

**MINUTES OF MEETING OF  
CABLE COMMUNICATIONS COMMISSION**

**Monday - June 12, 1995  
7:00 p.m.  
Providence Newberg Hospital  
Conference Rooms 4 & 5  
501 Villa Road  
Newberg, Oregon 97132**

**MEMBERS PRESENT:**

Peggy Hall  
Mona Harper  
Bryan Lynch  
Jim Morrison  
Reuben Contreras, Jr.

Scott Headley  
Maryann Mitchell  
Juan Palacios  
Terrence D. Mahr

**ABSENT:**

Jack Eichhorn  
Katherine McEneaney

**I. Approval of Minutes of May 8, 1995**

**MOTION:** Morrison/Hall to approve the Minutes. Motion carried.

Mr. Morrison stated that he wished that Mr. Wayne Aylaward (Chairman of McMinnville Cable Commission) receive copies of the Commission's agenda packets. Peggy Hall indicated that she would mail a copy to him. Cliff Ross, City Attorney for the City of McMinnville, staff representative working with the McMinnville Cable Commission, will also receive a copy of the agenda and packets.

Mr. Mahr stated that he has discussed the cable renewal process and the negotiations with Cliff Ross (City Attorney for McMinnville) and Pam Beery (City Attorney for Lafayette). Mr. Mahr stated that he has already talked with Chris Thomas (Dayton) and Kay Brand (Dundee) concerning the cable negotiations and consultants that could be used. Mr. Mahr stated that he hoped to meet with them prior to the next Commission meeting.

**II. Continued Business:**

**1. Confirmation of meeting dates/times (see attached)**

Mr. Headley stated that Monday meeting dates are best for him even though he would be teaching in the fall but other than that, the dates and times are okay with him. Mr. Morrison stated that the meeting dates and times were approved.

## **2. Mission statement**

Discussion concerning the Mission Statement was held. It was noted that the attached Mission Statement would be used (with amendments). Mr. Morrison stated that the Commission's Mission Statement must be pro-active and serve the community.

## **3. Joint meetings with other cable commissions/committees**

### **(a) Contributions/funding by other agencies for community access**

Mr. Mahr stated that he would discuss this issue with the other City Attorneys from Dayton, Lafayette, McMinnville and Dundee. It was unclear among the members whether or not the respective cities received or would be willing to pay into a fund to promote public access.

## **4. Alternative channels/programming**

### **(a) Dates and times availability**

### **(b) Programming tiers: primary, secondary and other**

Mr. Contreras stated that TCI is updating technology and equipment used. Mr. Contreras also suggested that the Commission contact Bruce Brown, Salem Cable Commission (Capitol Community Television) concerning consultation services with the "PEG" Access (Public, Education, Government). Mr. Contreras also noted that most public access videos are on a first come, first serve basis. Channel 7 is actually designated as a Government Access channel. Mr. Contreras further noted that he felt that if the Commission contacted Mr. Brown and invited him to the next Commission meeting, it would give the Commission an opportunity to discuss the various options in the renewal process and public access. Mr. Mahr stated that he and the Chairman (Mr. Morrison) should consider meeting with Mr. Brown in Salem first and then see if he would be willing to meet with the Commission. Mr. Mahr also noted that Mr. Dan Olson, Portland Cable Commission, would also be another resource the Commission could use in its negotiations and agreements.

Mr. Contreras also noted that there is a national cable conference scheduled for the first week in July in Boston. He would send a copy of the information to Terry Mahr for his review. One of the main topics is cable access issues.

## 5. Franchise renewal process

Mr. Morrison stated there is a checklist that is used for the renewal process. Mr. Mahr also stated that Newberg and McMinnville are pretty much on the same track as far as the time frame for renewal negotiations.

## III. New Business

### 1. Name Change - affiliation with other cities (Lafayette/Dundee/Dayton)

Discussion was held concerning keeping the name of the Commission as it was originated: Cable Communications Commission.

### 2. Video programming contract services - Joshua Nauman

- (a) Regularly scheduled meetings/events
- (b) Authorization and scheduling of other meetings/events
- (c) Program/tape quality and supply

Mr. Morrison stated that he has been working with High School kids in programming events. Discussion was held concerning contacting Chehalem Park and Recreation District and requesting that a program be placed in their bulletin and listing of classes. Peggy Hall stated that she would contact Don Clements concerning this. Training in the operation of video camera's etc. and programming would be in exchange for providing video taping services for events. Discussion was also held concerning each City having its own video camera to capture events to be placed on Channel 9 (local access).

Peggy Hall stated that she would contact the Newberg Graphic concerning putting the Cable Communications Commission's meeting dates, location and time in the Community Calendar.

## IV. Adjournment

The meeting was adjourned at 9:02 p.m.

  
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Jim Morrison, Chairman

**NEXT MEETING: JULY 10, 1995  
7:00 P.M.  
PROVIDENCE NEWBERG HOSPITAL**