

MINUTES OF  
NEWBERG CENTENNIAL REDEVELOPMENT COMMISSION  
TRAFFIC/UPTOWN DEVELOPMENT COMMITTEE

Wednesday, June 19, 1985                      7:00 AM                      Velvet Carriage Restaurant

Members Present:

Bob Emmerich  
Hal Grobey  
Art Moffat  
Earl Sandager

Others Present:

Greg DiLoreto, City Engineer  
Clay Moorhead, Executive Secretary  
Mike Warren, Executive Director

The meeting was called to order by Chair Art Moffat.

Greg DiLoreto, City Engineer, passed out a revised Scope of Work which was presented to the staff after negotiations were held with the Carl Buttke team. The revised scope of work reduced the overall budget of the project from \$82,800 to \$65,000. Mr. DiLoreto indicated that the City will provide some of the labor through volunteers or City Staff to obtain some of the survey data required by the project. No architectural designs will be made for any of the downtown buildings as it is expected that this can be provided through the Oregon Main Street Program. Mr. DiLoreto indicated that the revised budget did not include any labor cost to conduct an origin destination (OD) study. He indicated that the cost to have this done by the consultants would be \$3,600. He indicated that this item should be conducted by the consultants as the Staff does not have adequate time to organize and conduct this study, and that there would not be a significant cost savings if the City did the work. He recommended that the OD study project cost be added to the revised scope of work.

Members of the Committee discussed the importance of the OD study. Art Moffat indicated that the study is essential in order to obtain accurate market information which is needed for the development of a downtown plan. Earl Sandager and Art Moffat also felt it was important to complete the OD study.

Members of the Committee then discussed the overall costs of the project and discussed options for funding the overall project. It was pointed out that this project is currently budgeted within the 1984-85 fiscal year and that funds are currently available to initiate the project at this time. \$40,000 had been budgeted within the 1985-86 fiscal year which is intended to be used to fund this project. The Committee determined that a special meeting should be held by Committee members and the Newberg Centennial Redevelopment Commission to go over the findings and recommendation of the Committee on the acceptance of a consultant to conduct the traffic/downtown development plan. It was proposed that a special meeting would be scheduled for Monday, June 25, at 7:00 AM at the Velvet Carriage Restaurant.

Motion: Grobey-Emmerich to approve the scope of work proposed by the Carl Buttke consulting team to develop a traffic/downtown development plan for an amount not to exceed \$68,600. This amount includes funds to have the consultant conduct the OD study. This motion to accept the Buttke consulting team will be forwarded to the Newberg Centennial Redevelopment Commission as a recommendation from the Committee. The motion carried by a unanimous vote of those Committee members present.

There being no further business, the meeting was then adjourned.