

Minutes
The Newberg Area Cable Commission
7:00 p.m.
Tuesday, February 10, 1998
TCI Cablevision of Oregon, Inc.
Community Access Station
406 E. 1st St
Newberg, OR 97132

Members Present

Harry Morter
Jim Morrison
Scott Headley
Jack Eichhorn
Nan Mileo

Members Absent

Warren Koch
Roy Larson

Others Present

Donna Procter – Newberg City Mayor
Thomas Coulter – Local Community Access
Dan Cochran – Mac Cable Commission Member
Katherine McEneaney (KM) - TCI
Terrance Mahr (TM) -Newberg City Attorney

I: A Call To Order - The Newberg Area Cable Commission was called to order at 7:00 P.M. on Tuesday, February 10, 1998, at the Community Access Station, at 406 E. 1st St. Newberg, OR 97132.

II: Approval of Minutes - Jim Morrison motioned to approve the minutes of the meeting held December 16th 1997. Scott Headley seconded, and the motion was carried.

III: Report on Renewal of Franchise- TM gave a brief progress report on the items located on the franchise renewal schedule provided by Steve Jolin from the meeting held on December 16th.

-The engineers have been to look at the facility and the financial officers have also examined the financial documents, but will return to view the items located on microfiche. Thomas Coulter confirmed that the Tele-workshops have been done and that Jolin is now wrapping up his findings. The technical review is done and the report will be available next month. The accuracy review is awaiting investigation. The customer service review is in progress. We are now going to begin working on the telecommunications ordinance and negotiation assistance.

Attachment- TM handed out a copy of a City ordinance regarding the telecommunications industry from the city of Hillsboro. This copy is to be used as an example and a guideline for a similar City ordinance, which will be proposed to the Newberg City Council.

Harry Morter asked TM what the Cable Commission's roll would be in the planning of this ordinance. TM's response was that all of the Cable Commission's comments are welcome but eventually, after written, it will need to be proposed to the city council and passed by them.

Scott Headley feels as if the legal side of the ordinance is really beyond their expertise and that such issues should be left to TM and Steve Jolin. He also pointed out that the Cable Commission's main concern should be The Community Access Station.

Harry added that there are really two things going on here. There is the relationship TCI has with the City and the relationship TCI has with the Community Access Station. Scott Headley and Jim Morrison both agreed with this observation and brought forth the question of which forum will the Cable Commission's issues be discussed, through the ordinance or the Franchise Agreement.

KM responded by informing the Cable Commission that this ordinance would be over and above the franchise agreement. The franchise agreement would directly address Community Access, whereas the ordinance is for everyone involved in the communications industry.

Jim Morrison proposed that the members of the Cable Commission look over the ordinance and bring their comments forward in the next meeting.

At this time, Scott Headley suggested that the Cable Commission draft some sort of documentation on their wishes for presentation to Steve Jolin. Harry Morter and Jim Morrison agreed and proposed to set a time for a work session on such documentation before the next meeting. Dan Cochran suggested that members of the work session consult the internet and or the City of Salem for examples. KM suggested that the members of the work session use the knowledge of Steve Jolin.

It was agreed that Steve Jolin should be in attendance for the work session. TM agreed to contact Steve and at that time, a date will be set.

IV: Local Community Access

Capital budget update - Warren Koch, Thomas Coulter and Harry Morter are still in the progress of creating a list of equipment which will be needed, as well as a time line of when that equipment will be phased in. There are still some questions as to how they will balance the upgrading of some of the equipment with the needs of the community. More decisions can be made after the work session. Thomas took this opportunity to inform the new Cable Commission member, Nan Mileo of the City of Dayton's rights to have their City Council meetings filmed at any time.

New Location - Don Clements is still working on having the Central School location up to the required standards. It is looking positive, but results are not yet in. Donna Proctor suggested that they continue to look at other locations while they are waiting for results.

Programming Update- Local Community Access will be filming some upcoming events for Portland Power, as well as a new public safety announcement for the Newberg Police Department.

Attachment- Thomas explained that the plan outlined in the attachment is in the works. Some of the equipment has already been purchased.

TM inquired about the sound problems that came about in the filming of the last City Council meeting. Thomas was unaware of what had caused the problem, but informed TM that he will be investigating and testing the equipment.

V: New Business

A handout that discussed a new organization of citizens in McMinnville was distributed. Dan Cochran explained that the organization now contains thirty citizens who bring their concern about telecommunication issues to the appropriate departments of the local government. Jack Eichhorn asked if McMinnville is still planning on creating their own cable company. Dan explained that some of the members of this organization want to and some do not. Therefore, nothing has been decided at this time.

KM distributed a handout about the new digital system now in place. She explained some of the features, which were outlined in the handout. Then the Cable Commission moved to the visual display set up in the backroom of the studio.

VI: Upcoming Meetings: The next meeting will be held Tuesday, March 17th at 7:00 P.M. at The Local Community Access Station at 406 E. 1st St Newberg, Or 97132.

VII: Adjournment. The meeting of The Newberg Area Cable Commission adjourned at 9:00 P.M.