

***Non-Quorum Meeting* Minutes**
The Newberg Area Cable Commission
7:00 p.m.
Tuesday, September 22, 1998
TCI Cablevision of Oregon, Inc.
Community Access Station
406 E 1st St.
Newberg, OR 97132

Members Present

Harry Morter (HM)
Jack Eichhorn (JE)

Members Absent

Warren Koch
Nan Mileo
Scott Headley
Roy Larson
Jim Morrison

Others Present

Thomas Coulter-Local Community Access
Donna Proctor- Mayor of Newberg
Katherine McEneaney (KM)-TCI
Terrence Mahr (TM)-Newberg City Attorney

I: A Call To Order - The Newberg Area Cable Commission was called to order at 7:00 P.M. on Tuesday, September 22, 1998, at the Community Access Station, at 406 E 1st St. Newberg, OR 97132. A quorum was not present.

II: Report on Renewal of Franchise- TM has received a copy of the draft of the franchise ordinance. Duane Cole and TM will meet with Stephen Jolin and prepare to meet with TCI. TM spoke with Cliff Ross and he isn't sure if Newberg and McMinnville should go hand in hand. KM stated that McMinnville is concentrating on getting their franchise signed and working with Newberg on the Non-Profit is not a priority right now. KM and the McMinnville Cable Commission met with TCI Regional, Division, and Stephen Jolin for the second time and they have scheduled the final meetings to be completed by November 1, 1998.

TM spoke with the attorney for Lafayette and Dundee to bring them in on negotiations/meetings as well. He still needs to have contact with Dayton.

III: Local Community Access

Programming Update - This week, TCI 9 will be on the air with 96 1/2 hours of actual programs (not including bulletin board). Of the 96 1/2 hours, 83 1/2 hours broadcast are locally produced programs in Yamhill County. This represents 86% of TCI 9 on-air time.

Production fall classes start 9/23/98 through CPRD. They advertised in their fall schedule. Thomas Coulter is now offering an Advanced Editing class which is 4 weeks in length-1 hour per week. The Basic Editing and Basic Production classes are also available and limited to 4 people per class.

Abby Bernards from McMinnville High School is involved in an Internship this year and is at the Local Access Studio 3 times per week for 1 hr. Donna Proctor suggested that Thomas speak with Newberg High School to get them involved in this also.

Thomas has been speaking with Don Clements about the Central School location for Channel 9 and it is pending negotiations.

Thomas stated that he has contracts for people to sign before producing programs to cover liability issues.

Jack Eichhorn stated that the high school athletic director would like to get a club going for local access to get people involved in video taping football games.

TM stated that local programming was mentioned at the City Council meeting on September 21 and suggested that Thomas send his weekly programming update to be included in the Friday bulletin.

V: Continued Business

KM received a request from Tom Bunn to put on a political program. KM spoke with him about this request and he felt that since there are no regulations in place that he should be given the time and wants Channel 9 to run the 1 minute political program from 10/10-11/3 every hour on the hour from 12:00-9:00 PM. Thomas Coulter stated that this is technically impossible. Thomas spoke with Alan Buchart from CCTV and their procedures for airing a program are:

The producer must be qualified to produce a program on local access.
A program only gets played 5 times.
50% of the program must include new audio and video.

TVCA sends letters out to all candidates outlining their procedures.

Thomas has programming guidelines that he follows according to the amount of new programming coming in. They include:

We are limited to 8 programs per night.
Programs must be on SVHS tapes.
Programs must be locally produced in Yamhill County.
New programs are played after 5:00 PM depending on their length.

TM suggested a possible response:

We can't guarantee the time that a program would be played but that we would try to accommodate their wishes.

We don't air political advertisements.

We can't guarantee to play a program more than once and that maximum amount of times that we would play it would be 5 times.

Recommendations will be prepared to present at the next Cable Commission meeting so that a decision can be made.

VI: New Business

TM received a fax from Roy Larson and he will be resigning from the Cable Commission.

VII: Schedule of Meetings: The next meeting will be held Tuesday, October 20th at 7:00 P.M. at The Local Community Access Station at 406 E 1st St. Newberg, OR 97132.

VIII: Adjournment: The non-quorum meeting of The Newberg Area Cable Commission ended at 8:20 P.M.