the Scope of Work in the Request for Proposals. Bruce Breitling moved that the subcommittee recommend to the Newberg Centennial Redevelopment Commission approval of the Request for Proposals package. Hal Grobey seconded the motion and it carried unanimously.

Greg DiLoreto next went over the time schedule on the consultant selection and indicated that, if approved by the Newberg Centennial Redevelopment at their Thursday, April 11, meeting, the proposals would be submitted to the five firms previously mentioned. Board members discussed the fact that they wished to be involved in this selection process. Mike Warren commented that the staff would look at the five proposals and perhaps narrow it down to the 2-3 best proposals, and then the committee could then interview those 2-3 firms at a night meeting. Greg DiLoreto indicated that the selected firm would be recommended to the Newberg Centennial Redevelopment Commission at their May 11 meeting.

The group decided to meet to approve the final selected consultant for recommendation on May 3, at 7:00 AM, the location yet to be determined.

Meeting was adjourned at 8:00 AM.